

**BOARD OF SELECTMEN
MINUTES OF MEETING
MARCH 11, 2013**

Selectmen present: David Barrows, Chairman, Rosendel Gerry, Jason Trundy and Ladleah Dunn. (Julia Libby was absent)

The meeting was called to order by Chairman Barrows at 6:00 p.m. at Lincolnville Central School (B-5). The quote was read by Dunn.

1. Citizens' Forum: None

2. Administrator's Report:

David Kinney, Town Administrator, reported:

- Monday, March 18, at 8:30 a. m. nomination papers are available at the Town Office. Nomination papers must have 25 signatures, no more than 100 and returned to the Town Office by the close of business on April 29th.
 - One position on the Board of Selectman for 3 year term.
 - Lincolnville Central School one position for 3 year term and one position for a 2 year term.
 - Five Town CSD School Committee has one position for 3 year term and one position for 2 year term.
 - Budget Committee has three positions for 3 year terms and one position for 1 year term.
- The Town Office project is out to bid. If any contractor wants to have the plans and specifications they can contact Amanda Austin at 2A Architects, there is also a mandatory site meeting Wednesday, March 13th at 10:00 a.m. for interested contractors.
- For anyone who is a resident of the Lincolnville Sewer District the Board of Trustees has called a meeting for March 25th at 9:00 a.m. at the LIA building to elect a trustee for a 3 year term.

3. Meetings & Announcements:

Town Administrator Kinney read the upcoming meetings.

4. Upcoming Community Events:

Gerry said next Wednesday, March 20th at 7:00 p.m. there will be a show at the Lincolnville Library with a guest speaker, Chris Fahy from Thomaston, and music by the Rosecroft String Trio featuring violinists Nancy Carroll, Logan Sampson and Nora Willauer. Tickets for this event are \$10 and proceeds benefit the Library, call Gerry for reserved tickets. On March 23rd 12:00 p.m. at the Fire Station there will be a barbeque and benefit auction for Justin Hill. Wednesday, March 13th 7:00 p.m. there will be a speaker at the Library, Kathi Langelier of Herbal Revolution.

5. Meeting Minutes:

Motion by Trundy, second by Dunn, that the Board approve the February 25, 2013 meeting minutes as presented. Vote 4-0.

Motion by Trundy, second by Dunn, that the Board approve the February 28, 2013 meeting minutes as presented. Vote 4-0.

6. Beach Parking Use – Lobster SUP CUP Race –Thor Emery:

Thor Emory of Thorfinn Expeditions of Lincolnville Beach is proposing to sponsor a two day stand up paddle board race on Penobscot Bay and Lincolnville Beach would be the primary hub for this event. The dates for this event are August 10th and 11th. This race is designed for experienced and physically fit paddlers. Thor said we hope to draw participants from all over New England and beyond. Day 1 of the race would run from Rockland or Rockport to Lincolnville Beach (ending just south of the ferry terminal). Day 2 would start at Lincolnville Beach (north of the ferry terminal) and continue to Belfast. There are a number of activities being considered for the town owned beach parking lot. The first year may start out with twenty to forty people in the race. He would like to create an event where more top paddlers would come here. He said their business has been growing and he would like to see more people recognize this area for paddle boarding. In addition to the race, he would like to have music, food and some vendors to set up their tents or other displays. Thor said that safety and organization are their primary goals for this year. The race is going to benefit wounded warriors. He is applying to the United States Coast Guard to get a marine use permit that will take another week or two. After that he is going to the Town of Belfast for a first meeting there and then Rockport. First stage is to get approval from the Coast Guard and the three towns for this event. Then he said he needs to attract sponsors. There is an organization called the World Paddlers Association, they basically already approved the race. It would be a sanctioned event that could attract paddlers from all over the place because these paddlers need to go to sanctioned events to be able to get points as a part of their World Cup. He said the side events are where they can include the community.

Barrows asked if the vendors would be selling goods.

Thor said they would not be selling goods. The way it works is the vendor gets a set amount of space for a pop-up tent and they set up some paddle boards for display. They don't sell the boards because the boards are sold through retailers. It's a way for companies to display their products at events.

Barrows asked if they envision this in the beach parking lot.

