

**BOARD OF SELECTMEN  
MINUTES OF MEETING  
March 25, 2019**

**Present:** Chair, Ladleah Dunn, Vice Chair, Keryn Laite, Jr., David Barrows, Jon Fishman, Josh Gerritsen and Town Administrator, David Kinney

The quote was read by Selectman Laite.

**1. Citizens' Forum:**

There were none.

**2. Administrator's Report:**

David Kinney, Town Administrator, reported:

- Nomination Papers: Nomination papers are available at the Town Office and are due back by April 12<sup>th</sup> by 4:30PM. The following positions are available:

Board of Selectmen	1 position for a 3 year term
Lincolnvillle Central School Committee	1 position for a 3 year term
	1 position for a 1 year term
CSD School Committee	1 position for a 3 year term
Budget Committee	3 positions for a 3 year term
	3 positions for a 2 year term

Nomination papers must have at least 25 valid signatures but no more than 100. If anyone is interested in serving, please contact the Town Office during business hours.

- Taxes: The second half property tax payments are due by Wednesday, April 3, 2019.
- Fire Department: Lincolnvillle Fire Chief, Don Fullington, III informed Kinney that the firefighters were recently filling-up their backpack Indian tanks, in preparation for spring, and discovered they didn't have water. The issue was the fact that the Solar Array generates electricity at times above 253 volts, there is a built in protection for the well pump that kicks in during low voltage and high voltage. In this case, the voltage was too high causing the well pump to shut off to protect the pump itself. At this time there is not a complete solution to the

problem, but the electrician for Revision Energy and the Town electrician are working on a resolution.

- **EMA Director Position:** The Town of Lincolnville is seeking an individual to serve as the Emergency Management Director. This position has been posted on the Town website at [www.town.lincolnvill.me.us](http://www.town.lincolnvill.me.us) and will be posted in the Camden Herald this week. The applications are online or one can stop by the Town Office.

**3. Meetings & Announcements:**

Town Administrator, Kinney read the upcoming meetings.

**4. Upcoming Community Events:**

There were none.

**5. Meeting Minutes:**

**Laité made a motion to approve the March 11, 2019 meeting minutes as presented. Barrows seconded the motion. The motion passed on a 5-0-0 vote.**

**6. Committee Chair and Department Head Updates:**

Road Commissioner - Bernard Young, reported the following updates:

- The roads have been posted around town.
- Several road shoulders were damaged from all the heavy rain.
- Young spoke about some recent work to the Tanglewood Road.
- Calderwood Road had a recent mud issues, which has been resolved.
- Young talked to Kinney about possibly talking to Farley’& Son regarding whether or not they would be able to use a bigger plow truck next year, to push the snow back further in certain locations around town.
- Young discussed putting a new stop sign at the end of Greenacre Road and Slab City, once the ground thaws.
- Young asked the Board about a 200 gallon size water tank that has been stored at the town garage now for 20 years and he wanted to know if the Town wanted to sell it. The Board decided to have a future discussion regarding the water tank.
- Young also explained that he will be replacing three culverts and installing guardrails at two locations as well as paving on the Youngtown Road this year.

The Board thanked Young for his update.

**7. Follow-up Discussion regarding a possible Food Sovereignty Ordinance:**

At the February 25, 2019 Select Board meeting the Board had a discussion regarding the possibility of having a Food Sovereignty Ordinance.

Gerritsen spoke in favor of having a Food Sovereignty Ordinance and requested that the Board have another discussion because he wanted know how the rest of the Board felt regarding the possible Food Sovereignty Ordinance.

The State of Maine passed and signed a Maine Food Sovereignty Act (LD725) on November 1, 2017, which allows municipalities to regulate local food systems.

Chair Dunn stated, “We can adopt such an ordinance, but there isn’t someone that the Town employ to make sure that the structure of it, is enforced. We as elected officials need to understand that the failure to incorporate certain limitations and correctly construct an ordinance that can be followed and legally adopted, could lead to broad misconceptions. I don’t want the Board to have to take a step backwards, in terms of the level of partnership, understanding, acceptance, education that we currently have with the State of Maine and all of the food producers, but when it comes to conversation of “US” as the sitting Board having to be the managers of this legal instrument.”

