

**BOARD OF SELECTMEN  
MINUTES OF MEETING  
MARCH 8, 2010**

Selectmen present: Rosendel Gerry, Chairman, Stacey Parra, Vice-Chairman, H. Bob Plausse, Cathy Hardy, and Jason Trundy

The meeting was called to order by Chairman Gerry at 6:00 p.m. Selectman Trundy read the quote of the day.

**1. Citizen's Forum:** None

**2. Administrator's Report:**

David Kinney, Town Administrator, reported:

- Twelve bids were received for the Fire Station project, ranging from \$737,242 to \$934,006. The architect is reviewing the bids for compliance with the specifications. The Building Committee will be meeting tomorrow with the low bidder, so hopefully the Board can award the project at their next meeting.
- Nomination papers will be available March 15<sup>th</sup> and must be returned by April 26<sup>th</sup>. There will be vacant terms on the Board of Selectmen, the Five Town CSD School Board, the Lincolnville School Committee, and the Budget Committee.
- LD 1601, *An Act to Create the Lincolnville Sanitary District*, has passed the House and Senate, and is awaiting Governor Baldacci's signature. Town Administrator Kinney and the Water Resource Committee went to Augusta last week and had informative meetings with the DEP, the Department of Economic & Community Development, and the Rural Development Agency regarding funding opportunities for the Sanitary District.
- The wave screen project is underway; the demolition is going nicely.
- U.S. Census workers have started going door-to-door, leaving a packet that should be completed by the inhabitants of the home and returned by mail. Town Administrator Kinney encouraged everyone to complete the form, especially indicating the number of people living in a dwelling, because the Federal government uses this data in determining amount of aid to towns/states, etc.

**3. Meetings & Announcements:**

Town Administrator Kinney read the meetings and announcements from the agenda, and added that the Municipal Building Committee will meeting tomorrow, March 9<sup>th</sup>, at 4:30 p.m. at the Town Office, and the Board of Selectmen will make their budget recommendations to the Budget Committee on March 23<sup>rd</sup> at 6:30 p.m. at the Lincolnville Central School.

Selectwoman Parra stated she will not be able to make the March 22<sup>nd</sup> Selectmen's meeting.

Selectman Plausse announced the death of Dorothy Ryder, who died March 6<sup>th</sup>. She had been very active in helping women get breast cancer treatment, and also had been president of the Women's Club. She worked quietly to help the community and will be missed.

Chairman Gerry announced there was a huge turnout in Union (over 500 people) to raise funds to help a cancer patient.

**4. Upcoming Community Events:**

Chairman Gerry announced there will be a Blue Grass/Folk/Country jam session at the Lincolnville Central School, in Walsh Common, on March 20<sup>th</sup>, from 9 to 11:30 a.m. Admission is free and Chairman Gerry encouraged musicians and music lovers of all levels/ages to participate.

**5. Meeting Minutes:**

Chairman Gerry corrected his comments made at the February 22<sup>nd</sup> meeting regarding the Selectmen's agenda not being posted on the Town's website. He had misunderstood the initial comments made to him; it was the cable station, not the internet, that had not posted the agenda, and he wanted to correct that misstatement tonight.

Selectman Plausse commended Recording Secretary Diane Bacon for the job done on the February 22<sup>nd</sup> minutes, as the Land Use issues discussed at that meeting were involved and lengthy.

**Motion by Plausse, second by Parra, to approve the minutes of the February 22, 2010, meeting, noting the above correction. Vote 5-0.**

**Motion by Plausse, second by Hardy, to approve the February 23, 2010, minutes, as written. Vote 5-0.**

**6. Gateway 1 Grant Oversight Committee Charge:**

Barbara Gould, Chairwoman of the Comprehensive Plan Review Committee, explained she is hopeful that nine people will be willing to serve on the Gateway 1 Grant Oversight Committee. Names of prospective committee members can be given to Barbara Gould, and she will be happy to make initial contact with possible candidates. She reiterated the tasks of the committee will be specific in nature in order to gather grant information for the Gateway 1 Start-up Program Grant, and it would probably take about one year to accomplish their goals. Selectwoman Hardy offered the name of Bill Harrison, who lives on Route 235.

**Motion by Parra, second by Hardy, that the draft Gateway 1 Grant Oversight Committee charge dated February 25, 2010, be approved. Vote 5-0.**

**7. Liquor License Renewal Application – Inn at Ocean's Edge:**

**Motion by Plausse, second by Hardy, to approve the Liquor License Renewal Application for the Inn at Ocean's Edge, as submitted by True North Hospitality Partners, LLC. Vote 5-0.**

**8. Maine DOT Transportation Project Request:**

As explained in their informational packets, every two years the Maine DOT requests local input for State transportation projects. Selectwoman Hardy questioned if they could recommend projects outside Lincolnville town boundaries. Town Administrator Kinney felt they could, as they have in the past. She nominated Route 105 from Route 235 to Camden, especially one strip which is located in Hope, as a top priority project.

Selectman Trundy questioned if the Harbor Committee had looked into any of the grants. Town Administrator Kinney responded that they had, explaining several harbor projects, including the wave screen and pier projects, had been funded by the Small Harbor Improvement Program grants.

