

**BOARD OF SELECTMEN
MINUTES OF MEETING
December 22, 2014**

Present: Chair, Ladleah Dunn, Cathy Hardy, Arthur Durity, Rosendel Gerry & Jason Trundy

The meeting was called to order by Chair, Ladleah Dunn at 6 PM at the Lincolnville Town Office.

The quote was read by Selectman Durity

1. **Citizen's Forum:** There were none.

2. **Administrator's Report:**

David Kinney, Town Administrator, reported:

- David reported the resignation of Administrative Assistant, Kim Jackson effective January 2, 2015. He stated it has been a pleasure having her as an employee with the town and asked that the Board accept with regret.

Jason Trundy made a motion to accept, with regret, the resignation of Administrative Assistant, Kim Jackson effective January 2, 2015. Art Durity second this motion. The motion passed on a 5-0-0 vote.

- David reported that dog licenses are available online, through the Town's web site and at the Town Office during business hours. Dog licenses expire at the end of December.

3. **Meetings & Announcements:**

Town Administrator Kinney read the upcoming meetings.

4. **Upcoming Community Events:** There were none.

5. Meeting Minutes:

Jason Trundy made a motion to approve the December 8, 2014 meeting minutes as presented. Cathy Hardy second this motion. The motion passed on a 5-0-0 vote.

6. Request for Review of Youngtown Road Speed Limit:

Becky Johnson, resident of 309 Youngtown Road, came forward to explain she was in favor of having a study done to lower the speed limit on Youngtown Road. She stated Youngtown Road has a ton of daily traffic including: bike and running traffic, traffic to and from the Cellardoor Winery, an increased use due to commercial businesses, and an increase of traffic from the use of the hiking trails. She felt that 45 MPH is just too fast and she, along with other residents of this road, are requesting that the MDOT do a study to determine if the speed limit is appropriate for this road.

David Kinney explained that in the State of Maine, for communities the size of Lincolnville, the MDOT sets the speed limits on all public ways and the Town of Lincolnville can request to raise or lower a speed limit; however the MDOT would only do what the statute allows them to do and this request would ultimately need to be approved or denied by the Chief of the State Police.

Cathy Hardy explained there are two questions here. Shall the Board ask MDOT to review it, for appropriateness, as it stands now and does the Board want to take it a step further and ask the MDOT to review Youngtown Road to see if it is dangerous and too high?

David stated the Board could submit a request to the MDOT that would explain there have been several requests from a number of residents on Youngtown Road that feel the speed limit is too high and is not appropriate.

Cathy Hardy stated she knows other roads in Lincolnville with the same speed limit and wondered why Youngtown Road.

Jeffrey Leighton, resident of 560 Youngtown Road, stated he was concerned because the town does not have law enforcement running radar, and he wanted to know what can be done to help slow the traffic down and he was also concerned with other roads in this town. Mr. Leighton wondered if there was something that the residents of Youngtown Road could do before the MDOT does nothing; because the neighborhood group would certainly appreciate it.

Art Durity asked Mr. Leighton if the issue was about the 40-45 mph speed limit or is the issue that people are exceeding 40-45mph speed limit because one is a speed limit issue and the other is an enforcement issue.

Mr. Leighton stated it's not a number issue; it's about safe driving on Youngtown Road.

Cathy Hardy asked Mr. Leighton if the biggest concern of this group was the traffic around the Cellardoor Winery.

Mr. Leighton stated this all started from a concerned citizen who posted a recent situation on the "Google Group" regarding a speeding Farley & Son vehicle on Youngtown Road.

Rosey Gerry stated that the Cellardoor Winery recently spent a lot of money to improve their parking issue by adding over 300 parking spaces off Youngtown Road to help eliminate the need to park on the side of the road, during an event.

Rosey Gerry suggested the Board talk to the Cellardoor Winery and ask them to add a sandwich board on both sides of the road prior to the winery to alert drivers of an event.

Arlene Leighton, resident of 560 Youngtown Road, included the concern for the existing speed limit and would like to recommend a study and what is a safe speed to travel on Youngtown Road.

Randy Fein, resident of 403 Youngtown Road, stated there are more residents in Lincolnville now and there is a possibility that people are driving too fast on town roads and Youngtown Road has several blind spots which makes this road a challenging road, especially with the amount of usage. Ms. Fein explained that with the presence of law enforcement it would help with the speeding on Youngtown Road and lowering the speed limit to 35mph, should make a difference.

