

**BOARD OF SELECTMEN
MINUTES OF MEETING
November 12, 2019**

Present: Vice-Chair, Keryn Laite, Jr., David Barrows, Josh Gerritsen, and Town Administrator, David Kinney

Excused: Chair, Ladleah Dunn & Jon Fishman

The quote was read by Selectman Gerritsen.

1. Citizens' Forum:

There were none.

2. Administrator's Report:

- **Election Day:** The November 5th election was a success. Kinney extended a thank you to all the ballot clerks who volunteered their time and a special thank you to Deputy Clerk, Karen Secotte for all her extra efforts during the election. He also thanked Rosey Gerry and his assistant Jody for bringing all the election equipment to the Lincolnville Central School.
- **Department Head Reports:** Laite felt there are some Department Heads which should report to the Select Board on a more frequent basis, such as the Fire Chief, Harbor Master, Road Commissioner, and the Recreation Committee.

Laite recommended that the Select Board have a conversation during the next Board meeting, regarding the frequency of reporting.

Kinney will give the Board the schedule that was established a couple of years ago to review.

- **Dog licenses:** Dog licenses must be renewed by the end of December and can be processed online through the Town's website or at the Town Office during business hours.

- **Free Rabies Clinic:** There will be a free rabies clinic on November 23rd at the Troy Town Office from 9 AM to 11 AM.

3. **Meetings & Announcements:**

Town Administrator, Kinney read the upcoming meetings.

Gerritsen announced there will be a Waldo County Budget Committee meeting, in Belfast at the County Commissioners office at 6 PM.

Gerritsen asked permission from the Board to use the Town of Lincolnville's YouTube Channel to broadcast the meeting.

By consensus the Board granted permission.

4. **Upcoming Community Events:**

There were none.

5. **Meeting Minutes:**

Barrows made a motion that the Board approves the October 28, 2019 meetings as presented. Gerritsen seconded the motion. The motion passed on a 3-0-0 vote.

6. **Liquor License Renewal Application – Whales Tooth Pub:**

Gerritsen made a motion that the Board approves and sign the liquor license application submitted by the Whales Tooth Pub. Barrows seconded the motion. The motion passed on a 3-0-0 vote.

The Board thanked the Newcombe's for attending the meeting.

7. **Winter Road Maintenance Operations Update – Farley Inc.:**

Tom Farley with Farley, Inc. came before the Board and gave the following updates:

- Employee wise, we're ready to go and better than ever.
- Five out of six trucks are ready. Four required by contract.

- Sand stockpiling is two-thirds done.
- The sand should be ready to go in the next couple of days.
- The roads look amazing this year.

Gerritsen urged Farley and his staff to be aware and careful of all the homeowner's mailboxes.

Farley noted that the policy is that as soon as Farley's is aware that a mailbox is down, they try to put a temporary one up and then they will determine if the driver deviated from the centerline. If so, Farley's will take care of it.

The Board thanked Farley for attending the meeting.

8. Lincolnvile Networks – Broadband Build-Out/ConnectME Grant:

Alan Hinsey and Randall Manning both from Lincolnvile Communications came before the Board with a presentation on ConnectME Authority which would provide broadband to underserved locations in Maine. The company plans to move forward in the several years and make fiber service available to the 100% of the homes in Lincolnvile.

Hinsey presented the Board with the following four major topics:

1. Who we are
2. What is Fiber
3. Smart Communities Initiative
4. Building out 100% Fiber to the home & the cost

After the presentation, Hinsey noted that the next step will be to consider funding sources and come up with a multi-year strategy.

Kinney asked Hinsey what the next step would be for the Town of Lincolnvile.

Hinsey felt that the next step would be to decide if the Town of Lincolnvile wants to do the ConnectME and the Select Board can make the decision to move it forward. Then seek volunteers to come up with an ad hoc Committee to take the lead, compile letters of recommendations from townspeople and businesses, which can enhance the grant application process, and then hold a public meeting.

Hinsey finished by stating, “The rest of the work is on us. We are your telephone company and those are our poles and that work is ours.”

The Board thanked Hinsey & Manning for their presentation.