Selectwoman Hardy felt safe routes and community livability are two categories where grant monies would be particularly useful for Lincolnville.

Chairman Gerry suggested two other road improvement areas should include Sunset Cove Brook to Youngtown Inn, which needs road repair, ditch and shoulder work, as well as the need for a blinking amber light and a blinking red light at the Slab City Road/Route 52 intersection.

**9. Finalize FY11 Municipal Budget Recommendations:**

In response to the Board's questions regarding budgeting \$3,900 for the Megunticook Dam, Town Administrator Kinney explained that \$30,000 is the amount of money the Lincolnville members of the Megunticook Dam Committee recommended the Town have in a reserve account for repairs on the East and West Dams. The list of repairs was comprised after inspections by the Maine Emergency Management Agency and Kleinschmidt Engineers in the late 1990's, and by yearly inspections since that time. Over the years, repairs on (and off) the list have been made, but the need to keep \$30,000 for continued repairs and unexpected repairs still exists.

Selectwoman Hardy felt that since the reserve account would still have the \$30,000 amount in it without this \$3,900, she made a motion to remove \$3,900 from the budget for the Megunticook Dams. The motion failed for lack of a second.

Selectmen Plausse asked for clarification about the Memorial Day food amount; Board members stated the amount is \$150, not \$200.

Board members discussed their recommendation of zero amounts for provider agencies, explaining that although they realize these agencies provide a service and do good work, with the tough economic times, they felt they needed to take care of the "folks here in Town" before taking care of provider agencies, too. Board members also did not feel they should dictate what organizations Lincolnville taxpayers should contribute to, and suggested inserting a mailer with the tax bills listing the provider agencies for the taxpayer's consideration for their private donation giving.

**Motion by Plausse, second by Parra, to approve the FY11 Municipal Budget dated March 4, 2010, as presented, and that the Board's recommendations are forwarded to the Budget Committee for their consideration. Vote 5-0.**

**10. Process for Committee Appointments:**

A summary sheet showing the timeframe schedule for appointments to boards, committees, and commissions had been included in the Selectmen's packet, as well as an up-to-date list of all Town committees/boards/commissions. Town Administrator Kinney read the timeframe, explaining the current procedure for reappointments (reappointees do not have to fill out another community interest form) and new appointments (new appointee candidates do have to fill out a community interest form). Selectwoman Parra felt it is difficult for a newly elected Selectman to make appointment so soon after being elected; it gives him/her no time to familiarize themselves with the candidates before voting within the time limits set by Town Charter. Town Administrator Kinney acknowledged there is quite a learning curve for newly-elected Selectmen, but also said that once Select Board candidates turn in his/her nomination papers, he/she can receive the same packet information that standing Board members receive.

Selectwoman Parra made a suggestion of enclosing a Yes/No form with a stamped, self-addressed envelope, which could be sent to committee members if the Town Office does not get a response from the committee chair about returning members. It has been her experience that people will quickly fill out the form and return it, which avoids making phone calls.

Selectman Plausse expressed his view that letters should be sent to people not appointed/reappointed, thanking them for their interest; they should not find out by someone on the street. Also, letters of thanks should be sent to all members who have previously served, but have decided not to "reup."

**11. Revision to Board of Selectmen Rules of Procedures:**

At their last meeting, the Board voted to have all public hearings start at 7 p.m., which would require a change in their Rules of Procedures.

**Motion by Plausse, second by Parra, to approve the Revised Rules of Procedure-Lincolnvill Board of Selectmen, dated March 8, 2010. Vote 5-0.**

**12. Treasurer's Warrant(s) – Approve and Sign:**

**Motion by Parra, second by Plausse, to approve the Treasurer's Warrant(s). Vote 5-0.**

**13. Executive Session (Title 1 MRSA § 405 (6)(E)) – Consultation with Legal Counsel regarding Tax acquired Property:**

**Motion by Parra, second by Plausse, to enter into executive session with the Town Attorney to discuss the legal rights and duties of the Board of Selectmen regarding a Tax Acquired Property pursuant to Title 1 MRSA § 405 (6)(E). Vote 5-0.**

14. **Executive Session (Title 1 MRSA § 405 (6)(E)) – Consultation with Legal Counsel Regarding Legal Rights and Duties of the Board Concerning a Recent Board of Appeals Decision:**  
Motion by Parra, second by Plausse to enter into executive session with the Town Attorney to discuss the legal rights and duties of the Board of Selectmen regarding a recent Board of Appeals decision pursuant to Title 1 MRSA § 405 (6)(E). \_Vote 5-0.
  
15. **Executive Session (Title 1 MRSA § 405 (6)(E)) – Consultation with Town Attorney Concerning the Legal Rights and Duties of the Board of Selectmen Concerning the Dangerous Buildings Statute:**  
Motion by Parra, second by Plausse to enter into executive session with the Town Attorney to discuss the legal rights and duties of the Board of Selectmen regarding the Dangerous Buildings Statute pursuant to Title 1 MRSA § 405 (6)(E). Vote 5-0.
  
16. **Adjourn:**  
Motion by Parra, second by Hardy, to adjourn the meeting. Vote 5-0.

Respectfully submitted,

Diane Bacon  
Administrative Assistant