Thor said they would like to set up in the parking lot, they are also thinking about approaching a couple of private entities on either side of us whether it's the Lobster Pound or the gazebo to be able to set up there. He has also talked to the Whale's Tooth, as well. He said the primary goal is to run the race, so if vendors and space become too much of an issue we would move them off the beach to another location. As far as vendors go, we are expecting six to ten companies to set up.

Trundy said the issue is that the deed for this property, which was a gift to the Town, prohibits use for commercial purposes.

Kinney said we don't want to violate the intent, spirit or restriction written in the deed. If there's an exchange of goods and/or services for cash you may fall under commercial activity. A display tent might not be considered commercial.

Thor said Thorfinn Expeditions may be a sponsor, but we are going to create another entity that would basically be the host. As far as putting on the race, we would be lucky to cover our cost this year. It's not going to come through race revenue, but will come through sponsorship.

Another entity will run the race to protect Thorfinn and everyone else as well. Thor said anything that's made would benefit the Wounded Warriors.

Trundy said the beach is busy that time of year. He asked, what's your game plan as far as working with local businesses to ensure whatever you plan it's going to fit and not create traffic problems or restrictions on the other businesses?

Thor said their goal is to find additional parking for the racers; we have talked to the Whale's Tooth about that. Thor said this event could benefit the motels, businesses and the Lobster Pound if they host the event. We sent a letter to the business group and are planning to meet with them at the end of the month.

Trundy said anything that brings attention to Lincolnville and the beach is positive.

Thor said they have been offered a 15 passenger van to move racers and then they need to get some trailers to move the boards. Point Lookout has offered parking space.

Trundy said he would like to talk with our Town Attorney concerning the deed.

Dunn said she would like to see the Town work in partnership with this event as it would be great exposure for the outdoor elements of the Town. She would like the event planning to work in harmony with the businesses, so that it becomes a positive economic experience for all involved. She also likes the partnership with the Wounded Warriors, which is an incredible non-profit organization. She said that we need to be really clear about what can happen because the deed clearly specifies that the beach can never be used for commercial purposes and that revenue cannot be derived from the event.

Gerry asked Thor what he wanted from the Selectmen.

Thor said he wanted to get the idea about the event out, even though we know we have a lot of logistical issues to figure out. The biggest thing for us is a month down the road we need to know if we can do this as far as with the Coast Guard and the towns are concerned. At some point, he said we need to raise a lot of money through sponsorships and we need to put together a big volunteer base. He said that basically his idea was to come to the Selectmen's meeting and then figure out what are the next steps.

Gerry asked Thor when they were meeting with the business group.

Thor said he thinks its March 26th.

Gerry asked in what time frame Thor would need to hear back from the Selectmen.

Thor said if we get all our approvals from the towns and the Coast Guard by mid April. Thor said after meeting with the business group and Coast Guard he plans to come back to present the information to the Selectmen.

Trundy said he would like to hear from the town's attorney regarding her opinion on the commercial use issue. Other than that he said, I'm interested in hearing feedback after you have met with the business group.

Dick McLaughlin, owner of the Lobster Pound, addressed the Board. He said he had emailed the Board of his concerns, but he is not against this project by any means. He thinks it's a great idea and that benefitting the Wounded Warriors is a great move. McLaughlin said Lincolnville Beach is a very busy place and that August 10 and 11 is the weekend after Lobster Festival, it's one of the busiest weekends of the year. He said that the parking lot does not belong to him, it belongs to the Town. On any given day the parking lot is full by ten o'clock in the morning. His biggest concern is parking. McLaughlin thinks the idea of the race coming into Lincolnville then going to Belfast and Rockland is a good idea, but the beach area is not the best location. He said he thought of Ducktrap as an alternative. McLaughlin said when you start doing things like this there's a tendency for it to multiply. When one group gets something like this another group will want to come in and do the same thing. He asked are we going to tie the beach up all summer by different projects. He said he thinks the idea of going to the Town Attorney to find out if this is a commercial enterprise situation is a good idea. He thinks putting up vendors would be considered a commercial activity whether there was cash on the scene or not, it's an advertisement to sell. However, McLaughlin said if it's allowed he would be happy to work with them. He said they definitely need offsite parking. McLaughlin said he would talk with his son to see if their property could be used by vendors, so they could conduct commercial activities; it would get them off the beach.

