

**BOARD OF SELECTMEN
MINUTES OF MEETING
JUNE 21, 2010**

Selectmen present: Rosendel Gerry, Chairman, Jason Trundy, Vice-Chairman, H. Bob Plausse, Cathy Hardy, and Stacey Parra.

The meeting was called to order by Chairman Gerry at 6 p.m. The quote of the day was read by Selectwoman Parra.

1. Citizen's Forum:

Lincolnvile resident Trisha Rose addressed the Board about the Property Assessed Clean Energy (PACE) Program, encouraging the Town to participate in the Program. She explained PACE legislation became Maine law in April, and Maine is receiving a \$30,000,000 grant to help fund the Program. The legislation allows property owners to borrow money to pay for energy efficiency/weatherization improvements to their homes via a special assessment on the property over a period of years, payable twice a year. The loans will be offered at a State level, through Efficiency Maine Trust, or at a local level, if a town chooses to participate in the Program. Board members had questions, including what the Town's liability would be if the borrower defaults and how the staff's workload would be affected in administering a local program. Town Administrator Kinney believes that Program development is still in the rulemaking process, as it is very new legislation. He also thinks Efficiency of Maine Trust is coming out with model ordinances and is suppose to have an interim report coming out the first of the year. If the Town decided to participate, it would require an ordinance that would have to be approved by the Townspeople.

Richard McLaughlin had comments regarding Agenda Item #13, but he also had another commitment he had to attend and asked the Board to act on Item 13 after Item 8. Board members agreed to address Item 13 out of order.

2. Administrator's Report:

David Kinney, Town Administrator, reported:

- The June election went smoothly, and he also encouraged Townspeople who are interested in running for an office to take out nomination papers to have their name placed on the ballot.
- The Town has applied for a SHIP Grant to continue the wave screen project.
- He has received a couple positive comments about the Town Report.
- He met with Cecil Dennison to discuss the cemetery situation. They will be putting together a memo for the Board and then schedule a meeting with Cemetery Trustees.
- Roadside mowing, winter sand, paving, and gravel bid specs should be available by the end of the week.
- Tanglewood Road survey work is ongoing.
- He had received notice of possible damage done to the Lincolnvile Beach Sanitary Facility outfall pipe from the wave screen project.

3. Meetings & Announcements:

Town Administrator Kinney read the upcoming meetings from the agenda. Selectwoman Parra thanked Board members for meeting tonight instead of next week, when she will be on vacation.

4. Upcoming Community Events:

Town Administrator Kinney read the upcoming Community Events. Lois Lyman also announced the Strawberry Festival will be held Saturday, July 10th, which will include a parade with the walking puppets donated by the Cellardoor Winery, as well as other fun activities.

Marion Swanson announced the Business Group is having Moonrise Over the Bay on Lincolnville Beach on Friday, June 25th, at 6:30 p.m. She also stated the Lincolnville Women's Club will have a bake sale at 9 a.m. on July 2nd in front of the Beach Store.

5. Meeting Minutes:

Motion by Plausse, second by Trundy, to approve the May 24, 2010, minutes as written. Vote 4-0-1 (Parra abstained).

Motion by Plausse, second by Trundy, to approve the minutes of June 12, 2010, as written. Vote 5-0.

Motion by Plausse, second by Trundy, to approve the minutes of June 14, 2010, as written. Vote 5-0.

6. Fire Station Update:

Town Administrator Kinney stated the Fire Station building is progressing nicely. By Thursday or Friday, the slab in the truck bay portion should be poured. He asked if Board members would be interested in a tour, group or individual.

Board members agreed to meet on-site at 5:15 p.m. on July 12th, for a tour of the project, just prior to their next meeting. Hopefully the contractor, Mr. Catalano, Architect Bob Fenney, Fire Chief Hazen, and any of the firemen, can also join them on the tour.

