

**BOARD OF SELECTMEN
MINUTES OF MEETING
May 4, 2020**

Present (remotely): Chair, Ladleah Dunn, Vice-Chair, Keryn Laite, Jr., David Barrows, Josh Gerritsen, Jon Fishman, and Town Administrator, David Kinney

Chair Dunn read portions of the opening of the agenda regarding the provision for remote meetings during the current state of emergency, including how the public could view and participate in the meeting and that all votes taken during the public proceeding would be taken by roll call.

Selectman Gerritsen read the quote.

1. Citizens' Forum:

There were none.

2. Impact of Governor Mills' Stay Safer at Home Executive Order on the Annual Town Meeting

David Kinney, the Town Administrator, explained that the emergency legislation passed, the Stay Safer at Home Executive Order and the restarting plan likely meant that open portion of the annual town meeting would be unlikely be able to be held. He stated that the Board had two realistic options: 1) continue operations utilizing what was approved for a budget last year for the current year without a town meeting and property taxes could be committed in August as required by the Town Charter or 2) conduct town meeting solely by referendum ballot.

He further explained that as the March 23rd version of the Fiscal Year 2021 municipal budget recommended less from property taxes than the current Fiscal Year 2020 approved budget required and in light of the current financial situation that many residents find themselves in that this option didn't make much sense to him. Absentee balloting would also be available.

Gerritsen stated that for public health and safety reasons he would recommend the referendum only option.

Barrows stated that while he preferred an open town meeting he didn't see how that could be done and comply with the rules.

Gerritsen made a motion, second by Barrows, that in response to the current pandemic situation that the annual town meeting be conducted solely via referendum ballot. Vote: Barrows – Yes, Gerritsen – Yes, Laite – Yes, Fishman – Yes, Dunn – Yes. Motion carried 5-0.

Laité made a motion, second by Barrows, that in advance of the annual Town Meeting that the Town Administrator prepare for Board review and approval a Town Meeting document to explain to the voters why we are moving this year to an all referendum town meeting along with an explanation of the articles that will be considered by the voters. Vote: Barrows – Yes, Gerritsen – Yes, Laité – Yes, Fishman – Yes, Dunn – Yes. Motion carried 5-0.

3. Revisit Board of Selectmen Recommendations – FY 21 Municipal Budget

Town Administrator Kinney explained that it was likely that revenues received from the State would be negatively impacted in the current and coming fiscal year. In response, he recommended that the Board lower their recommendations for Local Road Assistance and Municipal Revenue Sharing to \$26,300 and \$193,000, respectively while the remaining revenues be left as originally recommended.

Laité made a motion, second by Barrows, that the Board amend its recommendation for the Fiscal Year 21 Municipal Budget revenues and offsets to a total of \$1,244,300 by amending Local Road Assistance to \$36,300 and Municipal Revenue Sharing to \$193,000 while leaving the remaining recommendations unchanged. Vote: Barrows – Yes, Gerritsen – Yes, Laité – Yes, Fishman – Yes, Dunn – Yes. Motion carried 5-0.

Kinney also suggested that the Board revisit the expenditure side of the budget and while everything should be on the table a focus might be on maintaining the status quo for operations and maintenance so we wouldn't fall behind. The Board commenced a page by page review of their March 23, 2020 budget recommendations and took the following actions.

Barrows made a motion, second by Fishman, that the Board amend the recommended amount for Parking Enforcement to \$2,412. Vote: Barrows – Yes, Gerritsen – Yes, Laité – Yes, Fishman – Yes, Dunn – Yes. Motion carried 5-0.

Laité made a motion, second by Barrows, that the Board amend the recommended amount for Protection: Other to \$133,227 by eliminating 2 of the 6 portable barriers. Vote: Barrows – Yes, Gerritsen – Yes, Laité – Yes, Fishman – Yes, Dunn – Yes. Motion carried 5-0.

Laité made a motion, second by Fishman, that the Board amend the recommended amount for Contingency to \$25,000. Vote: Barrows – Yes, Gerritsen – Yes, Laité – Yes, Fishman – Yes, Dunn – Yes. Motion carried 5-0.

Gerritsen made a motion, second by Fishman, that the Board amend the recommended amount for Public Works: Other to \$43,332 by eliminating the additional swim buoys, bbq grills and the trash receptacle. Vote: Barrows – Yes, Gerritsen – Yes, Laité – Yes, Fishman – Yes, Dunn – Yes. Motion carried 5-0.

Laité made a motion, second by Barrows, that the Board amend the recommended amount for the Capital Improvement Plan to \$132,750 as follows:

Fire Truck Fund	\$20,000
Harbor Improvements	\$20,000
Road Improvement	\$50,000
Building Repair Fund	\$10,000
Solar Array Purchase	\$10,250
Athletic Field Infrastructure	\$13,500
Fire Station Security System	\$ 9,000

Vote: Barrows – Yes, Gerritsen – Yes, Laite – Yes, Fishman – Yes, Dunn – Yes. Motion carried 5-0.

Chair Dunn asked if anyone had any other budget items. Kinney informed the Board that he is still working on the budget amount for the possible Coastal Mountains Land Trust land exchange. Warrant options included raising the recommended amount or seeking approval to transfer the needed funds from unassigned fund balance. By consensus the Board agreed to the unassigned fund balance option. The town meeting warrant draft to include this option.

4. **Adjourn:**

Barrows made a motion, second by Fishman, to adjourn. Vote: Barrows – Yes, Gerritsen – Yes, Laite – Yes, Fishman – Yes, Dunn – Yes. Motion carried 5-0.

Respectfully submitted,

David B. Kinney
Town Administrator/Town Clerk