Paul Crowley agreed that the Selectmen should have the Town Attorney look at this issue and also suggested that she provide guidance regarding what is commercial and what isn't. He would like to know what liabilities the Town might encounter if something commercial did happen. Paul said the grantors of the property would have the right to enforce against a violation. He said the French family is long gone, but whether their heirs would have rights to enforce it, he didn't know.

The Board agreed to consult the Town Attorney on this and thanked Thor for coming.

7. Lakes & Ponds Committee – Request for Ordinance Amendment:

Whitney Oppersdorff, representing the Lakes and Pond Committee, addressed the Board about their difficulty getting information as to what is happening on the lakes and ponds. She said we should know what's happening in the shoreland zone. David came to our meeting to offer the committee the option to seek an article on the town warrant that would require the Lakes and Ponds Committee be notified when a construction application within the shore land zone is made to the Planning Board. Given this option, Sandy Lyle wrote the following draft article: "The Lakes and Ponds Committee would like to be notified upon application to the Planning Board or any responsible department of the Town of Lincolnville for any construction, renovation, modification, or other permanent change to any property, public or private, within the shore land zone of lakes, ponds, streams or vernal pools." Whitney asked if there was a check list that this requirement could be put on. She said we are only asking for information; we are supposed to be the eyes and ears of the ponds.

Kinney said that when an application comes to the Planning Board, depending on the type of application, there may be a requirement to notify the Board of Selectmen, the Fire Chief or the Road Commissioner. So there's opportunity within the Land Use Ordinance, if the Board so chooses and the Town's people adopted it, to require notification to the Lakes and Ponds Committee. It's a matter of knowing who needs to know what and when, it needs to be clear and spelled out in the ordinance.

Gerry asked whether the Lakes and Ponds Committee is an advisory committee only.

Kinney said they are not a regulatory or quasi judicial body of any kind. The Selectmen have charge them with watching out for certain things.

Gerry had several questions for Kinney concerning permit applications. He said that he felt the CEO was trained and licensed in this area to take care of these matters.

Trundy said we charge the Lakes and Ponds Committee to look out for the best interest of our lakes and ponds. I don't see any issue with notifying the Committee when something is going on in the shoreland zone.

Dunn said she was concerned with adding any more administrative details for the Town staff.

Kinney said we will do what the Board and the ordinances require of us.

Dunn said she thinks the committee is doing a fantastic job of staying involved.

Gerry is concerned that when new committee members come on board they might read the rules differently and think they can tell people what they can do; it just adds more bureaucracy.

Tony Oppersdorff asked the Board to referee for them with the Planning Board. He said he feels the Committee is pretty much ignored by the Planning Board. We have met with the Planning Board members and have attended each other's meetings. We talk good intentions, but nothing ever happens. What we are asking for is if there is an application to the Planning Board for construction or renovation that involves the outside of a building that might require silt fencing or cutting down of trees within the shoreland zone which might impact the pond, that they inform us and allow us to go with them when they do a site inspection. He said he would like the Board to request the Planning Board to inform them of what is going on. We are not looking to enforce or regulate.

Dunn asked Kinney if that would require an ordinance change for them to be notified when a shoreland matter is brought before the Planning Board.

Kinney said it wouldn't require one. He said the frustration he heard at the Lakes and Ponds meeting was that they asked for voluntary notification and have heard only once from the Planning Board. Kinney said if you have an ordinance and it's clear they would be notified.

Crowley said he was one of the first members on the Lakes and Ponds Committee when it started. The Committee was created because of concerns about milfoil and other invasive species introduced to the ponds and about the loss of public access. Crowley thinks it would be appropriate for the Lakes and Ponds Committee to talk to the Land Use Committee about the need for ordinances or any amendments. He said that the Board could ask the CEO to send an email to the Lakes and Ponds Committee when someone submits an application, you don't need an ordinance.

Cathy Hardy agreed with Paul Crowley on this issue. This does not require an ordinance change. She thinks that it would be a simple matter to put it on the Planning Board checklist that a copy of any shoreland application is to go to the Lakes and Ponds Committee.

