

**BOARD OF SELECTMEN
MINUTES OF MEETING
June 12, 2017**

Present: Chair, Ladleah Dunn, Rosey Gerry, David Barrows, Keryn Laite, Jr. and Town Administrator, David Kinney

Excused: Arthur Durity

The quote was read by Selectman Gerry.

Chair Dunn started the meeting by recognizing Select Board member Rosey Gerry for his many years of service on the Board. She thanked him for his constant commitment to the Town of Lincolnville.

Laite and Barrows also thanked Gerry for his years of service on the Board.

Gerry said he enjoys doing things for the Town and felt it's important for people to get involved in all different aspects. He also noted that Lincolnville is the greatest town in Maine because of all the dedicated people that work and volunteer here.

1. Citizens' Forum:

There were none.

2. Administrator's Report:

- Warden's Report: The online burn permit process that the Board approved at a prior meeting, has been suspended because of a glitch between the Warden's Report and the State of Maine. Until this issue has been resolved, a burn permit may still be obtained at Drake's Corner Store or from the Fire Warden. A person may still obtain a permit on-line, by paying a fee.
- MCSWC: The Mid-Coast Solid Waste Corporation will hold its annual Household Hazardous Waste Collection Day on Saturday, June 17, 2017 from 9am to 12pm at 90 Union Street, Rockport.
- Little Library: At the last Select Board meeting, the Board asked that Durity work with the folks from the Lincolnville Library regarding the Little Library at the beach. This little library will be free-standing and located in the grassy spot next to the parking lot and next to the restroom facility, at the Lincolnville Beach.
- Pedestrian Signs: One of the beach pedestrian crossing signs (near Chez Michel & the Whale's Tooth) is missing, which is the third or fourth sign that has come up missing in the last couple of years.

Dunn asked Kinney to make a note to discuss this topic at a future Board meeting.

- Collin's Report: This report has been finalized and Kinney will provide the Board with a copy for the next Board meeting. This report will also be posted online.

3. Meetings & Announcements:

Town Administrator, Kinney read the upcoming meetings.

4. Upcoming Community Events:

The Lincolnville Business Group will hold a scholarship fundraiser on Tuesday, June 20, 2017 at 5PM at the Whales Tooth Restaurant.

5. Meeting Minutes:

Laite made a motion that the Board approve the May 22, 2017 meeting minutes as presented. Barrows seconded the motion. The motion passed on a 4-0-0 vote.

Laite made a motion to approve the June 5, 2017 meeting minutes as presented. Barrows seconded the motion. The motion passed on a 4-0-0.

6. Request to create a Smoke Free policy – Dr. Caer Hallunbaek:

Dr. Caer Hallunbaek, Prevention Specialist in Community Health with Pen Bay Medical Center and Waldo County General Hospital, serving Belfast Adult Education and College Connection, presented the Board with a request to create a Smoke Free Parks and Recreation Policy.

Dr. Hallunbaek recently met with the Lincolnville Parks & Recreation Committee regarding establishing a Smoke Free Parks & Recreation Policy for the Town of Lincolnville, which was supported by the Parks & Recreation Committee.

The Town would receive free signage, but the Town would need to take care of the installation.

Dr. Hallunbaek noted that upon the adoption of this policy, she would request the amount of signs that Town of Lincolnville would need, which could take approximately two weeks to receive.

Kinney noted this would be a Policy verses an Ordinance, which does not carry the weight or enforcement provisions of a voter adopted ordinance or a state law.

Dr. Hallunbaek explained that the primary purpose of the new policy is to protect children from the potential dangers of secondhand smoke, while at play in the town parks.

Barrows made a motion that the Board approve and sign the Smoke Free Parks and Recreation Policy and that the Town Administrator work with the Recreation Commission and Dr. Hallundbaek to erect the appropriate signage. Laite seconded the motion. The motion passed on a 4-0-0 vote.

The Board thanked Dr. Hallunbaek for her presentation.