7. Consideration of Dangerous Building Hearing-Chase Home Finance LLC/Symington:

Town Administrator Kinney explained that last year the Board contemplated conducting a dangerous building hearing for the property at 572 Hope Road, which was formerly owned by Donald Symington, but due to a pending foreclosure, the Board postponed action. The property is now owned by Chase Home Finance, L.L.C.

Motion by Plausse, second by Parra, that the Board hold a dangerous building hearing pursuant to Title 17, M.R.S.A., Sections 2851-2859, at a future regularly scheduled meeting of the Board of Selectmen, for the property owned by Chase Home Finance, L.L.C., at 572 Hope Road, and that the Board instruct the Town Administrator, Town

Attorney, and Health Officer take all necessary actions, including notification to the property owner, of the hearing in preparation for this hearing. Vote 5-0.

8. Municipal Officials – Appointments:

Motion by Plausse, second by Hardy, that with the exception of the Registrar of Voters, the Police Chief, the Road Commissioner, and the Health Officer, whose terms have not expired, that the Board appoints all of the individuals listed and for the term listed on the Town Officers Appointment 2010-2011 list, dated June 17, 2010. Vote 5-0.

13. Discussion of Possible Revision to Parking Ordinance:

Parking Officer Richard McLaughlin addressed the Board about the current parking space situation in front of the Post Office; those four spaces have no posted time limit. As a result, there are some Islesboro people parking in those spaces all day.

After the Route One reconstruction, those spaces were designated 15-minute spaces, but having that many 15-minute parking spaces did not leave enough time for people to shop. When the Parking Ordinance was changed to remedy that situation, no time limit designation was made for those spaces, other than allowing busses to park there.

Town Administrator Kinney suggested getting input from businesses, the Police Chief, the Parking Officer, and others regarding a suggested parking time limit for those spaces. Board members expressed their views that two to four hours would work better as a time limit, but wanted to get additional input.

Dick McLaughlin explained the current Concord Bus Line use of the spaces. Customers can be picked up in front of the Post Office by flagging down the Concord Bus, and then buying their tickets when the Bus stops at the Camden/Rockport Maritime Farms store. The bus arrives in Lincolnville around 8:00 a.m., can fit in two spaces, and he hopes the spaces can be regulated to continue to accommodate the busses.

Town Administrator Kinney said a walking survey of local businesses could be done for the Board's next meeting, and a public hearing could then be scheduled for the meeting after next. Board members agreed the issue should move as expeditiously as possible; in the meantime, the Police Chief and Parking Officer can warn people who are abusing the current situation.

9. Board/Committee/Commission Appointments:

Motion by Plausse, second by Trundy, to make the following appointments to the Board of Appeals: Donna Brown as a regular member for a three-year term expiring June, 2013; Terry Moulton as an alternate member for a one-year term expiring June, 2011; and Ladleah Dunn as an alternate member for a one-year term expiring June, 2011. Vote 5-0.

Motion by Plausse, second by Hardy, to appoint to the Board of Assessment Review: Brian Demers as a regular member for a three-year term expiring June, 2013. Vote 5-0.

Motion by Plausse, second by Trundy, to make the following appointments as Breezemere Park Bandstand Trustees: Frederick Heald as an alternate for a one-year term expiring June, 2011; and Thomas Nolan as an alternate for a one-year term expiring June, 2011. Vote 5-0.

Motion by Plausse, second by Hardy, to appoint Linda Learnard as a regular member for a three-year term expiring June, 2013, to the Capital Needs Committee. Vote 5-0.

Motion by Plausse, second by Trundy, to make the following appointments as Cemetery Trustees: Everett Fizer as a regular member for a three-year term expiring June, 2013; Brett Haining as an alternate member for a one-year term expiring June, 2011; and Fred Heald as a regular member for a three-year term expiring June, 2013. Vote 5-0.

