

**BOARD OF SELECTMEN
MINUTES OF MEETING
June 26, 2017**

Present: Chair, Ladleah Dunn, Keryn Laite, Jr., David Barrows, Jon Fishman, Josh Gerritsen and Town Administrator, David Kinney

The quote was read by Selectman Fishman.

1. Citizens' Forum:

Ed Slade, Lincolnville property owner and seasonal resident, discussed that he currently has both internet and telephone through Lincolnville Communications. He recently asked them if he would be able to receive fiber optic television, but was told that the Town of Lincolnville and the Town of Hope does not have the equipment, that allows them to transmit cable television over fiber optic.

He came before the Board to make the Board aware of the fact that Lincolnville and Hope does not have the equipment that allows Lincolnville Communications to bring cable through fiber optic and he asked that the Board advocate on his behalf and the Town of Lincolnville, and ask the Lincolnville Communications to update or change their equipment.

The Board was in favor of asking Kinney to make contact with Lincolnville Communications on behalf of Mr. Slade and Lincolnville residents.

2. Administrator's Report:

David Kinney, Town Administrator, reported:

- Elections: Kinney thanked all the election workers for their efforts this year. He also thanked the folks from the United Christian Church for their assistance with setting up for this year's Town Meeting.
- Culvert: The Slab City Road culvert project at the outlet to Coleman Pond is on schedule. Signs will be going up shortly after July 4th and that portion of the road will be closed. Residents of the Slab City Road can still get from the Belfast Road to the Mass Pike Road and from the other side of the project;

and you can access the road all the way from the Beach Road to the brook. All emergency personnel have been contacted regarding this road closure.

- Energy Team: Kinney thanked the Energy Team and all those involved with the Solar Celebration.
- State Shut Down: Kinney stated that as of July 1st, the State of Maine will be without a budget and will be basically shut-down, except for essential personnel, and he recommended that anyone that may have business with the State to conduct it prior to July 1st.

3. Meetings & Announcements:

Kinney read the upcoming meetings.

4. Upcoming Community Events:

There were none.

5. Meeting Minutes:

Barrows made a motion to approve June 12, 2017 meeting minutes as presented. Laite seconded the motion. The motion passed on a 4-0-1 vote. (Gerritsen abstained.)

Barrows made a motion to approve the June 15, 2017 meeting minutes as presented. Laite seconded the motion. The motion passed on a 5-0-0 vote.

6. Parking Officer Position – Temporary Appointment & Permanent:

Barrows made a motion that the Board appoint Rosendel Gerry as a volunteer Parking Attendant until such time as one is hired or until June of 2018 whichever comes first. Laite seconded the motion. The motion passed on a 5-0-0 vote.

7. Stolen Crosswalk Signage:

Kinney reported that one of the crosswalk signs located nearest to the Whales Tooth Pub and Chez Michel, was stolen earlier this year. Kinney asked if the Board wanted to replace the sign, which would be approximately \$300, plus shipping.

Several of the Board members asked if anyone with a security camera at the Beach may have obtained footage and would be willing to share in hopes of obtaining information regarding the stolen signs.

The Board recommended that Kinney order a new sign, after July 1st with the new budget.

8. Appointment of Municipal Officials:

Gerritsen made a motion that the Board appoint the individuals listed to the positions and terms shown on the sheet entitled Town Official Appointment Papers and dated 6/26/2017. Barrows seconded the motion. The motion passed on a 5-0-0 vote.

Gerritsen made a motion that the Board appoint the individuals listed to the positions and terms shown on the sheet entitled Town Officials Appointment Papers – Board, Committee and Commissions and dated 6/26/2017. Fishman seconded the motion. The motion passed on a 5-0-0 vote.

9. Assessors' Agent FY 18 Contract:

Barrows made a motion that the Board approve and sign the Contract for Assessing Services with Fort Halifax Appraisals for Fiscal Year 2018. Gerritsen seconded the motion. The motion passed on a 5-0-0 vote.

10. Adopt, Renew, Amend or Rescind Board Policies:

Rules of Procedure – Lincolnville Board of Selectmen:

Laité made a motion that the Board of Selectmen approve the Rules of Procedure – Lincolnville Board of Selectmen. Barrows seconded the motion. The motion passed on a 5-0-0 vote.

Policy on Treasurer's Disbursement Warrants for Employee Wages and Benefits:

Barrows made a motion that the Board of Selectmen approve the Policy on Treasurer's Disbursement Warrants for Employee Wages and Benefits dated June 26, 2017. Laité seconded the motion. The motion passed on a 5-0-0 vote.

Policy on Treasurer's Disbursement Warrant of State Fees & Revenues:

Barrows made a motion that the Board approve the Policy on Treasurer's Disbursement Warrants for Sending Revenue Collected on Behalf of the State of the Appropriate State Agency dated June 26, 2017. Laité seconded the motion. The motion passed on a 5-0-0 vote.

11. Review Draft Supplemental Charge for Wage & Personnel Policy Board:

Barrows made a motion that the Board approve and sign Wage and Personnel Board Supplemental Charge concerning a compensation study for the stipend positions. Laite seconded the motion. The motion passed on a 5-0-0 vote.

12. Consideration of Paving Bids:

Laite made a motion that the 2017 paving bid be awarded to Wellman Paving, Inc. of Winterport for the unit prices bid. Barrows seconded the motion. The motion passed on a 5-0-0 vote.

13. Consideration of Mowing Bids for Fire Stations:

Laite made a motion that the Board award the fire station mowing bid for the remainder of the 2017 growing season to Calderwood Property Services in the amount of \$2,550. Gerritsen seconded the motion. The motion passed on a 4-0-1 vote. (Fishman abstained.)

14. CDBG Resolutions and associated paperwork:

Barrows made a motion that the Board approve and sign the Standards of Conduct, the Fair Housing Resolution, the Section 504 Self Evaluation and Transition Plan, the Residential Anti-displacement & Relocation Assistance Plan, and the Equal Employment Opportunity Policy Statement. Gerritsen seconded the motion. The motion passed on a 5-0-0 vote.

15. Plan Future Meetings:

Dunn stated that the previous Select Board had a variety of conversations regarding holding a workshop with the Route 1 Advisory Committee to discuss the goals and directions of that committee. There are a number of town owned properties that the Board needs to view and the Board needs to come up with a time to tour these properties.

Dunn also stated that the Board needs to have a joint workshop with the Harbor Committee now that the final draft of the harbor report has been finalized.

Dunn also recommended that the Board have a meeting with the Energy Team to discuss coming up with a formal charge, now that the solar project is functioning, because it would make sense that the Board give them direction.

Kinney updated the new Board members regarding the location for the little library which will be next to the restroom facility at the Lincolnville Beach.

16. Treasurer's and Payroll Warrant(s) – Approve and Sign:

Laité made a motion that the Board approve and sign the Treasurer's, Payroll and the Capital Campaign warrants. Barrows seconded the motion. The motion passed on a 5-0-0 vote.

17. Adjourn:

Gerritsen made a motion to adjourn. Barrows seconded the motion. The motion passed on a 5-0-0 vote.

Respectfully submitted,

Melissa A. Geary
Administrative Assistant