

**BOARD OF SELECTMEN
MINUTES OF MEETING
FEBRUARY 24, 2014**

Selectmen present: Ladleah Dunn, Chair, Julia Libby, Vice-Chair, Rosendel Gerry, Jason Trundy and (David Barrows arrived at 6:20 p.m.)

The meeting was called to order by Chair Dunn at 6:00 p.m. at Lincolnville Town Office. The quote was read by Selectman Gerry.

1. **Citizens' Forum:** None

2. **Administrator's Report:**

David Kinney, Town Administrator, reported:

- There is a vacancy on the Lincolnville Central School Committee, if interested, please contact a School Committee Member, Principal, Superintendent or Town Administrator for more information.
- Office of the State Treasurer has updated the list of Unclaimed Property and currently there are 775 items unclaimed that belong to Lincolnville residents. We have a copy of the list at the Town Office it's also available on the State Treasurer's web site.
- The Maine State Police will enforce local ordinances, including the fireworks ordinance if adopted, provided the community has a contract with them to provide law enforcement duties but only during contracted hours will they enforce local ordinances.
- The Town's SHIP Grant was approved. When the State signed and sent back the paperwork they informed Kinney that all of their funds would not be available until the bonds were sold. Currently, the bonds are not being sold in Augusta. We will do some work, but probably not incur a whole lot of cost until we know what's going to happen with the bonds.

Gerry said he attended a meeting on Saturday where several State representatives were in attendance. There was a discussion concerning the State's plan for work on State roads this year. He said two of the individuals, who are on the Transportation Committee, said there is no money in the budget.

3. **Meetings & Announcements:**

Town Administrator Kinney read the upcoming meetings.

4. **Upcoming Community Events:** None

5. **Meeting Minutes:**

Motion amended by Trundy, second by Libby, that the Board approve the February 10, & 12, 2014 meeting minutes as presented. Vote: 4-0 (Barrows absent).

Motion by Trundy, second by Libby, that the Board approve the February 11, 2014 meeting minutes as presented. Vote: 3-0-1 (Gerry abstained and Barrows absent).

6. Request for Exemption from Posted Ways Ordinance – Cellardoor Winery:

Motion by Trundy, second by Libby, that the Board find that no other route is reasonably available to the Cellardoor Winery, that it is a matter of economic necessity and not mere convenience and therefore the Board grant a permit to the Cellardoor Winery for a single truck trip as set forth in their request. Vote: 4-0 (Barrows absent).

7. Harbor Committee Update – Shane Laprade:

Shane Laprade, Chairman of the Harbor Committee, said they were fortunate to receive the SHIP grant and he emphasized the need for their budget request to maintain the existing harbor facilities. He said because the Harbor Committee has new members they reviewed the Comprehensive Plan and the notes from 2006, which lists things to work on. He said all of the money that the Committee had in their account went toward the local match of the SHIP Grant. They are looking at making the harbor more self-sustaining financially and accessible to the public. Because the goals related to the harbor in the Comprehensive Plan are fairly dated they are asking the Select Board to give the Committee the go ahead to move on finding ways to make the harbor more user friendly, accessible and financial viable.

Dunn suggests, as a committee, they should develop a plan on how and what they are going to tackle first. She said there were a lot of items to be accomplished in one year.

Laprade said the majority of the Comprehensive Plan items have not been accomplished at this point. He asks the Select Board to support the Committee to move forward and complete these items. He said because it's such an old document they want to make sure that the Committee is moving in the right direction.

Dunn said this is a really great starting point and there seems to be an active participation within the Committee. She said it will probably take a year for the Committee to sort this list out and maybe then clarify your goals on how they can help the harbor become more self-sustaining.

Laprade said that's really the goal. He said they have also established dates for their future meetings.

Kinney suggested that one of the more important items for the Harbor Committee in the Comprehensive Plan under 'ongoing' is number eleven, which is to develop a marine resources capital improvement plan to maintain and augment the contingency fund for harbor improvements. The Town has well in excess of a million dollars worth of infrastructure at Lincolnville Beach and our first line of defense should be to maintain what we have so we don't lose its ability to function properly.

Dunn said looking at the submitted budget for the harbor the committee should define what the needs are in the short term. The Board has a tendency to cut or trim certain lines in the budget, but given the millions of dollars that we have invested so far it's on the Committee to come up with a firm plan on how to afford all of the required harbor maintenance.

Laprade said that was the Committee's goal to save for a rainy day and to create as much financial sustainability as we can through what we have to work with.