Motion by Plausse, second by Hardy, to make the following appointments to the Conservation Commission: William Brown as a regular member for a three-year term expiring June, 2013; James Dunham as a regular member for a three-year term expiring June, 2013; Robert Bateman as an alternate member for a one-year term expiring June, 2011; Sandra Carey as an alternate member for a one-year term expiring June, 2011. Vote 5-0.

Motion by Hardy, second by Trundy, to make the following the appointments to the Comprehensive Plan Review Committee: Barbara Gould as a regular member for a three-year term expiring June, 2013; Paul Crowley as an alternate member for a one-year term expiring June, 2011; and Ladleah Dunn as a regular member for a two-year term expiring June, 2012. Vote 5-0.

Motion by Plausse, second by Hardy, to appoint Steven Kemple to the Financial Advisory Committee as a regular member for a three-year term expiring June, 2013. Vote 5-0.

Motion by Hardy, second by Trundy, to appointment Andrew Oliver as a regular member for a three-year term expiring June, 2013, to the Harbor Committee. Vote 5-0.

Motion by Hardy, second by Trundy, to make the following appointments to the Land Use Committee: Jeanne Hollingsworth as a regular member for a three-year term expiring June, 2013; Jay Foster as a regular member for a three-year term expiring June, 2013; Scott Crockett as a regular member for a three-year term expiring June, 2013; Paul Crowley as an alternate member for a one-year term expiring June, 2011; and Shane Laprade as an alternate member for a one-year term expiring June, 2011. Vote 3-2 (Parra and Plausse opposed).

Selectwoman Parra made a motion for appointments to the Lakes and Ponds Committee, but then withdrew the motion due to one of the appointees being a relative.

Motion by Plausse, second by Trundy, to make the following appointments to the Lakes & Ponds Committee: Kenneth Bailey as a regular member for a one-year term expiring June, 2011; David Barrows as a regular member for a one-year term expiring June, 2011; Alexander Lyle as a regular member for a one-year term expiring June, 2011; Tony Oppersdorff as a regular member for a one-year term expiring June, 2011; Whitney Oppersdorff as a regular member for a one-year term expiring June, 2011; Robert Winslow as a regular member for a one-year term expiring June, 2011; Ilmarinen Vogel as a regular member for a one-year term expiring June, 2011; Richard Lenfest as a regular member for a one-year term expiring June, 2011; Thomas Egan as a regular member for a one-year term expiring June, 2011; Jill Glover as a regular member for a one-year term expiring June, 2011. Vote 4-0-1 (Parra abstained).

Motion by Plausse, second by Trundy, to appoint George Winslow as a regular member for a three-year term expiring June, 2013, to the Megunticook Dam Committee. Vote 4-0-1 (Parra abstained).

Motion by Hardy, second by Trundy to make the following appointments to the Planning Board: Scott Crockett as a regular member for a three-year term expiring June, 2013; Jay Foster as an alternate member for a one-year term expiring June, 2011; John Stephens as a regular member for a one-year term expiring June, 2011; and Paul Crowley as an alternate member for a one-year term expiring June, 2011.

Discussion: Selectman Plausse voiced his concern over an employer and employee serving on the same powerful committee; Donnie Heald works for Paul Crowley. It was later mentioned by an audience member that John Stephens also works for Paul Crowley. Chairman Gerry suggested this item be held over until payroll records are checked to verify these men are employees of Paul Crowley.

Selectwoman Hardy amended her motion, amendment seconded by Trundy, to withdraw Paul Crowley as an alternate to the Planning Board, appoint Ladleah Dunn as an alternate for a one-year term expiring June, 2011, and appoint John Stephens as a regular member for a three-year term expiring June, 2013 (the other appointments in the original motion remained the same: Scott Crockett as a regular member for a three-year term expiring June, 2013; Jay Foster as an alternate member for a one-year term expiring June, 2011).