Gerritsen stated, “Let’s say in three years, virtually the entire State of Maine has Food Sovereignty Ordinances, that all include milk, there has not been a foodborne illness? I feel that when we look back, we will say it was an obvious thing, because in the future every town’s going to adopt this ordinance.”

Fishman explained he was willing to let all the other towns in Maine be the guinea pigs.

Dunn noted that she is very interested in what other towns in Maine are doing, but didn’t feel the necessity for Lincolnville at this time to spend taxpayers’ dollars in attorney’s fees to draft this ordinance.

Gerritsen thanked the Board for considering adopting the Food Sovereignty Act. Gerritsen shared a letter from Senate President, Troy Jackson regarding the purpose and intent of the Maine Food Sovereignty Act with an ordinance template.

Dunn felt that it was important to have the letter from Senate President, Troy Jackson reviewed by the town attorney.

Gerritsen noted that at this time, he felt it wasn't necessary for the Board to continue for now and no need to run this by the town attorney.

**8. Possible Harbor Grant Opportunities:**

Kinney provided the Board with information on some grant opportunities. One of the grants is for the 2019 Boating Facility Fund Grant and the other is the 2019 Harbor Management and Access Grant.

Kinney gave a brief overview of the two different grants:

- 2019 Boating Facility Fund Grant:
  - This grant is to assist in the acquisition, development, enhancement or rehabilitation of boat launching facilities on waters of Maine that are available to the public.
  - A site inspection would need to be requested by no later than April 17, 2019.
  - The project proposals would be due by July 24, 2019.
  - One of the requirements is a minimum 25% local match.
  - The final project would need to be finished by June 30, 2021
  
- 2019 Harbor Management and Access Grant:
  - This grant is to help the public access state waters.
  - The maximum award amount for this grant is \$15,000.
  - This grant also requires a minimum 25% local match.
  - The grant submission deadline is April 26, 2019 no later than 5PM.
  - Kinney noted this would be an opportunity to use the money towards the outer float.

The consensus of the Board was to move forward with the application process.

**9. LD 290 – An Act to Prohibit Motor Vehicle Use in the Intertidal Zone: Follow-up Discussion:**

Kinney explained that recently the Marine Resources Committee recommended that the LD 290 which is the Act to Prohibit Motor Vehicle Use in the Intertidal Zone, ought not to pass and therefore the bill was likely dead. However; the Town of Lincolnville could adopt a local ordinance or insert some type of barricade.

After a brief discussion the Board decided to take a wait and see approach at this time because they felt that adding barriers or signs may cause more problems.

**10. Emergency Medical Service Discussion:**

Kinney discussed that the Board received a copy of the February report from the current Emergency Medical Service provider, North East Mobile Health Services, indicating that they met the contract performance measures.

The Camden Select Board was recently presented with a presentation by the Camden Fire Chief, Chris Farley regarding switching from a contracted service to a municipal service or a contract with another municipality, such as the City of Rockland, to provide this type of service.

Kinney also noted that there was also a recent presentation made to the Camden Budget Committee regarding how they might want to switch the service model from contracting with a private entity to contracting with another town or forming a town municipal service.

Kinney noted he is always open to new and different ideas and ways to improve the service. The Town of Lincolnville has to match whatever service the town provides with what the community expectations are for the service and what the community is willing to pay for the service.

Dunn wanted to know if a financial analysis or affordability study was done.

Kinney responded, not at this time. There is not enough information out there to make an informed decision. As of July 1, we don't have a contract yet with our current vendor, which he felt confident that the Town of Lincolnville will get a contract with North East Mobile Health Services.

Dunn added that one of her biggest concerns had to do with the fact that the Town of Lincolnville was not included in any one of the conversations that recently took place despite the Town of Lincolnville being an integral part of the financial contract.

Gerritsen stated that the Town currently has a vacancy on the EMS Performance Review Committee and he thought it important for both Lincolnville positions to be filled. He offered to serve if another more senior Board member didn't wish to serve.

Barrows felt this was a goal of the fire departments to find a better way to retain larger group of people available for both Fire and EMS, which down the road this may be the way to go.

Barrows told the Board that he personally felt left out, that the Lincolnville Select Board was never included in the conversation.

