

**TOWN OF LINCOLNVILLE
SELECT BOARD MEETING
April 10, 2023**

Present: Chair, Ladleah Dunn, Vice-Chair, Keryn Laite, Jr., Mike Ray, Josh Gerritsen, Steve Hand, and Town Administrator, David Kinney

The quote was read by Hand.

1. **Citizens' Forum:**

There were none.

2. **Administrator's Report:**

David Kinney, the Town Administrator, noted:

- **Nomination Papers:** Nomination papers are available at the Town Office and will be due back no later than Friday, April 14, 2023, by 4:30 PM.

The following positions are available:

Select Board:	2 Positions for a 3-Year Term
Lincolnvile Central School Committee:	2 Positions for a 3-Year Term
CSD School Committee:	1 Position for a 1-Year Term
Budget Committee:	3 Positions for a 3-Year Term 1 Position for a 2-Year Term 1 Position for a 1-Year Term

- **Heavy Load Signs:** These signs will be removed by the end of this week.
- **Grading Gravel Roads:** The Town is out grading the gravel roads, as of today.
- **Calderwood Road:** The RFP for Calderwood Road is out and hopefully there will be more information next week as well as the Bandstand roofing bid project.
- **Mid-Coast Council of Government:** On Wednesday, April 12, 2023, the folks from the Mid-Coast Council of Government are hosting a meeting at the Searsmont Community Center, regarding Waldo County Planning Coordination.

- Joint Select Board & Lincolnville School Committee: The Select Board asked, long ago, to meet with the School Board Committee in a joint session and he has tentatively set up that meeting for Monday, May 15, 2023, at 6 PM and the Special Town Meeting regarding the school budget will be held at 7 PM.

3. **Meetings & Announcements:**

Administrator Kinney read the meetings and announcements.

4. **Upcoming Community Events:**

There were none.

5. **Meeting Minutes – March 27, 2023:**

Hand made a motion, seconded by Gerritsen that the Board approves the April 10, 2023, meeting minutes as presented. The motion failed.

Gerritsen made an amended motion, seconded by Hand, that the Board approves the March 27, 2023. The motion passed on a 5-0-0 vote.

6. **Toy Library @ Lincolnville Beach – Lincolnville Improvement Association:**

Christine Leary, a Lincolnville resident and a representative of the Lincolnville Improvement Association, is seeking permission from the Board to add a “Toy Library” in the tide-protected area directly behind the restroom building, which would house beach toys for children to use while at the beach.

Leary announced that the Lincolnville Improvement Association has offered to donate the funds to purchase a safe weatherproof bin to house plastic beach toys.

Leary also explained that each member of the LIA will purchase a beach toy to bring to the first meeting and the group has offered to check the beach to ensure that toys are returned to the bin. The group is also encouraging ongoing donations to purchase new toys.

Leary provided the following signage:

Welcome to the Lincolnville Beach Toy Library!
Please remember to share the toys & replace them when you leave! Donations are always
welcome!
Sponsored by the Lincolnville Improvement Association

Leary explained she would like to get young kids involved in creating the signage and she has reached out to the art teacher at the Lincolnville Central School to help with this project.

Leary also suggested that if this project is successful, she was hopeful this same type of “Toy Library” may work well at Breezemere Park as well.

Gerritsen made an amended motion, seconded by Hand, that the Board empower the Town Administrator to work with a representative of the Lincolnville Improvement Association to strategically place the toy library in an esthetically pleasing and functional location in the Lincolnville Beach area and that this approval is conditional on the understanding that the use and/or location can be altered or terminated by the Select Board at any point in the future. The motion passed on a 5-0-0 vote.

7. Liquor License Renewal Application:

The Inn at Ocean’s Edge:

Laite made a motion, seconded by Ray, that the Board approves and signs the liquor license application submitted by the West Bay Realty, LLC doing business as The Inn at Ocean’s Edge. The motion passed on a 5-0-0 vote.

Cellardoor Winery:

Hand made a motion, seconded by Laite, that the Board approves and signs the liquor license application submitted by Cellardoor Winery, Inc. The motion passed on a 5-0-0 vote.

8. Consideration of Paving Bid Award:

Ray made a motion, seconded by Gerritsen, that the Board award the 2023 Paving Bid to F C Work & Sons, Inc. for the unit prices stated in their bid proposal. The motion passed on a 5-0-0 vote.