9. Committee Chair and Department Head Update(s):

Guest Mooring Usage/Qualified Mooring Inspectors – Mike Hutchings, Harbor Master:

Harbor Master – Mike Hutchings reported on the following updates:

- Guest Mooring Use: The moorings were used slightly more than in years past, with a few more transient boats. The moorings are inspected annually by Two Harbor Marine.
- Mooring Inspectors List: The Harbormaster provided the Board with a list of qualified mooring inspectors. Most of the commercial fishermen inspect their own.
- Floats: All the floats that need to be out are out. The only thing left to do is to drop the grocery slide down, which is typically done after all the fisherman’s traps are out of the water.
- Pier Deck: The goal is to re-deck the pier in the spring. One major issue is a lot of the nails are breaking and reports of flat tires.
- Mooring Locations: Hutchings has most of the harbor mooring locations updated. He has yet to do the moorings at the Ducktrap Condominiums. The Board requested this sooner, rather than later.
- Outflow Pipeline: Hutchings noted this has been breached and broken several times this summer and patched again, and is the original pipeline which is at least 30 years old. Hutchings recommended that when they build a new plant, that the outfall gets replaced.
- Waiting Area: Hutchings recommended building a cover over the waiting area and incorporate this request into next year’s budget.

- Launching Ramp: Hutchings reported this ramp seems to be in good repair.
- Future pier funds: Hutchings recommended putting some sort of fund together for the future, which will need to be replaced in about 15-20 years.

The Board thanked Hutchings for his report.

2020 Harbor Fee Recommendations – Nick Heal, Harbor Committee Chair:

Harbor Committee Chair – Nick Heal reported on the following updates:

- Mooring Fees: The Harbor Committee recently met and recommended no changes to the current harbor fees for 2020, especially since they have been increased by 10% for the last two years.
- Pier Deck: Heal recommended replacing the pier decking at a 45-degree angle because the plow truck could ride smoothly on and not causing any damage to the pier. Heal was concerned about the number of flat tires from the broken nails.

Heal proposed that a contractor be hired to pull the nails and replace them, which he explained he suggested this be done two years ago, but nothing was ever done.

Heal also stated, “It has become frustrating, to be honest. The Harbor Committee has been having the same conversation three times a year and has reported this to the Select Board twice a year and nothing happens. It’s frustrating and there’s no need for it. Nobody needs a flat tire.”

Kinney noted the Harbor Committee recommendation for the deck work was for the work to be done in March and April and those months aren’t here yet.

Laite proposed that every nail that has popped on the pier, get replaced, regardless if and when the deck gets replaced.

Kinney told the Board that he and Hutchings will take a ride down to the pier and review the situation.

Gerritsen reminded Heal that the Board did vote on it and the plan is to replace the orange and red deck planks in March or April.

The Board thanked Heal for his updates.

10. Supplemental Charge – Wage & Personnel Policy Board:

Barrows made a motion that the Board approves and sign the supplemental charge for the Wage and Personnel Policy Board regarding the compensation for the position of Finance Director. Gerritsen seconded the motion. The motion passed on a 3-0-0 vote.

11. As Board of Assessors - Abatement:

- 2019-05 – Alan & Kristal Nawrot, 2240 Atlantic Highway:

Gerritsen made a motion that the Board suspends the meeting as the Board of Selectmen and that we convene as the Board of Assessors. Barrows seconded the motion. The motion passed on a 3-0-0 vote.

Barrows made a motion that the Board grant abatement #2019-05 to Alan and Kristal Nawrot in the tax amount of \$1,507.66 to correct errors in the building assessment. Gerritsen seconded the motion. The motion passed on a 3-0-0 vote.

Gerritsen made a motion that the Board adjourn the meeting as the Board of Assessors and convene as the Board of Selectmen. The motion passed on a 3-0-0 vote.

12. Review Preliminary Budget/Town Meeting Schedule for 2020:

The Board reviewed the schedule presented to them by the Town Administrator and they felt that all the dates worked for those that were in attendance.

Kinney will contact Chair Dunn and Board member Fishman to make sure they are good with the schedule as well.

13. Treasurer's and Payroll Warrant(s) – Approve & Sign:

Barrows made a motion that the Board approves the Treasurers and Payroll Warrants. Gerritsen seconded the motion. The motion passed on a 3-0-0 vote.

14. Adjourn:

Barrows made a motion to adjourn. Gerritsen seconded the motion. The motion passed on a 3-0-0 vote.

Respectfully submitted,

Melissa A. Geary
Administrative Assistant