Jim Sinclair said the CEO needs to enforce these applications not the committee.

Gerry thinks the Land Use Committee and Lakes and Ponds Committee should work together on this issue and come back to us with something on that.

Richard Sanderson said this is not about adding bureaucracy; it's about helping to protect the waters in town. The whole idea is about educating people to protect water quality when there's development in the shoreland. He said our role is not regulatory, but educational.

Rick McLaughlin said he knows everyone means well and that the purpose of these endeavors is to protect the environment. He said he is a land owner on the water and has filled out these permits and have gone through DEP site plan review. He said that he would be nervous with more than the CEO and Planning Board involved.

8. Tanglewood Road Update:

Kinney said since the newsletter was published on Friday he spoke with Skip Varney, the Director of Engineering and Real Property for the Bureau of Parks and Public Lands, and they have a meeting scheduled for next week. Tanglewood's Building and Grounds Committee are meeting tomorrow and one of their members said that they are going to try to find the funds to move the power line, at least round the corner, and out of the road right-of-way.

Crowley said he lives on Tanglewood Road and he has been trying for thirteen years to get some modest improvements done. He said the road has gotten so bad that residents have been getting their cars stuck. Paul said the road is unsafe and he thinks some things could be done to improve the road and it wouldn't cost that much, maybe around \$15,000. He said we could do some ditching on the side of the road and cut some trees near the swamp to let in sunlight to dry up some of the wet areas and maybe put in some culverts. He would like to see the Board put money into the budget this year for these improvements.

Trundy said the Board has discussed Tanglewood Road numerous times during the course of reviewing this budget. The Board had spent a considerable amount of time in every section of the budget looking for savings realizing that we could lose Revenue Sharing. We could be looking at \$197,000 increase in this year's budget if we didn't do something. While we were trying to find savings of \$197,000, we had a conversation about what we can do to solve, at least in the short term, some of the problems for Tanglewood Road. He said based on the conversations that came out of our budget deliberations, I think the Board was pretty satisfied that some of that ditching and tree cutting could be funded out of the existing budget. There were specific discussions around that section of the budget so it was not cut; we made sure we would have money to address those short term needs.

9. Liquor License Renewal Application- Beachfront, Inc. d/b/a McLaughlin's Lobster Shack: Motion by Gerry, second by Trundy, that the Board approve and sign the liquor license application as submitted by Beachfront, Inc. doing business as McLaughlin's Lobster Shack. Vote 4-0.

10. EMS RFP Update:

Kinney said at their last meeting the Board instructed him to prepare a Request for Proposals for Emergency Medical Services (EMS) or ambulance service. The following week the Camden Board of Selectmen instructed their Town Manager to prepare a Request for Proposals for EMS services. Kinney was contacted by Patricia Finnigan from Camden and asked if Lincolnville wanted to participate in on a regional approach to the RFP, with the option to break out the towns that may want to choose to do something different. Kinney has also had the opportunity to meet with the interim Rockport Town Manager and Hope Administrator. The Rockport Board of

Selectmen is having a similar discussion on their agenda tonight and Hope is having a budget meeting later this week where they will talk about EMS. In light of the developments that have occurred, Kinney has suspended working on preparing a Request for Proposals and informed Chairman Barrows that he was doing so until the Board had a chance to meet tonight to see if you thought the regional approach, that might be separable for individual towns, was viable and worthwhile.

Trundy asked whether a Midcoast Solid Waste sort of approach to managing EMS might be considered by the town managers.

Kinney said if we jump in with both feet with the Town of Camden it certainly is going to be a semi parallel tract that we have for a couple of issues. We have the immediacy of the town meetings and the budgets to come, so there will be short term solutions to the challenges we have and then there are going to be long term solutions. He doesn't believe that any long term solution is going to be prepared that could be presented to a town meeting in June.

Trundy said he thinks the idea of doing a regional RFP is a benefit to the Town because it will provide us with all the information our own RFP would need and additional information as well. Trundy said there are so many pros and cons to every option. If we are interested in some kind of regional approach, at the very least we have to gather enough information between now and town meeting to make a decision whether it would be a worthwhile effort. He said a certain amount has to happen in short order, so that we have the information to decide the best way to go for both the short and long term.