The Board suggested holding a round table meeting to invite the Select Board members from Camden, Rockport, and Hope to have a discussion regarding future ambulance options.

**11. Public Input – Draft FY 20 Municipal Budget:**

Arlene Leighton, Lincolnville resident came before the Board to ask about resurfacing the Youngtown Road.

The Board explained that the plan is to replace three culverts, repave and some guardrails in a couple of locations on the Youngtown Road.

**12. Board Deliberations – FY 20 Budget Deliberations & Recommendations:**

**Administration & Finance:**

- No Board changes proposed

**Animal Control:**

- No Board changes proposed

**Protection: Parking Enforcement:**

- No Board changes proposed

**Protection: Fire Department:**

- No Board changes proposed.

**Protection: Other:**

- No Board changes proposed

**Town Office Building:**

- No Board changes proposed

**Contingency:**

- No Board changes proposed

**Code Enforcement:**

- No Board changes proposed

**Assessing:**

- No Board changes proposed

**Public Works: Highways & Bridges:**

- No Board changes proposed

**Public Works: Transfer Station:**

- No Board changes proposed

**Public Works: Harbor:**

- No Board changes proposed

**Public Works: Other:**

- Breezemere Park Maintenance:
  - Beach Cleaning: The Board recommended increasing this line from \$0 to \$500.
  - Maintenance: The Board recommended increasing this line from \$0 to \$500.
- Athletic Fields:

- Contracted Maintenance: The Board recommended increasing this line from \$26,823 to \$28,320 with organic fertilizer.

Kinney reported there is a certain amount of non-organic fertilizer left over from to be used this spring and he wanted to make sure the Board was ok with using it up first.

The Board spoke in favor of using up the fertilizer in storage first.

- Athletic Infrastructure Maintenance:
  - Resurface and paint the court: The Board recommended decreasing this line from \$10,000 to \$3,500 (\$1500 for painting of lines and add \$2000 to go towards resurfacing in the future)  
The Board was in agreement to hire a professional to have lines painted on the court and include pickle ball lines and set some money aside for resurfacing in the future
  - Pickle Ball Tape, Paddles and Balls: The Board recommended decreasing this line from \$587 to \$0.

#### **Boards and Committees:**

- No Board changes proposed

#### **Municipal Support:**

- Lincolnvile Community Library: The Board recommended that the \$3000 that the Library is requesting be used directly to the endowment funds. The Board also recommended seeking some additional information from the Library regarding what the money will be used for.
- Registrar of Voters: Kinney reminded the Board of a letter recently written from the Registrar of Voters regarding compensation for said position. Kinney recommended the Board task the Wage & Personnel Policy Board to review the job description of the Administrative Assistants and the compensation offered to make sure the compensation offered is comparable to the market place.

Kinney proposed that he put together a draft charge to the Wage & Personnel Board for the Board to review at another meeting.

**Provider Agencies:**

- No Board changes proposed

**Capital Improvement Program:**

- No Board changes proposed

**Debt Services:**

- No Board changes proposed

**Budget Totals:**

Kinney gave the new Select Board recommended total net to be raised by property taxes of \$991,552, which is \$23,196 less than the amount that was approved by the taxpayer this past year.

**13. Treasurer's and Payroll Warrant(s) – Approve & Sign:**

**Laité made a motion that the Board approve the Treasurer's and Payroll Warrants. Barrows seconded the motion. The motion passed on a 5-0-0 vote.**

**14. Street Light Tour:**

Currently there are 13 Central Maine Power owned streetlights around town that are leased and CMP recommended that the Town of Lincolnville check into converting to LED fixtures.

Chair Dunn suggested that based on the time of night, instead of holding a joint Street Light Tour, she gave the Board the option to conduct an individual Street Light Tour.

Kinney gave the Board a list of where all 13 CMP streetlights are located and he offered to give a tour at the end of the meeting.

The Board decided they would make the time to conduct a tour on their own time prior to the next Select Board meeting on April 8<sup>th</sup>.

**15. Adjourn:**

**Gerritsen made a motion to adjourn. Fishman seconded the motion. The motion passed on a 5-0-0 vote.**

Respectfully submitted,

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Melissa A. Geary  
Administrative Assistant