7. Harbor Float Bid Award:

Kinney and Harbormaster, Mike Hutchings put together a bid request for a 14'x30' float, advertised it and posted it on the Town's Website and then received two bids back. One from Dark Harbor Boat Yard Corp. for \$18,500 plus \$2,000 for installation and the second one from Maritime Construction and Engineering, Inc. for \$31,840 which included installation.

Laite noted that he was disappointed that the Town only received two bids and he wondered why.

Kinney stated that an ad was placed in the local newspaper, emails were sent out to those requesting and the bid was placed on the Town's Website.

Harbormaster, Hutchings figured one of the reasons for the lack of interest, in the bidding process, was because this is the wrong time of the year to get this kind of a project done.

Dunn stated, "Because this was a last minute request from the Board, I would like to see a more comprehensive outreach to all of the individuals who might be interested because we're going to be having this float conversation again, but I definitely have faith in Dark Harbor Boat Yard and I'm inclined to go with them."

Laite made a motion that the 14'x30' float project be awarded to Dark Harbor Boat Yard Corporation for a price not to exceed \$18,500 plus installation with the change in the splash zone materials to the .60 ACQ pressure treatment and the funds for this project come from the Harbor Savings Account and report back to Board on the final price at the next meeting. Barrows seconded the motion. The motion passed on a 4-0-0 vote.

Hutchings recently inspected the outside float, which is currently in storage, and determined that the float was not usable.

Hutchings stated there are two options. One would be to take the float that is in service now, which is better and put that as the outside float, when we receive the new float and the second option would be to construct two new floats.

Hutchings recommended ordering two new floats now.

Barrows also recommended ordering two now, because he felt the Town might be able to get a better deal.

Dunn wanted to know how much money was currently in the budget before making a motion.

Kinney noted that he will have an answer regarding how much money is currently in the Harbor Savings account, at the next meeting.

Gerry recommended that the Town Administrator move forward with this request and not prolong it any longer.

Kinney recommended the Board give the go-ahead on one float, and try to get the price with the revised for two and present this to the new Board on Thursday, after the Town Meeting.

8. Radar Speed Display:

Kinney stated that the Board previously discussed the possibility of acquiring a radar speed board. He felt confident that the Town of Lincolnville would qualify for this grant in the amount of \$2,866 as part of a regional grant opportunity. However, the Town would need to fund the difference of about \$1,044.

Kinney explained the vast majority of organizations that obtain this type of equipment also obtain a violator alert equipped unit, which should encourage drivers to slow down.

Gerry wanted to know where funds for the shortfall would come from, for this piece of equipment.

Kinney recommended taking the funds from the Signage Account or from Contingency.

With the amount of speeding complaints around town, Gerry recommended spending the money to purchase this equipment.

Barrows felt that it couldn't hurt, especially since it will record the date and times of those that speed.

Dunn stated it would be foolish to turn down nearly \$3,000.00 in grant money to help the Town of Lincolnville.

Barrows made a motion to have the Town Administrator order this gizmo and apply for the grant to receive the money to pay for 2/3 of it and take 1/3 of the money out of whatever fund can afford it, with the violator alert equipment unit. Gerry seconded the motion. The motion passed on a 4-0-0 vote.

Dunn thanked Kinney for looking into this equipment and the grant, which is fantastic.

9. Review Draft Job Descriptions:

Barrows made a motion to approve the job descriptions presented for the Fire Chief, Harbor Master, Inland Harbor Master and Road Commissioner. Laite seconded the motion. The motion passed on a 4-0-0 vote.

Dunn thanked Kinney for making all the edits for this meeting and she also thanked the Wage and Personnel Committee for all their hard work.

A suggestion was made to task the Wage and Personnel Policy Board with reviewing the stipends offered for these positions based on the duties and responsibilities set forth in the job descriptions. The Board concurred and asked that a new charge be prepared for their consideration.

10. Treasurer's and Payroll Warrant(s)-Approve and Sign:

Laite made a motion that the Board approve and sign the Treasurer's and Payroll warrants. Barrows seconded the motion. The motion passed on a 4-0-0 vote.

11. Adjourn:

Gerry made a motion to adjourn. Barrows seconded the motion. The motion passed on a 4-0-0 vote.

Respectfully submitted,

Melissa A. Geary
Administrative Assistant