Dunn said the committee should start with number eleven, the capital improvement plan, and then see how the rest of these agenda items can work into that. She said there are a number of things within all of these different action items that could easily play into revenue sources, cost savings and budget planning for the future.

8. MaineDOT – Meeting House Bridge Replacement Overweight Permit:

Motion by Gerry, second by Trundy, that the Board approve and sign the agreement with Maine DOT concerning non-divisible over limit loads. Vote: 5-0.

9. Public Input – Draft FY 15 Municipal Budget: None

10. Board of Selectmen – Draft FY 15 Municipal Budget Deliberations:

The Board reviewed the draft FY 15 Municipal Budget and made the following comments and revisions.

- Administration: Full Time Wages – Trundy suggested adding the 1.5% that they are asking for on all Town employees' wages and apply that to the Town Administrator wage as well.
- Administration: Advertising, Printing & Records Maintenance – Dunn had questions on these items, no changes made.
- Protection: Animal Shelter – Barrows questioned the Animal Shelter charges. Kinney said what they want to do is get to a dollar per person per year and they decided to do that over a three year period, no changes made.
- Protection: Fire Department – no changes made.
- Protection: Other – Dunn took issue with a line within Emergency Management for purchasing iPads. Kinney said it wasn't a purchase, the Waldo County EMA is going to provide the service and we have to pay for the service plan. No changes made.
- Protection: Street Lights – Barrows asked if the library was going to have a street light. Kinney said they contacted him after the last meeting and decided that for this upcoming year they did not want to pursue a street light, no change made.
- Protection: Legal Services – Trundy expressed his concern with the cost for the discontinuance of Town roads. He questioned when the Town might see the return on that investment on not plowing or grading the roads. Trundy would like to hear what the Road Commissioner thinks we will save over time by the

discontinuance of these roads. Kinney said he may be able to quantify that a little better. He said we pay for snow removal and sanding by the mile, so if we deleted a road it lowers our cost. Kinney said for roadside mowing we pay by the hour. Trundy said if they leave that figure in the budget he would like to have that information on per foot cost to present to the voters at Town Meeting. There was discussion on the figure amount on Appraisal Services for road discontinuance and what that covered. Dunn suggested leaving the figure in for legal services, but said the Board would like to have some sort of quantitative data. Kinney said he would put together something. No changes made.

- Town Office Building: Web Site/DLS – Dunn questioned the \$3,500 request to establish live web stream. Trundy said the Board has been challenged on numerous occasions concerning our transparency and getting information out to the public. Trundy ask the Board to consider leaving that figure in the budget and let the voters at Town Meeting decide. The Board agreed. No change made.
- Contingency: - no changes made.
- Code Enforcement: Part Time Wages – Gerry said this was way too much money and was not in favor of 1.5% increase. Trundy agreed with Gerry, but the only concern he has is if the Board wants to address this we should look to our Town Administrator for some advice about a procedure to do that. Trundy said the last time we advertized for the CEO position the response was minimal. Trundy said he would be interested in finding a way to provide this service to the community at less cost, but if we abandon what we have we may end up with nothing. Trundy requested that the Board ask the Town Administrator to research some options. Kinney ask Gerry if he was trying to hold the line at this year's cost or do something radically different. Gerry said he would try to hold the line on the cost. Kinney said the building and plumbing permit fees that are recouped by the CEO/Building/Plumbing Inspector/Health Officer roughly equate to what we are asking for. It's more of a cost to the user than the taxpayer. Gerry questioned the hours the CEO is in the office compared to the other administrative staff. Kinney said if the CEOs hours were 8:30 a.m. to 5:00 p.m. like everyone else then there's predictability. Dunn said it's good our permit applications are a revenue source, but she doesn't think in any way, shape or form any one Town employee's salary should have anything to do whatsoever with the revenue that is due to the Town just for doing business. Kinney said it is a professional position where you have to maintain the certifications. Dunn said it's the Board's job to look at all the dollars that are going out and coming in from all the taxpayers. Dunn said there was discussion at one of the last budget meetings about the options of partnering up with other towns. Kinney said it was something the Town could explore. Dunn said the Board either leaves the number in there and let the voters decide or we pursue other options and make some quantifiable responsible decisions. Trundy said leaving the number where it is and letting the voters decide is an option, but if there are other options and different avenues it would be the Board's responsibility to present the voters with what the options are so they can make an informed decision. Kinney asked the Board if they would be comfortable picking a number now and we will get our thoughts together and come back at the next Selectmen's meeting. The Board

could put together either a committee charge or a charge to the Town Administrator to research the Town's options for the CEO position and cost. Dunn said the Board should leave the number in the budget for now, but move this issue up the list in terms of knowing what our options are. Kinney said at the next Selectmen's meeting he will have some ideas or a frame work. The Board agreed.

