

**APPROVED
BOARD OF SELECTMEN
MINUTES OF MEETING
MARCH 12, 2012**

Selectmen present: Jason Trundy, Chairman, Rosendel Gerry, Vice-Chairman, Stacey Parra, David Barrows, and Julia Libby

The meeting was called to order by Chairman Trundy at 6 p.m. at Lincolnville Central School. The quote was read by Selectman Barrows.

1. Citizen's Forum:

Diane O'Brien announced the beginning of a fundraising event this weekend called, "Let's Move It Lincolnville." Apple, blueberry, and chocolate cream pies can be ordered for \$12; funds raised will go toward moving the old Schoolhouse to the Town-owned Dean & Eugley lot.

Diane O'Brien also announced that since Village Soup is no longer in business, there is a new website gearing up called Penbaytoday.com which will include Lincolnville news/announcements. There is also a "towns of Waldo County" site that will have local news and activities.

2. Administrator's Report:

David Kinney, Town Administrator, reported:

- Nomination papers for Board of Selectmen, LCS Committee, the Five Town CSD Board, and Budget Committee will be available on March 19th at the Town Office and are due back by close of business on April 30th.
- Anyone interested in serving on the Midcoast Economic Alliance and/or the Midcoast Economic Development District should contact the Town Administrator or County Commissioner Betty Johnson; meetings are usually on Fridays.
- Village Soup is no longer in business, including the Village Gazette and Village Journal. Since some of our ordinances, policies, and Charter require notification in a paid circulation publication, a future discussion will be necessary about this situation. Advertising in the Bangor Daily News is much more expensive than our local paper.
- Local roads have been posted.
- There were cable difficulties that prevented the Board's last meeting from being televised; the Town Administrator Kinney apologized.

County Commissioner Betty Johnson said the Village Soup situation was also a concern for the County and they might be looking to Legislature to change laws dealing with publishing notices. She also reiterated the announcement about interested citizens coming forward to serve on the Midcoast Economic Alliance and/or the Midcoast Economic Development District.

3. Meetings & Announcements:

Town Administrator Kinney read the upcoming meetings, adding the Municipal Building Committee will be meeting on Thursday, March 15th, 4:30 p.m., at the Town Office.

4. Upcoming Community Events: None

5. Meeting Minutes:

Motion by Gerry, second by Barrows, to approve the February 27th meeting minutes, as presented. Vote 5-0.

6. Lincolnvile Historical Society – Land Lease Request:

Town Administrator Kinney explained he had received an email from Diane O'Brien regarding the land lease of the Dean & Eugley lot for the old Schoolhouse; a copy of the email was included in the Board's packet.

Lincolnvile Historical Society (LHS) President Diane O'Brien briefly addressed the Board, explaining LHS's initial concept of moving the old Schoolhouse across the street. She passed out a very preliminary sketch which showed the possible location of the Schoolhouse on the Dean & Eugley lot, a possible war memorial location, and possible open air museum locations. LHS hopes to landscape the site with native shrubs. Ms. O'Brien stated they understand the steps involved with this project and know everything is subject to DEP approval.

Motion by Parra, second by Barrows, to meet in executive session at its next meeting to discuss the terms of the lease to be offered the Lincolnvile Historical Society. Vote 5-0.

7. Crosswalk Request – Lincolnvile Boat Club:

Town Administrator Kinney explained the Lincolnvile Boat Club is requesting to have a crosswalk installed by their Main Street property (recently purchased from the Town). After contacting the State and doing some preliminary research regarding guidelines for crosswalks, Town Administrator Kinney said it appears they may not meet the guidelines for a safe landing zone (sidewalk on each side of the street).

Most Board members felt the request was "getting ahead of things," was too early to be discussing this in light of on-going proposals on both sides of the street, and felt they would pass on this for now.

Items 8 and 9 were discussed later in the meeting, out of order.

10. Board, Committee, & Commission Appointment(s):

• Municipal Building Committee

Motion by Gerry, second by Parra, to appoint John Ianelli to the Municipal Building Committee as a regular member, with a term expiring June, 2012. Vote 5-0.