Lynn Travis-Stancioff, resident of 305 Youngtown Road, was the person who submitted the letter of request to the Board of Selectmen to request MDOT do a study to determine if the speed limits are currently appropriate for the road and her concern comes from living on this road for 24 years.

Paula Warnock, resident of 568 Youngtown Road, has concerns with the rate of speed that cars travel when she is out walking her dog and several times she has had to jump out of the road, in fear of being hit, because cars can't stop quickly. She explained for her safety and her dog's safety she would recommend that the Board of Selectmen take this request into consideration.

Rosey Gerry stated there were a lot of great points made tonight and felt this group should petition the State of Maine to do the study themselves and eliminate the Board of Selectmen from this process.

Ladleah stated it was her understanding that the request would have to come from the Board of Selectmen and David confirmed that was correct.

Cathy Hardy also explained the Board could request that Waldo County Sheriff's office have a regular patrol officer present on Youngtown Road to run radar one or two days a week and compile a study from their results.

Jason Trundy stated he has asked some of his patrolmen to do speed details in Lincolnville and would be happy to forward the results to the Board, however he felt this issue is not unique to just Youngtown Road or Lincolnville. There are several zones in Waldo County with the same request from his police department; however, the Sheriff's office does not have the adequate manpower to handle all of these requests for a long sustained period of time.

Cathy Hardy made a motion that the Board of Selectmen request that the Maine Department of Transportation conduct a field study review of Youngtown Road to determine if the speed limits are currently appropriate for this road. Jason Trundy second this motion. The motion passed on a 4-1-0 (Rosey Gerry opposed).

7. Lincolnville Mountain Goats Snowmobile Club-Trail request (Breezemere Park to LCS):

Doug Gilson, Secretary/Membership Chair of the Lincolnville Mountain Goats Snowmobile Club, was present to ask the Board for permission to add a section of trail that does not exist now, on Town land, to make the snowmobile route work.

Doug Gilson explained that he will meet with the DEP on December 24 and walk the proposed trail and discuss this issue because it's a wetland area.

Jason Trundy wanted to know how much vegetation would need to be removed.

Doug Gilson explained some vegetation would need to be removed however he was sure that DEP would request as little as possible.

Rosey Gerry explained that most of the removal areas are alder trees.

Doug Gilson explained he talked directly to Will Brown, from the Lincolnville Conservation Commission and asked if he could use this trail. Will was not in favor of using the footpath but was in favor of this request for a new trail.

Rosey Gerry reiterated that this is a winter time trail only and is not meant for other use and he was in favor of this request as long as signs are posted that would not include four wheelers.

Doug Gilson explained that signage will be provided that would state for snowmobile use only.

Art Durity asked if there are speed restrictions on the section of trail that tend to get closer to a populated area.

Doug Gilson explained there aren't speed restrictions in this application, but there could be and he thought this was a great request.

Cathy Hardy explained she doesn't have a problem with this request and it's a nice thing to have for a recreational outlet for people.

Rosey Gerry made a motion that the Board approve the concept of relocating the snowmobile trail that connects Breezemere Park with the school site onto town owned land provided the Lincolnville Mountain Goats Snowmobile Club obtain any and all required environmental permits for the project and that this agreement is with the understanding that this use can be terminated at any time and for any reason by the Board of Selectmen without recourse or remuneration to the Lincolnville Mountain Goats Snowmobile Club. Cathy Hardy second this motion. The motion passed on a 5-0-0 vote.

8. Discussion of the Five Town CSD Budget Development and Timeline:

Kelly Gould a member of the Five Town CSD Board came forward to give an overview of the budget and presented the Board with an updated 2015-2016 Budget Development and Referendum Timeline.