Kinney said that our discussions have been about a Request for Proposals that get us through the short term. We should also look at the options to provide EMS whether that is a municipal service, a contracted service or some sort of organization similar to a government structure like Midcoast Solid Waste. Kinney said he believes the options and some of the detail could be examined well before town meeting. He said if the Board was to pursue a Midcoast Solid Waste type of organizational structure it could be done using a cost share basis.

Motion by Gerry, second by Trundy, that the Town Administrator be given the latitude to work with the Managers and Administrators in the region in preparing a regional Request for Proposals concerning EMS and that he also work with others preparing recommendations to provide efficient and effective EMS over the long term.

Sinclair asked about them charging the actual fee for the ride versus having the Town subsidize it.

Kinney said he was told at the Camden First Aid meeting that this was Plan A and that they do not really have a Plan B. At this point Camden First Aid is asking the towns to fund the differential that they think they need to operate.

Cathy Hardy said May 15th seems like a long way down the road for us to wait before we know what direction we are going. She asked Kinney if he has any sense about what the regional RFP would look like and its cost.

Kinney said in terms of dollars he has no idea. The Camden Budget Committee has recommended the request put forth by Camden First Aid with the provision that Camden First Aid know that if circumstances change there may be a motion from the floor to change the budget. This Board has recommended the same approach, that is, we budget for what Camden

First Aid has requested and if we have a better financial number between now and town meeting, or when the warrant is signed, a change could be made.

Tracy Colby asked if the Board would consider widening the field to include Hope and Searsmont.

Kinney said that's what the motion was for to work with managers and administrators in the region. He said we may be looking to some of our other regional partners to partner with and asking them to respond to the request for proposals. Belfast has an ambulance service. They service other communities and they may also be willing to service Lincolnville, Hope, Camden and Rockport. We will probably look to the west as well for ambulance services.

Colby said she saw somewhere in the newspaper last week that this problem came up last fall and some people were aware of it and I am wondering why we haven't been made aware of it.

Trundy said the first time he heard of it was at one of their budget meetings. He read the article and heard that some of the individuals that attended that meeting made the comment that they had seen this coming. I had no idea it was coming, I wish we had known about it earlier because having this very narrow window of time to try to get all the information we need regarding options, in my opinion, handicaps us immensely.

Kinney said we were informed of some of the challenges in the later part of last year and every subsequent meeting since with Camden First Aid the challenges and the dollars have changed in terms of the request. When they had the presentation in Camden they changed that night and they went down from the request from what they initial submitted to us, so it's a bit of a moving target.

Reed Mathews, of the Budget Committee, said there are seven or eight comparisons in the budget presentation from Camden First Aid, do you consider these accurate?

Kinney said he would be careful, if you note on the bottom of each sheet there is some sort of disclaimer. He said I would be very careful about making a town-to-town or apples-to-apples comparison based on the information tacked onto that presentation.

Trundy said the Board has held some special meetings to discuss this very topic. We are all well aware of the fact that when town meeting time comes we need a reasonable explanation for the direction we are recommending and the amount of money attached to it. If we haven't done our homework, we are going to have a lot of unhappy people at town meeting.

Vote 4-0.

11. Correspondence to Senator Thibodeau and Representative Pease – Governor's Budget Proposals:

Motion by Gerry, second by Dunn, that the Board approved and sign the letters to our local delegation expressing our concerns about the State budget proposals and the preservation of revenues used to offset the property tax burden.

Trundy said that at one of their last budget meetings he asked if the Town Administrator could summarize the reductions in the budget that we had proposed up to that point. He would like to request, if the Board agrees, to have the Town Administrator continue that list and include it with the letters.

Gerry amended his motion to include the list with the letters. Vote 4-0.

12. Correspondence from Waldo County Search & Rescue:

Motion by Gerry, second by Trundy, that the Board donate \$50.00 from the Selectmen's fund to the Waldo County Search and Rescue. Vote 4-0.

13. Public Comment – FY 14 Municipal Budget:

Cathy Hardy recommended some cuts to the following accounts:

- Highway & Bridges – Part Time Wages from \$8,000 to \$6,000
- Materials from \$96,000 to \$70,000
- Misc./Storm Expenses from 10,000 to \$4,000
- Winter Road Maintenance from \$271,478 to \$260,000

Gerry commented on the storm expenses and said it's a gamble. Gerry asked if this account was cut and we had a bad year in road damage where would we pull that money from.

