

**BOARD OF SELECTMEN  
MINUTES OF MEETING  
June 25, 2018**

**Present:** David Barrows, Josh Gerritsen, Keryn Laite, Jr. and Town Administrator, David Kinney

Excused: Ladleah Dunn and Jon Fishman

**1. Citizens' Forum:**

None.

**2. Administrator's Report:**

David Kinney, Town Administrator, reported:

- The funds for the town office computers and the camera system at the harbor would be carried forward to the next fiscal year as the purchases were not made in the current year. Kinney has held off on the computer purchases as the town's TRIO software is having issues in other communities on machines running Windows 10. When TRIO works out the bugs we'll move forward with the purchases.

**3. Meetings & Announcements:**

Town Administrator, Kinney read the upcoming meetings.

**4. Upcoming Community Events:**

The Strawberry Festival will be Saturday, July 14<sup>th</sup>. Doors open at 9 a.m. and the parade starts to 10:00 a.m.

**5. Meeting Minutes:**

**Barrows made a motion to approve the May 29, 2018 meeting minutes as presented. Gerritsen seconded the motion. The motion passed on a 3-0-0 vote.**

**Barrows made a motion to approve the June 11, 2018 meeting minutes as presented. Gerritsen seconded the motion. The motion passed on a 3-0-0 vote.**

Barrows made a motion to approve the June 14, 2018 meeting minutes as presented. Gerritsen seconded the motion. The motion passed on a 3-0-0 vote.

**6. Wentworth Road: Request to Determine the End of the Town Portion – Greg Boetsch:**

Greg Boetsch appeared before the Board to request that the Town determine the end of the Town portion of the Wentworth Road. Mr. Boetsch expressed his concerns that a private contractor regraded both the Town's portion and part of the private road. He also expressed concern about snow plowing. He expressed concern about an "adverse possession" claim.

Town Administrator Kinney explained that nearly all town records are public and that anyone can inspect and copy the available records. Copying by Town staff is okay but interpretation or making conclusions by town staff can get us in trouble.

After some additional discussion Vice-Chair Laite suggested the Board discuss the legal rights and duties of the Board with regards to this matter in executive session at a future meeting with the Town Attorney and Road Commissioner.

**7. Appoint of Municipal Officials:**

Gerritsen made a motion that the Board appoint the individuals listed to the positions and terms shown on the sheet entitled Town Official Appointment Papers and dated 6/25/2018. Barrows seconded the motion. The motion passed on a 3-0-0 vote.

**8. Board, Committee and Commission Appointments:**

Barrows made a motion that the Board appoint the individuals on the list provided to terms listed except for the MCSWC Board of Directors position. Gerritsen seconded the motion.

Gerritsen stated that he expressed an interest in serving on the MCSWC Board only if Barrows chose not to seek re-appointment. Barrows stated that he would prefer not to vote for himself. Barrows stated that his term went through the end of the month so he could participate in the upcoming MCSWC meeting and the Board of Selectmen could consider the MCSWC appointment at an upcoming meeting.

**The motion passed on a 3-0-0 vote.**

The Board discussed the Planning Board offer to also serve as the Land Use Committee. The Board asked for Planning Board members that were willing to serve to complete a Community Interest Form.

**9. School Committee Vacancy:**

Gerritsen made a motion that the Board appoint Jared Harbaugh to the vacant seat on the School Committee with a term expiring in June 2019. Barrows seconded the motion. The motion passed on a 3-0-0 vote.

**10. Consideration of Road Salt Bid:**

Barrows made a motion that the road salt bid for FY 2019 be awarded to Morton Salt at the delivered price of \$49.75 per ton and the picked up price of \$49 per ton and that the Town Administrator is hereby authorized to enter into an agreement with Morton Salt under these terms. Gerritsen seconded the motion. The motion passed on a 3-0-0 vote.

**11. Consideration of Roadside Mowing Bid:**

Barrows made a motion that the Board award the roadside mowing contract to Nicholas Berry of Lincolnville for the bid price of \$60 per hour. Gerritsen seconded the motion. The motion passed on a 3-0-0 vote.

**12. Consideration of Paving Bid:**

Barrows made a motion that the 2018 paving bid be awarded to Hagar Enterprises, Inc. of Damariscotta for the unit prices bid. Gerritsen seconded the motion. The motion passed on a 3-0-0 vote.

**13. Adopt, Renew, Amend or Rescind Board Policies:**

Barrows made a motion to approve the Board's Rules of Procedure and the three Treasurer's Disbursement Warrant policies as written. Gerritsen seconded the motion. The motion passed on a 3-0-0 vote.

**14. Engagement of Auditor**

Barrows made a motion that the Board authorize Ladleah Dunn as Chair of the Board to sign the engagement letter with William H. Brewer to conduct the annual audit. Gerritsen seconded the motion. The motion passed on a 3-0-0 vote.

**15. Assessors' Agent FY 19 Contract**

Barrows made a motion that the Board approve and sign the Contract for Assessing Services with Fort Halifax Appraisals for Fiscal Year 2019. Gerritsen seconded the motion. The motion passed on a 3-0-0 vote.

**16. Report Regarding Parking Attendant Hiring**

Kinney reported that at the last meeting the Board authorized he and Selectman Gerritsen to interview potential parking attendants and hire up to two qualified attendants. Gerritsen and Kinney interviewed one candidate (the only applicant at the time). Stephanie Thostenson was hired for the position at \$15 per hour. Two additional applications have now been received and we are arranging for interviews.

**17. Set Board of Assessors Meeting Date**

After discussion of schedules the Board agreed by consensus to meet with the Assessors' Agent in a workshop session after the Board's regular July 9<sup>th</sup> meeting. Kinney to inform Vern Zeigler.

**18. MMA Legislative Policy Committee Ballot**

After a brief discussion where Board members expressed concerns about not knowing any of the candidates, the Board agreed by consensus to skip over the agenda item and not cast a ballot.

**19. Treasurer's and Payroll Warrant(s) – Approve & Sign:**

Barrows made a motion that the Board approve the Treasurer's and Payroll and Coombs Griffin Trust. Gerritsen seconded the motion. The motion passed on a 3-0-0 vote.

**20. Adjourn:**

Barrows made a motion to adjourn. Gerritsen seconded the motion. The motion passed on a 3-0-0 vote.

Respectfully submitted,

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David B. Kinney  
Town Clerk