**Proposed Five Town CSD
2015-2016 Budget Development and Referendum Timeline
(All meetings to be held at the CHRHS chorus room unless otherwise noted – times subject to change)**

Budget Development (Additional Finance Meetings may be added as needed):

January 20 th	Building budges due to Central Office
February 4 th	5:30PM Finance Committee- Requested Budget
March 4 th	5:30PM Finance Committee – Continue budget process
March 11 th	6:30PM Finance Committee, if needed
March 24 th	7:00-8:00PM Public Input Meeting
April 1 st	6:00PM Finance Committee, 7:00PM Board Meeting to approve budget
April 10 th	Info. Due to Central Office for Annual Report

Referendum Timeline:

April 1 st	7:00PM board Meeting to sign Warrant
April 3 rd	Deliver Warrants to Five Towns
April 6 th	E-mail warrant article for ballots to Camden, Rockport, Lincolnville, Hope Order Appleton ballots
May 4 th	Deliver ballots to Appleton
May 26 th	Five Town Budget Meeting – CHRHS Strom Auditorium (7PM)
June 9 th	Election
June 10 th	Clerks deliver completed Election Returns to School District Committee

June ???

Board meets to compute and adopt Declaration of Election Results
(possibly June 18th prior to MSAD board meeting)

Ms. Gould explained she has been in contact with Elaine Nutter, Superintendent of Schools and she stated teachers are making a list of all their priorities are and what they need for next year and then it would go to the department heads to review and they will make decision on what the priorities are and then from there it is passed on to the principal and then it will go to the administrative level and eventually on to the finance committee.

Cathy Hardy explained it has been very frustrating and it feels as though the Towns have no control over the CSD Budget. Every year the Board hears the Lincolnville Budget and she feels like we have more control over that than the CSD Budget and rather than the CSD Board coming to us and saying this is what the Budget is, she would like Ms. Gould, on behalf of the Town of Lincolnville, to go to the CSD Budget Committee and explain that this is reality and we can't keep seeing these budgetary increases every single year.

Cathy stated she feels strongly that the Towns have not had the input that we need in the budget process and things need to change, because taxpayers can't afford this kind of increase.

Ms. Gould explained that the Board should attend the February 4th meeting because this meeting will give the Boards the opportunity to voice a 0% budget increase. Cathy and Art both offered to attend that meeting.

9. **Harbor Committee Deliverables Update-Proposed Harbor Ordinance Amendments:**

Cathy Hardy made a motion that the Board have the Town Attorney review the proposed Harbor Ordinance amendments as to form, function and legality and the Town Administrator prepare a warrant article for these amendments for consideration by the voters at the June Town Meeting. Art Durity second this motion. The motion passed on a 5-0-0 vote.

10. **Liquor License Renewal-Youngtown Inn and Restaurant:**

Jason Trundy made a motion that the Board approve and sign the liquor license application for the Youngtown Inn and Restaurant. Rosey Gerry second this motion. The motion passed on a 5-0-0.

Art Durity explained he would like to see the application process reviewed and changed to request that all applicants be present during a Board of Selectmen's meeting so they can answer questions from the Board and if the applicant is not present in the future, he will vote against approving the application.

Rosey Gerry stated Art had a valid point and felt that the application process should be re-visited and he would like to see this policy change placed on a future agenda.

11. Liquor License Application: Catered Function by Qualified Catering Organization-40 Paper/Josh Hixon (1/8/15, Dot's Market, 6 to 9 PM):

David received a request to withdraw this request from the agenda.

12. Process and Timeline for Town Administrator's Performance Evaluation:

Cathy Hardy attended the Maine Municipal Association Convention in October, which was run by Rick Dacri and some of the points that Mr. Dacri made should be included in the Town Administrator performance evaluation and felt the reviews should include the following:

- More conversation & less emphasis on form
- Clear understanding of roles
- Well defined expectation & goal
- Mutual trust & respect

Ladleah Dunn stated she would like to add to the review process a formal section to include a review of the Board and a section to make sure the Board is staying on task in addition to the Town Administrator. Ms. Dunn was impressed with the Town of Bridgton's evaluation form and felt it was particularly good and had good elements to their review.

The Board decided to conduct the Town Administrator's performance evaluation at the January 26th meeting.

13. Treasurer's and Payroll Warrants(s) – Approve and Sign:

Jason Trundy made a motion that the Board approve the Treasurer's and Payroll warrants and the Coombs/Griffin Trust Warrant. Cathy Hardy second this motion. The motion passed on a 5-0-0 vote.

14. Adjourn:

Rosey Gerry made a motion to adjourn. Jason Trundy second this motion. The motion passed on a 5-0-0 vote.

Respectfully submitted,

Melissa A. Geary
Administrative Assistant