Kinney said if we lost roads due to damage we would go out and fix the roads, but what it does is it impacts the other work for the remainder of the year. Another option is you can go back and have a special town meeting and say the Board wants to transfer money from several accounts to cover the cost.

Crowley recommended eliminating the police department, not hiring another administrative assistant and cutting the CEO position. He suggested we could hire a retired plumbing inspector part time.

Colby suggested a reduction in the medical and dental for the Town employees and she agreed with Crowley on not hiring another Administrative Assistant and cutting back on the CEOs hours. Sinclair also agreed with Crowley and Colby. He also would like to see the budget line cut for service providers. He said we should look into paving alternatives.

14. FY 14 Municipal Budget Board of Selectmen Deliberations:

Kinney pointed out that the Selectmen's current budget proposal is 1.04% or \$18,379 higher than last year's budget. The gross municipal budget is \$1,780,815 and the net is \$1,074,563. Kinney said the percent increase of the total budget it's 1.04%, on the portion to be raised from property taxes it's 3.21%. Kinney said there were a couple of issues that need the Boards attention. The Budget Committee has made their recommendations on provider agencies.

Trundy recommends the Board consider 50% reduction of each provider agency's funding request. Gerry and Dunn agreed with Trundy.

Barrows said he disagrees; he thinks the Town gets more benefit and money brought into the Town than what we spend. He said we can cut it in half, but I think the Town will put it back.

Gerry said if we put an effort into controlling spending it will show the Town's people that we did our part.

Trundy said provider agencies funding requests should also be reduced.

Motion by Trundy, second by Gerry, that the Board cut by 50% each provider agency request. Vote 3-0-1. Barrows voted against.

Kinney said Camp Tanglewood just sent a request for a donation. He did not put the request or amount in the draft budget as it was just received.

Gerry said we have a deadline for these funding request and they didn't meet the deadline, so I don't think we even consider it this year.

The Board agreed that Tanglewood had an ample amount of time to turn in their request.

Gerry said he would like to address an issue regarding the Police Department. We need to be prepared if the Police Department is voted out at town meeting; we have a contract with the Chief of Police and we will have to pay him around \$39,000.

Trundy said the reason that's in the contract is that we have to pay benefits up to six months or until he finds employment elsewhere. Trundy said the Board agreed to put that on the warrant for the town meeting as an individual article.

Kinney said the direction he received from the Board was to have an article that is very clear and concise about the recommended Police Department budget followed by an article that would have the \$39,000 amount, so that if the Police Department is zeroed, the next article would be the contractual obligation of the Town and the expenses associated with it.

Barrows suggested Kinney go through the other changes that the Board recommended for reductions.

Kinney went through the list of changes for the draft budget for the FY14 year:

Administration & Finance current recommendation is \$394,156

- Medical/Dental Insurance - \$75,110
- Memberships - \$500
- Professional Development - \$750
- Record Maintenance - \$750

Protection/Police Department current recommendation is \$85,557

- Medical/Dental Insurance - \$10,699

Protection/Other current recommendation is \$154,972

- Ambulance - \$77,000

Public Works/Highways & Bridges current recommendation is \$657,692

- Paving Program - \$184,800
- Winter Road Maintenance - \$258,978

Public Works/Other current recommendation is \$16,540

- Breezemere Park Maintenance – zero and use the carry forward

Boards & Committees current recommendation is \$15,318

- Selectmen's Fund - \$6,959
- Camera Operator - \$1,000

Municipal Support current recommendation is \$25,270

- Penobscot Bay Chamber of Commerce - \$500
- Provider Agencies - \$5,486

Capital Improvement Program current recommendation is \$35,000

- Fire Truck - \$20,000
- Harbor Improvements - \$12,500
- Police Cruiser - \$2,500

Trundy said because Kinney is in the Town Office every day and understands the duties and responsibilities of everybody in the office; he knows what the work load is. He asked Kinney what would be the impact on the Town of reducing the CEO hours and not hiring another Administrative Assistant.