- Assessing: - no changes made.
- Public Works: Highways & Bridges: Rt. 1 Sidewalk & Parking Snow Removal - Libby expressed concern with the figure of \$8,250 for this item. The other Board members all agreed the cost was too much. Gerry suggested cutting that amount to \$6,000. Kinney said the amount of \$8,250 is just an estimate. The Board members commented that the business owners are responsible to clear the sidewalks in front of their stores and their business parking lots. Trundy suggested the Board ask the business owners if they would be interested in meeting them half way on the cost. Dunn said she was not going to support this figure because she doesn't feel right putting the responsibility on the 2100 other people who may never use those resources. Dunn said if the Board was going to allot any money for snow removal along Rt. 1 there needs to be a significant compromise, such as decrease to \$6,000 and the Board proposed they will offer \$3,000 if the business owners are willing to partner with them in terms of snow removal.
- Public Works: Paving Program – Trundy said he would like to cut the proposed budget amount for North Cobbtown Road because he doesn't want to spend \$260,000 on the paving program. Gerry disagreed because the Town is falling behind in keeping up its infrastructure. He said the cost of hot top keeps rising and he does not want to put the paving program on hold anymore. Libby and Dunn agreed not to postpone the paving program. Dunn is concerned the Town could end up spending twice the amount in the future to fix the problems. Trundy was concerned that we are looking at somewhere near a \$200,000 increase in the budget from last year's budget. No changes made.
- Public Works: Contracted Project – Dunn questioned the special project for the Slab City Road culvert. Kinney said they are always out monitoring and replacing culverts on a need basis. He said the culvert under Slab City Road is deteriorating at a relatively rapid pace and it's a large culvert. They have been watching this location for a long time and the water has over topped the road. No change made.
- Public Works: Transfer Station – no change made.
- Public Works: Harbor – no changes made.
- Public Works: Other – no change made.
- Public Works: Athletic Fields – Kinney said beyond the breakout of budget amounts below, the Recreation Commission has finished and refreshed both ball fields for \$3,300, soccer field top grass over seed \$3,800, drainage improvement they estimated between \$6,000 and \$8,000, and they are contemplating at some point bringing power to the new snack shack at a cost between \$5,000 and \$8,000. He said most of the remaining monies under Athletic Fields are monies that were raised for the track, which has been shelved by the Recreation

Commission for the time being. Kinney said the Recreation Commission asked him if they were going to use the carry forward for this coming year or are we going to put it in the budget. He told them we would put it in the budget and then take it out of the budget if that's what the Board wants to do. The Board decided to utilize the carry forward.

- Public Works: Breezemere – Board decided to utilize the carry forward.
- Boards and Committees: Board of Selectmen – Decrease Selectmen's fund to \$500.
- Municipal Support: MPBN – Decrease to \$0.
- Provider Agencies: Camden Area District Nursing Assoc. – Libby said they will be receiving \$100,000 from the State and suggested the Board recommend zero. Decrease to \$0.
- Provider Agencies: Broadreach Family & Community Services and Midcoast Maine Community Action – Decrease to \$0.
- Provider Agencies: Remaining Agencies – Gerry recommended cutting the requested amounts for the remaining Agencies by 50%. Dunn said she would support the Budget Committee's recommendation for their eliminations and with the remaining agencies she would compromise at 50% support. Decrease by 50% of what the Budget Committee recommended.
- Capital Improvement Program: Fire Truck Fund – no change made.
- Debt Service: Town Office – Kinney prepared the warrant article for the Special Town Meeting on the Town Office and will present that to the Budget Committee at their informational meeting on March 4th. He will bring it back before the Board on March 10th to schedule the Special Town Meeting.

Kinney said that tomorrow is the deadline for the Governor to decide whether or not to veto the Revenue Sharing or allow it to become law with or without his signature. He asked the Board, depending on what happens, if he could change the Municipal Revenue Sharing line to match the projection based on the law for the next budget draft.

The Board agreed.

11. Treasurer's and Payroll Warrant(s) – Approve and Sign:

Motion by Libby, second by Trundy, that the Board approve the Treasurer's and payroll warrants. Vote: 5-0.

12. Adjourn:

Motion by Gerry, second by Trundy, to adjourn. Vote: 5-0.

Respectfully submitted,
Cheryl Ten Broeck
Administrative Assistant