9. MCSWC Pay As You Throw Fee Increase:

Laite made a motion, seconded by Gerritsen, that the Board approve the Mid-Coast Solid Waste Corporation proposal to increase the pay-as-you-throw fee schedule as of July 1, 2023, thus establishing the price of the 33-gallon bag at \$3.00 per bag, the kitchen waste bag at \$2.00 per bag and the per ton fee of \$225 per ton. The motion passed on a 5-0-0 vote.

10. Northport Select Board Invitation to Meet:

Kinney explained that the Northport Town Administrator, James Kossuth, reached out to him to ask if there would be any interest on behalf of the Lincolnville Select Board to meet with the Northport Select Board to hold a joint meeting.

The Lincolnville Select Board felt this was a great idea and they looked forward to meeting with them shortly.

Kinney also reported that the Islesboro Select Board reached out to him and explained they will think about a future meeting with the Lincolnville Select Board, once they have a full Select Board.

11. **Harbor Management and Access Grant Application Authorization:**

Laite made a motion, seconded by Hand, that the Board authorize the Town Administrator to submit a Harbor Management and Access Grant for the replacement of the hoist at the pier with the funds for the local match to come from the Harbor Savings Account. The motion passed on a 5-0-0 vote.

12. **Countersign Warrant Notice of Election Calling Five Town Community School District Budget Validation Referendum:**

Kinney reported that the Five Town CSD is going to have a District Budget meeting on Tuesday, May 16, 2023, at the new Camden-Rockport Middle School on Knowlton Street at 7 PM. The warrant is posted around town and on the town's website in the next 7-10 days. The CSD received a substantial amount of funds of \$993,476 and Lincolnville's share of those funds will be \$159,678.48.

Laite made a motion, seconded by Gerritsen, that the Board approves and countersigns the Warrant and Notice of Election Calling Five Town Community School District Budget Validation Referendum to be conducted on June 13, 2023. The motion passed on a 5-0-0 vote.

13. **FY 24 Municipal Budget – Revenue Sharing Adjustment:**

Kinney reported that the auditor identified \$77,305 in Revenue Sharing funds that can be utilized to reduce the property tax burden. The draft budget now reflects the revenue sharing line being changed from \$268,978 to \$346,283.

Gerritsen inquired if this change would raise or lower property taxes. The increase in revenue sharing decreases the property tax burden.

Hand made a motion, seconded by Ray, that the Select Board's recommendation for the Municipal Revenue Sharing line of the proposed FY 24 Municipal Budget be amended to \$346,283 and that the revised budget be presented to the Budget Committee for their consideration. The motion passed on a 5-0-0 vote.

14. **Review Annual Town Meeting Warrant:**

Gerritsen noted that the first page of the Annual Town Meeting Warrant had a typo on the first line and requested changing “own of Lincolnville” to “Town of Lincolnville.”

Kinney stated, “Article 4 talks about making the Land Use Ordinance consistent with the housing amendments that were passed by the last legislature and signed into law by the Governor. That is currently being reviewed by the counsel. There will need to be a Public Hearing held by the Planning Board before the vote can occur.”

15. **Selectperson Update(s):**

Laite: Mid-Coast Solid Waste has a report on the Hatchery at the High School. There will be a future workshop to get back to our committees because they have not met in over a year.

Hand: No updates at this time.

Gerritsen: There was a recent public presentation about the Hatchery program at the High School where students will deconstruct buildings and re-use the material. The presentation explained how upwards of 60% of the lumber in landfills does not need to be there and can be re-used and the cool projects that these students are working on.

Dunn: No updates at this time.

Ray: On April 11, 2023, there will be a Public Hearing on the proposed two-year extension to comply with the 2003 Housing Development Bill at 1:30 PM in Room 216 in the Cross Building.

16. **Treasurer’s and Payroll Warrant(s)-Approve & Sign:**

Gerritsen made a motion, seconded by Ray, that the Board approves and signs the Treasurers and Payroll warrants. The motion passed on a 5-0-0 vote.

17. **Adjourn:**

Ray made a motion, seconded by Laite, that the Board adjourn. The motion passed on a 5-0-0 vote.

Respectfully submitted,

Melissa A. Geary
Administrative Assistant