

**BOARD OF SELECTMEN
MINUTES OF MEETING
April 11, 2022**

Present: Chair, Ladleah Dunn, Vice-Chair, Keryn Laite, Jr., Josh Gerritsen, Jordan Barnett-Parker, and Town Administrator, David Kinney

Present Via Zoom: Mike Ray

The quote was read by Barnett-Parker.

1. Citizens' Forum:

There were none.

2. Administrator's Report:

David Kinney, the Town Administrator, noted:

Weekend Rainstorm: There was a rather large rainstorm last Friday, and caused some minor damage which is now being taken care of by Rick Osgood and his crew.

Kinney suggested if the public should notice any road issues in town that don't currently have an orange cone next to it, then please call the Town Office to report them.

Nomination Papers: Nomination papers are available at the Town Office and will be due back by April 15, 2022, by 4:30 PM.

The following positions are available:

Board of Selectmen:	1 Position for a 3-Year Term
Lincolnvile Central School Committee:	1 Position for a 3-Year Term
CSD School Committee:	1 Position for a 3-Year Term
Budget Committee:	3 Positions for a 3-Year Term 1 Position for a 2-Year Term 1 Position for a 1-Year Term

Nomination papers must have at least 25 valid signatures but no more than 100. If anyone is interested in serving, please contact the Town Office during business hours.

3. Meetings & Announcements:

Administrator Kinney read the meetings and announcements.

4. Upcoming Community Events:

There were none.

5. Meeting Minutes:

Laite made a motion, seconded by Barnett-Parker, that the Board approves the March 28, 2022 meeting minutes as presented. Vote: Laite – Yes, Gerritsen – Yes, Ray – Yes, Barnett-Parker – Yes, Dunn – Yes. Motion carried 5-0.

6. Liquor License Renewal Application – Cellardoor Winery:

Laite made a motion, seconded by Barnett-Parker, that the Board approve and sign the liquor license application submitted by the Cellardoor Winery, Incorporated. Vote: Laite – Yes, Gerritsen – Yes, Ray – Yes, Barnett-Parker – Yes, Dunn – Yes. Motion carried 5-0.

7. Discussion of available MaineDOT Partnership Programs:

Kinney reported that the Maine Department of Transportation mailed the Town of Lincolnville a letter back on March 9, 2022, explaining the four partnership initiatives which are the following:

- Village Partnership Initiative: This will focus on Maine’s iconic downtowns and village centers where Mainers meet shop and do business.
- Planning Partnership Initiative: This addresses time-sensitive and locally-initiative planning studies, such as identifying transportation alternatives, resiliency, and cost estimating for improvements.
- Business Partnership Initiative: This is for infrastructure improvements to reach maximum economic potential on state and state-aid highways with costs shared by the business, municipality, and MaineDOT.
- Municipal Partnership Initiative: This is intended to be a streamlined program to address local requests for transportation infrastructure improvements on state and state-aid highways.

In conjunction with the Maine Municipal Association, Kinney explained that last week they put on a webinar to explain all the different programs, which he and Selectman Ray both independently attended. They both felt that the Village Partnership Initiative plan may be something of interest to the Select Board for the Lincolnville Center.

Kinney noted that if this is something the Board is interested in, he suggested that Board invite the MaineDOT Regional Planner to attend a future Select Board meeting to explain what is involved.

Kinney also explained this is an ongoing program to make transportation improvements to roads, traffic calming, bicycle friendly, and pedestrian-friendly and would be tailored to each community.

Barnett-Parker made a motion, seconded by Gerritsen, that the Board instruct the Town Administrator to make contact with the MaineDOT Regional Planner and request that MaineDOT attend a future meeting of the Board to discuss the various MaineDOT partnership initiatives and opportunities. Vote: Laite – Yes, Gerritsen – Yes, Ray – Yes, Barnett-Parker – Yes, Dunn – Yes. Motion carried 5-0.

8. Resignation – Recreation Commission:

Barnett-Parker made a motion, seconded by Laite, that the Board accept with regret the resignation of Dorothy Lanphear from the Recreation Commission. Vote: Laite – Yes, Gerritsen – Yes, Ray – Yes, Barnett-Parker – Yes, Dunn – Yes. Motion carried 5-0.

9. Broadband Update:

Gerritsen announced that the Broadband Committee met last week and that was the first time that a Committee or Board, in Lincolnville, did a hybrid meeting.

Gerritsen told the Board that Mark Ouellette, President and CEO of Axiom was unable to attend, so the committee spent the time discussing a variety of documents that were sent to the Committee which detailed technology and how to move forward.

