

**BOARD OF SELECTMEN
MINUTES OF MEETING
August 12, 2019**

Present: Chair, Ladleah Dunn, Vice-Chair, Keryn Laite, Jr., David Barrows, Josh Gerritsen, Jon Fishman, and Town Administrator, David Kinney

The quote was read by Selectman Gerritsen.

1. Citizens' Forum:

There were none.

2. Administrator's Report:

- EMS: Kinney addressed some public concerns regarding the EMS response, and assured everyone that an ambulance will show up if called.
- Culverts: The culverts have been replaced on the Youngtown Road. The trench repaving of the cross culverts will occur tomorrow and/or Wednesday, followed by repaving the road.
- Mowing: The mowing of the field at the Fire Station has been done.
- Walking Path Boat Club to Breezemere: After the last Board meeting, Kinney took a trip to Main Street to assess the concerns with the logs in front of the Library. He determined that there was sufficient room to walk between the road and the logs and a sufficient amount of space behind the logs to walk.
- Islesboro Ferry: Kinney recently received a call from Arch Gilles, a member of the Islesboro Select Board, regarding an upcoming Public Hearing meeting with the Maine State Ferry Service on the revised rate structure. This meeting will take place at the Hutchinson Center at 10 am on August 19th. The folks from Islesboro welcomed participation from the Lincolnville Select Board.

Barrows and Fishman both volunteered to attend the August 19th meeting at the Hutchinson Center.

Dunn made a motion to nominate David Barrows, Jon Fishman, and our Town Administrator, David Kinney to attend the meeting in

support of Islesboro and opening up a conversation regarding improved parking. Laite seconded the motion. The motion passed on a 4-0-1. (Fishman abstained.)

3. **Meetings & Announcements:**

Town Administrator, Kinney read the upcoming meetings.

4. **Upcoming Community Events:**

There were none.

5. **Meeting Minutes:**

Laite made a motion to approve the July 22, 2019 meeting minutes as presented. Barrows seconded the amended motion. The motion passed on a 5-0-0 vote.

Gerritsen made a motion to approve the August 5th and 6th, 2019 meeting minutes as presented. Laite seconded the motion. The motion passed on a 5-0-0 vote.

6. **Request regarding Municipal Lien Acquired Property (Tax Map 6 Lot 62) – Doris Moran:**

Kinney told the Board that in January of 2017; the Town of Lincolnville acquired an ownership interest in a piece of property on the Scoppa Road for non-payment of property taxes.

Doris Moran, a resident of Mass Pike Road, came before the Board to ask if there was a way to rectify this and reclaim the deed, by paying the back taxes, interest and any additional fees that would be required to release the deed.

Kinney reminded the Board that they have the ability, but not the obligation to transfer any town interest back to the previous owner by following the *Ordinance for the Maintenance, Administration, and Disposition of Municipal Lien Acquired Property*.

Dunn made a motion that the Board take this matter up at a future meeting, to do additional research and gather additional information. Laite seconded the motion. The motion passed on a 5-0-0 vote.

The Board thanked Doris Moran for attending the meeting and explained that the Town Administrator will be in touch with her.

7. **Committee Chair and Department Head Updates(s):**

Recreation Commission: Stephanie Thostenson from the Rec Committee came before the Board and presented them with the following updates:

- The Recreation Committee is scheduling monthly meetings on the first Monday of each month.
- The Committee has concerns with years of dealing with wet ball fields, making it unable to use until towards the end of June.
- The Committee wanted to take a closer look at what could be done to address the ball field drainage issues, on a long-term basis.
- The Committee recommends that the Town of Lincolnville hire an expert to assess the drainage situation.
- The Recreation Committee, with the help of volunteers, was able to re-shingle the lower dug-outs along with some new shingles on the snack shack.
- Next year, the Recreation Committee will ask the Co-Ed softball teams to volunteer to paint the dug-outs.
- The Recreation Committee is proposing to eliminate the Green Monster and replace it with a chain link fence similar to the remainder of the fencing, because of the cost to maintain it.

Laité was not in favor of eliminating the Green Monster, since this is a piece of Town infrastructure that the young kids strive to hit a ball over; along with a scoreboard.

Kinney stated that perhaps it would be appropriate to ask the Recreation Commission to obtain a proposal or several proposals from an expert to access the drainage issue on the ball field.

Dunn made a motion to ask the Town Administrator to attend the Recreation Commission's next meeting to explore the reasonable and logical progression of addressing expenditures in and around infrastructure and drainage of the ball field. Barrows seconded the motion. The motion passed on a 5-0-0 vote.

The Board thanked Stephanie Thostenson Hammond for attending the meeting.