Discussion: Lois Lyman, current Chairwoman of the Planning Board, felt it would be good to keep the experience of Mike Ray on the Board; he does his homework, takes the Board's work seriously, and is picky about details. She understood the Selectmen's concern for having balance on the Planning Board, but she did not know Ms. Dunn.

Chairman Gerry said he believed Ms. Dunn to be an environmentalist, well educated, and he thought Lois would not be disappointed with Ms. Dunn's participation on the Planning Board. Selectwoman Parra read a portion of Ms. Dunn's Community Interest form.

Vote on amended motion: 3-2 (Parra & Plausse opposed).

Motion by Parra, second by Plausse, to make the following appointments to the Recreation Commission: Michael Marden as a regular member for a three-year term expiring June, 2013; Kristina Panayotoff as a regular member for a three-year term expiring June, 2013; Dorothy Lanphear as an alternate member for a one-year term expiring June, 2011; Rob Newcombe as an alternate member for a one-year term expiring June, 2011. Vote 5-0.

Motion by Parra, second by Hardy, to make the following one-year appointments, expiring June, 2011, as regular members to the Route #1 Advisory Committee, as presented: John Black; Richard McLaughlin; Richard Ballou; Chris Osgood; Rob Newcombe; Diane O'Brien; Will Brown; and Bradford Payne. Vote 5-0.

Motion by Parra, second by Hardy, to make the following one-year appointments, expiring June, 2011, as regular members to the Water Resources Committee, as presented, minus Michel Hetuin until we hear back from him: Betty Johnson; Paul Lippman, Shane Lydon; Richard McLaughlin; and Rob Newcombe. Vote 5-0.

10. FY 10 Audit Services Contract:

Motion by Parra, second by Plausse, to authorize the Chairman of the Board to sign the engagement letter with William H. Brewer, CPA, to conduct the annual audit for the fiscal year ending June 30, 2010. Vote 5-0.

11. FY 11 Assessors' Agent Contract:

Motion by Parra, second by Plausse, that the Board approve and sign the Assessing Services contract with Fort Halifax Appraisals. Vote 5-0.

Selectwoman Parra voiced her thanks to Vern Ziegler for not increasing his fees.

12. MMA's Legislative Policy Committee Ballot:

Motion by Parra, second by Hardy, that the Lincolnville Board of Selectmen cast its ballot for the MMA Legislative Policy Committee for Joe Brooks and Galen Larrabee. Vote 5-0.

14. Adopt, Renew, Amend or Rescind Board Policies:

Rules of Procedure – Board of Selectmen

Motion by Plausse, second by Hardy, that the Board of Selectmen approve the Rules of Procedure – Lincolnville Board of Selectmen draft dated, June 21, 2010. Vote 5-0.

Policy on Treasurer's Disbursement Warrants for Employee Wages and Benefits

Motion by Parra, second by Plausse, that the Board of Selectmen approve the Policy on Treasurer's Disbursement Warrants for Employee Wages and Benefits, dated June 21, 2010. Vote 5-0.

Policy on Treasurer's Disbursement Warrant of State Fees & Revenues

Motion by Parra, second by Plausse, to approve the Policy on Treasurer's Disbursement Warrants for Sending Revenue Collected on Behalf of the State to the Appropriate State Agency, dated June 21, 2010.

15. Gateway 1 Start-Up Funding Project Agreement:

Motion by Parra, second by Plausse, to authorize the Chairman of the Board to sign on behalf of the Board and the Town the Gateway 1 Start-Up Funding Project Agreement. Vote 5-0.

16. Treasurer's Warrant(s) – Approve and Sign:

Motion by Plausse, second by Parra, to approve the Treasurer's Warrant, the Payroll Warrant, and the Fire Station Warrant, as presented. Vote 5-0.

17. Adjourn:

Motion by Plausse, second by Parra, to adjourn the meeting (7:02 p.m.). Vote 5-0.

Respectfully submitted,

Diane Bacon
Administrative Assistant