The Broadband Committee spoke in favor of asking permission from the Lincolnville Select Board to add a link to the Town of Lincolnville's homepage encouraging the public to take an internet speed test. This test would go directly into the Maine Broadband Coalition's system which automatically gets recorded and becomes a part of the statewide map.

Kinney told the Board that he would be able to set up the link on the Town's website, as long as one of the Broadband Committee members sent him the link.

10. ARPA Update – Conflict of Interest Policy for Local Fiscal Recovery Fund Projects:

Laite made a motion, seconded by Barnett-Parker, that the Board adopts the Conflict of Interest Policy for Local Fiscal Recovery Fund Projects. Vote: Laite – Yes, Gerritsen – Yes, Ray – Yes, Barnett-Parker – Yes, Dunn – Yes. Motion carried 5-0.

11. Appointment of Election Clerks:

Barnett-Parker made a motion, seconded by Laite, that the Board appoints for 2-year terms all of the Election Clerks provided to us on the lists dated April 6, 2022. Vote: Laite – Yes, Gerritsen – Yes, Ray – Yes, Barnett-Parker – Yes, Dunn – Yes. Motion carried 5-0.

12. Application for Pole Location – Youngtown Road:

Laite made a motion, seconded by Gerritsen, that the Board approves and sign the Location Permit (CMP Work Order #801000453625) for a new pole to be located adjacent to the Youngtown Road. Vote: Laite – Yes, Gerritsen – Yes, Ray – Yes, Barnett-Parker – Yes, Dunn – Yes. Motion carried 5-0.

13. Consideration of Town Meeting Warrant (June 14/16, 2022):

Gerritsen announced that he was under the impression that the Board was not using the ARPA funds of \$117,550 to reduce property taxes.

Kinney explained that the budget, which was approved by the Select Board, recommended expending \$117,550 of ARPA funds to help offset property taxes.

Gerritsen stated, “I don’t support that. In our previous meeting, I thought that the expenditure of ARPA funds, that discussion, should come after the budget, pass the budget and then have a community-wide conversation on how to spend the first tranche of funds.”

Dunn explained the Board’s previous discussion was to not spend the ARPA funds on small little individual little projects; instead, the discussion was on how to address the overall increase in the budget.

Gerritsen told the Board he was under the impression that the Board decided to reduce the property taxes from the sale of two town properties and the updated formula for the state revenue sharing.

Dunn spoke in favor of presenting a considerate and transparent budget to allow the legislative body to vote on in June and to do so clearly with options and she recommended the Board make a motion.

Gerritsen made a motion, seconded by Laite, that the Board approve and sign the June 14/16, 2022 Annual Town Meeting warrant and that the warrant be posted including the recommendations of the Budget Committee. Vote: Laite – Yes, Gerritsen – Yes, Ray – Yes, Barnett-Parker – Yes, Dunn – Yes. Motion carried 5-0.

Gerritsen finished by explaining that he was in favor of putting the question before the voters if they favor spending the first tranche of the ARPA funds, but strongly advocated that the Board not use the second tranche next year and to consider programs for those ARPA funds.

14. Countersign Warrant and Notice of Election Calling Five Town Community School District Budget Referendum for June 14, 2022:

Gerritsen made a motion, seconded by Laite, that the Board approve and countersign the Warrant and Notice of Election Calling Five Town Community School District

Budget Validation Referendum to be conducted on June 14, 2022. Vote: Laite – Yes, Gerritsen – Yes, Ray – Yes, Barnett-Parker – Yes, Dunn – Yes. Motion carried 5-0.

15. Selectmen Update(s):

There were none.

16. Treasurer's and Payroll Warrant(s)-Approve & Sign:

Laite made a motion, seconded by Gerritsen, that the Board approves the Treasurers and Payroll warrants. Vote: Laite – Yes, Gerritsen – Yes, Ray – Yes, Barnett-Parker – Yes, Dunn – Yes. Motion carried 5-0.

17. Executive Session – Title 1 MRSA Section 405(6)(C) to discuss the possible disposition of real property where premature disclosure of the information would prejudice the competitive bargaining position of the Town:

Laite made a motion, seconded by Barnett-Parker, that the Board enter into an executive session pursuant to Title 1 MRSA Section 405(6)(C) to discuss the possible disposition of real property where premature disclosure of the information would prejudice the competitive bargaining position of the Town. Vote: Laite – Yes, Gerritsen – Yes, Ray – Yes, Barnett-Parker – Yes, Dunn – Yes. Motion carried 5-0.

18. Adjourn:

Barnett-Parker made a motion, seconded by Ray, to adjourn. Vote: Laite – Yes, Gerritsen – Yes, Ray – Yes, Barnett-Parker – Yes, Dunn – Yes. Motion carried 5-0.

Respectfully submitted,

Melissa A. Geary
Administrative Assistant