8. As Board of Assessors – Property Tax Commitment:

Laité made a motion that we suspend our meeting as the Board of Selectmen and that we convene as the Board of Assessors. Fishman seconded the motion. The motion passed on a 5-0-0 vote.

Laité made a motion that the Board of Assessors approve and sign the Assessors' Certification of Assessment, the 2019 Municipal Tax Assessment Warrant, the Certificate of Commitment and the Certificate of Assessment to the Returned to Municipal Treasurer as prepared by the Assessors' Agent establishing the tax rate for the fiscal year July 1, 2019 to June 30, 2020 at 0.0154 mils on the dollar and the due dates of October 2, 2019 and April 1, 2020 with interest at 9 percent per annum to be paid on any unpaid portion commencing on October 3, 2019 and April 2, 2020. Barrows seconded the motion. The motion passed on a 5-0-0 vote.

Barrows made a motion that we adjourn our meeting as the Board of Assessors and reconvene as the Board of Selectmen. Fishman seconded the motion. The motion passed on a 5-0-0 vote.

9. Appointment of Municipal Officials:

Laité made a motion to appoint Michael Hutchings, Harbor Master, Kendall Smith, Deputy Harbor Master, Justin Twitchell, Inland Harbor Master, Michael Alley, Electrical Inspector, Richard McLaughlin, Deputy Electrical Inspector, for a term expiring on June 2020. Barrows seconded the motion. The motion passed on a 4-0-1 vote. (Dunn abstained.)

10. Consideration of Winter Sand Bid Award:

Kinney announced that the Town of Lincolnville received two bids for the supply and stockpiling of winter sand. The following two bids were received from:

Farley, Inc.	\$11.25 per cubic yard
Brad Aiken & Sons	\$11.40 per cubic yard

Gerritsen made a motion that the 2019 supply and stockpiling of winter sand bid be awarded to Farley, Incorporated of Rockport, Maine for the unit price of \$11.25 per cubic yard. Fishman seconded the motion. The motion passed on a 5-0-0 vote.

11. Department Head Evaluation Follow-up:

Dunn reported this is a follow-up to the Department Head evaluations and she told the Board that there were a lot of fantastic conversations that were had. At this point, she proposed that the Board give their interest and or support in asking the Town Administrator to start researching regarding Ordinances, which may be in existence, for electrical connections for mobile/modular homes.

Dunn made a motion that the Board asks the Town Administrator, David Kinney to research ordinances regarding electrical connections for mobile and modular homes. Barrows seconded the motion. The motion passed on a 5-0-0 vote.

Dunn proposed having a conversation regarding financial priorities for harbor improvements, on a future agenda, such as the ramp, floats, decking, covered walkway, etc.

Dunn also suggested having a future conversation regarding updating our mooring plan.

Dunn made an amended motion that the Board moves to ask the Town Administrator, David Kinney, to explore what the Boards options are for getting an updated mooring plan underway, which is both in digital format and physical format whether it's working with an outside contractor and or staff, by November 1st. Laite seconded the motion. The motion passed on a 5-0-0 vote.

Laite made a motion to elect Chair Dunn to work with the Town Administrator, Harbor Clerk, and Harbormaster, to execute an audit the mooring records by November 1st. Fishman seconded the motion. The motion passed on a 5-0-0 note.

Laite made a motion to direct the Town Administrator to review the duties asked of the Harbormaster and to develop a timeline to bring back to the Select Board to discuss at a future meeting. Fishman seconded the motion. The motion passed on a 5-0-0 vote.

12. Waldo County Budget Committee:

Gerritsen made a motion to vote for Herb Harnden from Waldo for a three-year term on the Waldo County Budget Committee. Barrows seconded the motion. The motion passed on a 5-0-0 vote.

13. Treasurers and Payroll Warrant(s) – Approve & Sign:

Laité made a motion that the Board approve the Treasurer's and Payroll warrants. Barrows seconded the motion. The motion passed on a 5-0-0 vote.

14. Executive Session – Consideration of Employment Emergency Management Director pursuant to Title 1 MRSA Section 405(6)(A):

Laité made a motion that pursuant to Title 1 MRSA Section 405(6) (A) that the Board of Selectmen enters into executive session to discuss the possible employment of an Emergency Management Director for the Town. Fishman seconded the motion. The motion passed on a 5-0-0 vote.

15. Possible action concerning Executive Session Matter:

Gerritsen made a motion to appoint Peter Rollins as the Emergency Management Director for the Town of Lincolnville with a term expiring June 2020. Laité seconded the motion. The motion passed on a 5-0-0.

16. Adjourn:

Fishman made a motion to adjourn. Barrows seconded the motion. The motion passed on a 5-0-0 vote.

Respectfully submitted,

Melissa A. Geary
Administrative Assistant