- **Harbor Committee**

Motion by Gerry, second by Libby, to appoint Ben Wilhelm to the Harbor Committee as a regular member, with a term expiring June, 2014. Vote 3-2 (Parra & Trundy opposed).

11. MDOT Correspondence – 2014-2015 Capital Work Plan:

Town Administrator Kinney briefly explained the Maine Department of Transportation requests local input every two years regarding State transportation projects. He continued by saying with the new Commissioner and new Governor, the State has changed its priority system; projects will be rated 1 through 6 in priority; most of the State money will go do categories 1 and 2 levels; Route One is the only category 1 or 2 in Lincolnville. Categories 3 through 6 might get a light capital paving.

Selectman Gerry thought the blinking yellow caution light at the Route 52, Slab City Road, and Greenacre Road intersection should be put on the list again; Selectwoman Parra felt with the revitalization projects going on at Lincolnville Center, it would be good if the State considered doing work there; Town Administrator Kinney commented that every State road in Lincolnville is challenging, and also said commented that the State has again talked about the unfinished sections of Route One at the Beach. Selectwoman Libby commented that Route 173 should be rebuilt. Selectman Barrows asked if a project gets put on the list more than once, does the priority eventually increase? Town Administrator Kinney responded it never hurts to keep projects on the list; priorities, administrations, and bond priorities could change and if it isn't seen, there's no chance of it getting done. He will add these suggestions to the existing list.

12. Winter Road Maintenance Contracts:

Motion by Gerry, second by Barrows, that the Board award to and sign a three-year contract for snowplowing one-half of the Town's public roads with Larry Thomas at the first-year price of \$1,851.85 per mile and for a total first year contract price of \$49,999.95. Vote 4-1 (Trundy opposed).

Motion by Gerry, second by Barrows, that the Board award to and sign a three-year contract for snowplowing one-half of the Town's public roads with Bernard and Todd Young at the first-year price of \$1,851.85 per mile and for a total first year contract price of \$49,999.95. Vote 3-1-1 (Trundy opposed; Parra abstained).

Motion by Gerry, second by Barrows, that the Board award to and sign a three-year contract for the sanding and salting of the Town's public roads with Bernard and Todd Young at the first-year price of \$1,416.26 per mile and for a total first year contract price of \$76,478.04. Vote 3-1-1 (Trundy opposed; Parra abstained).

Chairman Trundy explained he opposed all three motions, definitely not as a negative reflection of the work done by Larry Thomas, Bernard and Todd Young; he knows these contractors will do a fine job. His vote is a reflection of his views on where the risks should be associated in that kind of a contract.

9. LPD Commendation:

Police Chief Young presented a Certificate of Commendation to Officer Lunt for his actions on November 3, 2011, in Belfast, on Lincolnville Police Department business, in assisting to subdue a suicidal individual armed with a knife. The Board congratulated and thanked Officer Lunt.

13. Wage & Personnel Policy Board Charge – Part-Time Police Officer Wages:

Selectwoman Parra said the Wage & Personnel Policy Board work should define the number of hours, when they work for Lincolnville.

Motion by Parra, second by Gerry, to approve and sign a supplemental charge to the Wage & Personnel Policy Board concerning part-time Police Officer compensation. Vote 5-0.

14. Memorial Day Parade Follow-Up Discussion:

After the Board's last meeting, Town Administrator Kinney contacted the Town's insurance carrier and was told the Town could take over the Memorial Day parade as a Town event with no extra insurance costs.

Selectman Gerry said although things are pretty well organized, he suggested a three to five member ad hoc Memorial Day Committee be established to oversee the event on the Town's behalf, to make sure the work involved with organizing bands, etc., gets done. Establishing a Town committee would also provide a means for any donated monies for the event to be run through Town books. Anyone interested in serving on the Memorial Day Committee should fill out a Community Interest form.

Motion by Parra, second by Barrows, to form a Memorial Day Parade Committee with **five members. Vote 5-0.**

15. Ballot/Election Clerk Appointments:

Motion by Parra, second by Libby, to appoint the following as Ballot/Election Clerks with terms expiring February, 2014: Vote 5-0.