Kinney said with all due respect to the other employees that work in the office, he wanted to say that we recently lost one of our most valued members of the Town Office staff, a person that could accomplish much work based on her years of experience. Cheryl has been with us just six months; she took the place of another person who had several years of experience. With any new person hired they will not have the same knowledge and expertise as the person they replaced. Kinney said he has had private conversations with Selectmen about the ability to get work done with less people. We put together a plan when Doris retired to shift some of her duties around and reclassify positions. If we are going to have a reduction in staff we will have a different level of service provided. If the Board choses to recommend less people for administration or the Town's people chose to cut the program, we won't have any choice but to recommend a change in staff. What he would do as an Administrator is to come before the Board with a list of the discretionary items done at the Town Office and the time associated with those and say we can get rid of this and we can save so many hours a year. The issue would then be the Board's decision. Kinney said since he has been there they have increased the hours that the Town Office is open to the public by 20% and we have increased the core Town Office staff hours by about 2%. He said there are items that we do that are discretionary that we have added to the program that take up time and if you want to get rid of those discretionary items it's the Board's choice.

Trundy asked Kinney his opinion on cutting the CEO's work hours.

Kinney said in the past year the number of building permits issued has increased 25% and plumbing permits increased 40%. There is a level of service or an expectation in terms of availability by the public. Additionally septic system contractors are supposed to give us twenty four hours notice for inspection, but not many do or weather considerations require shorter notice/

Gerry said he thinks the CEO is over paid, but I think he does a pretty good job. He said he was not willing to cut him back anymore in his hours. Gerry said if our Town Administrator is recommending to the Board hire to refill the vacant Town Office position there's got to be a good reason for it because that's his job to know. He thinks the Board needs to listen to their Town Administrator.

Trundy said he does value the Town Administrator's opinion and he is there every day. He said Kinney is an incredibly valuable access and the Town is fortunate to have him, but he does take direction from this Board and if this Board or Town's people decided not to hire a particular assistant he would have to come back and reshuffle responsibilities.

Motion by Gerry, second by Trundy, that the Board instruct the Town Administrator to make the previously voted upon amendments to the March 7, 2013 budget draft and then along with these amendments that the remainder of the March 7, 2013 budget draft be forwarded to the Budget Committee as the Board's recommended municipal budget for fiscal year 2014. Vote 4-0.

15. Sign Public Hearing Notice – Proposed Charter Amendment:

Kinney said the Board of Selectmen is required to hold a public hearing concerning any Charter amendment prior to being voted on by referendum ballot. He said he previously discussed having this on April 15th, but noticed that it's a holiday, Patriots Day. The previous Board voted not to hold Selectmen's meetings or committee meetings on holidays. The Board could ignore that policy if they wanted to.

Gerry asked if there was a problem of doing this on April 16th.

Kinney said no. He said that's school vacation week, so he sees no problem with the school.

Motion by Gerry, second by Dunn, that the Board approve and sign the Charter Amendment Public Hearing Notice setting the date as April 16, 2013, the time as 7PM and the location as the Lincolnville Central School. Vote 4-0.

16. Treasurer's and Payroll Warrant(s) – Approve and Sign:

Motion by Trundy, second by Dunn, that the Board approve the Treasurer's and Payroll Warrants. Vote 4-0.

17. Executive Session – Discussion or consideration of the disposition of publicly held property identified on Tax Map 29 as Lot 25 (Title 1 MRSA § 405(6)(C)):

Motion by Trundy, second by Dunn, that the Board enter executive session pursuant to Title 1 MRSA Section 405(6)(C) to discussion the disposition of publicly held property identified on Tax Map 20 as Lot 25. Vote 4-0.

18. Executive Session – Personnel Matter – Title 1 MRSA Section 405(6)(A): Consideration of Employment Administrative Assistant:

Motion by Gerry, second by Trundy, that the Board of Selectmen enter into executive session for purpose of consideration of employment of an Administrative Assistant pursuant to Title 1 MRSA Section 405(6)(A). Vote 4-0.

19. Adjourn:

Upon returning to open session, motion by Gerry, second by Trundy, to adjourn the meeting. Vote 4-0.

Respectfully submitted,
Cheryl Ten Broeck
Administrative Assistant