Christine Burstein	Margaret Miller	Jan Lyle
Lesley Devoe	Terry Moulton	Sheila McFarland
Karen Federle	Diane O'Brien	Dorothy McLaren
Ruth Felton	Wallace O'Brien	Bradford Payne
Richard Glock	Joan Richardson	Marilyn Pendleton
Richard Grant	Margaret Rice	Janet Plausse
Jeanne Hollingsworth	Corelyn Senn	Jill Sprague
Elaine Huber-Neville	Leslie Curtis	Carol Underhill
Betty Johnson	Vicki Eugley	Rosemary Winslow,
Robert Johnson	Fred Heald	Barbara Gould
Janice Kay	Richard Koski	David Michael Ray
Lois Lyman	Henry Lang	

8. As Board of Assessors' – Abatement Requests:

Motion by Parra, second by Barrows, to suspend the meeting as Board of Selectmen and convene as Board of Assessors. Vote 5-0.

• **Downeast Hospitality Partners I, LLC/Glenmoor by the Sea, Map 13, Lot 85**

Assessors' Agent Vern Ziegler addressed the Board of Assessors saying Dana Rowan and Tom Dolan, Partners of Downeast Hospitality Partners I, L.L.C., informed him tonight they have additional information regarding the abatement request that they had not yet submitted to the Town. Therefore, they are requesting an extension of tonight's hearing so they can provide the additional material to the Town, which would give the Board time to review prior to the hearing.

Motion by Parra, second by Barrows, to grant an extension to Downeast Hospitality Partners I, LLC, for 60 days and to authorize the Chair of the Board to actually sign the agreement between the Board and Downeast Hospitality Partners I, LLC to an additional 60-day extension beyond the expiration date.

Vote 5-0.

• **Salt Pond Group, LP – Map 1, Lot 45**

Assessors' Agent Ziegler then explained after a recent inspection of the Salt Pond Group, LP (Map 1, Lot 45) property, he made several corrections/adjustments to the property card information; the corrections totaled an abatement of \$1,108.48, which was satisfactory with Mr. Lippman, owner of Salt Pond Group LP.

Motion by Parra, second by Gerry, to grant an abatement (2011-10) to Salt Pond Group LP, Account 23, in an amount of \$1,108.48, as recommended by the Assessors' Agent. Vote 5-0.

Motion by Gerry, second by Barrows, to adjourn as Board of Assessors and reconvene as Board of Selectmen. Vote 5-0.

16. FY 13 Budget Recommendations:

Town Administrator Kinney explained the separate notebooks delivered to the Board reflected the FY 13 Municipal Budget, including the Board's revisions made at their February 27th meeting and the Budget Committee's recommendations regarding provider agencies. In response to Selectwoman Parra's question, Town Administrator Kinney explained Penobscot Bay Chamber of Commerce submitted a \$1,000 request in provider agency funding, but they had not met the provider agency deadline because they evidently had used an outdated form. Selectwoman Parra stated her \$100 recommendation for Penobscot Bay Chamber of Commerce stands.

Motion by Parra, second by Libby, to approve the Town of Lincolnville FY 13 Municipal Budget as dated February 27, 2012. Vote 5-0.

17. Treasurer's and Payroll Warrant(s) – Approve and Sign:

Motion by Parra, second by Barrows, to approve the Treasurer's Warrant, the Coombs Griffin Trust Warrant, and the Payroll Warrant. Vote 5-0.

18. Annual Performance Evaluation of the Town Administrator – Possible Executive Session – Personnel Matter – Title 1 MRSA Section 405(6)(A):

Motion by Parra, second by Gerry, to enter into executive session for the purpose of conducting the annual performance evaluation of the Town Administrator, pursuant to Title 1 MRSA, Section 405(6)(A). Vote 5-0.

Motion by Parra, second by Barrows, to come out of executive session. Vote 5-0.

Motion by Parra, second by Libby, that for the Fiscal Year 2013 we do not increase the Town Administrator's salary nor do we provide him with a COLA (cost of living adjustment) as other employees are receiving this year but that we amend his contract to state that he receives 100% family health insurance and dental paid by the Town. Vote 5-0.

19. Adjourn:

Motion by Gerry, second by Barrows, to adjourn the meeting. Vote 5-0.

Respectfully submitted,

Diane Bacon
Administrative Assistant