

**BOARD OF SELECTMEN
MINUTES OF MEETING
April 24, 2017**

Present: Chair, Ladleah Dunn, Arthur Durity, Rosey Gerry, David Barrows, and Town Administrator, David Kinney

Excused: Keryn Laite, Jr.

The quote was read by Selectman Durity.

1. Citizens' Forum:

Ann Mills, Lincolnville resident, requested that the Board do something regarding the speed limit on Rt. 1 entering the Beach area. She suggested that a post with flashing blinking lights be placed along Rt.1 near Dot's, warning motorist to slow down, village ahead.

Dunn suggested that Kinney check into the cost of this type of equipment.

Jonathan Fishman, Lincolnville resident, announced that he is running for a position for Board of Selectmen.

2. Administrator's Report:

- Harbour Pointe: The matter of Delores Irving vs. The Town of Lincolnville regarding a matter at Harbour Pointe has been resolved in our favor and the suit has been dismissed by the court. The decision can still be appealed.
- Slab City Road Culvert: The Town of Lincolnville received the US Army Corps of Engineers permit for the Slab City Road culvert at the outlet to Coleman Pond. The bids are all back and the award of the contract should be on the next Board agenda. The Town received a \$95,000 grant for a portion of that project, through the Water Bond, approximately \$50,000 from The Nature Conservancy, and some from Trout Unlimited and the remainder will be the town's share.
- Road Commissioner: Young will be grading some of the problem roads in Lincolnville shortly and he will be talking to the Board shortly on ways to minimize mud season in Lincolnville by adding a hard surface to the top of some of these roads.
- Nomination Papers: All nomination papers are available at the Town Office and due back by May 1st by 5pm.

Board of Selectmen:	2 Positions for 3 year terms
Lincolnville Central School Committee:	2 Positions for 3 year terms

CSD School Committee:
Budget Committee:

1 Position for a 1 year term
3 Positions for 3 year terms
1 Position for a 1 year term

3. Meetings & Announcements:

Town Administrator, Kinney read the upcoming meetings.

4. Upcoming Community Events:

There were none.

5. Meeting Minutes:

Barrows made a motion that the Board approve the April 10, 2017 meeting minutes as presented. Durity seconded the motion. The motion passed on a 4-0-0 vote.

Barrows made a motion that the Board approve the April 13, 2017 meeting minutes as presented. Durity seconded the motion. The motion passed on a 4-0-0 vote.

6. Committee Chair and Department Head Updates(s):

- **Recreation Commission:** Tabled for a future meeting.
- **Wage & Personnel Policy Board:**

Stacy Parra, from the Wage & Personnel Policy Board, explained the Personnel Board held a meeting on January 25th to discuss updating the requested job descriptions. The following is the current status of each.

Animal Control Officer: The Board met with the Animal Control Officer, Heidi Blood, and they determined that it was not necessary to make any changes to this job description.

Emergency Management Director: After reviewing the Waldo County EMA sample the Board determined that it was not necessary to make any changes to this job description.

Fire Chief: Vicky Eugley met with Fire Chief, Steve Gibbons regarding his job description, which has been completed.

Harbor Master: Betty Johnson met with Harbormaster, Mike Hutchings and his job description has been completed.

Inland Harbor Master: This job description has been reviewed by the entire Wage & Personnel Board and they are now waiting to hear back from the Inland Harbor Master to finalize his job description.

Road Commissioner: This job description will be reviewed and finalized at the next Wage & Personnel Board on April 25, 2017.

The Board thanked Stacy Parra and the Wage & Personnel Board for their efficiency and hard work on this task.

- **Harbor Master:** Mike Hutchings updated the Board on the following:

A recent meeting was held on April 7th between the Town Administrator, David Kinney, Mike Hutchings, Kendall Smith and the Department of Transportation to hammer out the mooring issues, which should not impact the harbor too badly. The moorings will need to be in place prior to June 1st. The moorings are going to be physically set, where they should be, and then a meeting with Daniel McNichol from the ferry service, will take place.

Hutchings had concerns with the new proposed incline at the town pier regarding the length. He explained it would only fit in one spot at the harbor, because now the current inclines can fit anywhere. He felt that the obvious reason to make them all the same was so that they could be interchangeable.

Hutchings stressed the urgency of replacing the pier decking. He told the Board that he would compile a list of issues, that need fixing, and go over it with Kinney.

7. **Incline Replacement Bids:**

Dunn explained that the Board has had conversations regarding a replacement ramp because the existing ramp, facing Islesboro, was damaged in a late winter storm. The Board felt it worthy of a conversation, rather than just spending \$4000 to repair the ramp and whether or not to replace said ramp.

Dunn also explained the Board has had several years of conversation with Islesboro, who have consistently expressed concern for not having a ramp that is adequate for emergency evacuations; therefore the Board has pursued receiving quotes.

Dunn opened up the discussion to the public. The following concerns were presented to the Board.

- Moving the ramp out, would narrow the southern side of the floats, as far as having access to it.

- Concerns with the size of the new proposed float length.
- The grocery slide is a must.
- It would make sense to repair the ramp that we have, instead of a huge expense on a wider ramp.
- Why wasn't the Harbor Master or the Assistant Harbor Master asked for their opinion before this went out to bid?
- The Harbor Committee was never asked for their input.
- The pier deck condition needs to be addressed because a new ramp is no good if you can't get to it especially if there is a hole in the pier.
- A wider float would be needed for a wider incline.

Dunn noted that the Board is aware of all of the things that need to be fixed at the pier and we're facing a large expense, which is part of a bigger conversation, which the managers and the Harbor Committee will be a part of.

Gabe Pendleton, Islesboro resident and Select Board member, stated that several years ago Islesboro transported someone medically off the island on a gurney and during the transport, part of the pier structure broke and the incline dropped several inches, with someone on the gurney. This issue prompted a conversation between the Town of Islesboro and the Town of Lincolnville regarding ways to improve the safety at the pier. Islesboro has a wider 5ft. incline, with no trap slide, which makes it easier to for the firefighters and EMT's to have at least four people, one each corner, of the gurney.

Pendleton also noted that Islesboro's Public Safety Director sent a letter to the Town of Lincolnville expressing his opinion about what he thought would be safe, which would be a wider incline with no trap slide for emergency purposes.

Mike Hutchings, Lincolnville Harbor Master stated that there are needs on both sides of the bay and those needs should be reviewed and discussed.

Dana Berry noted there needs to be more of a study done on this issue.

Barrows explained that he wanted to hear more information and recommended further discussion with those that use the gangway to get more feedback on it.

Durity stated, "On the one hand, I'm going to reject the argument that people didn't have an opportunity to be included. The Town Administrator told us that the necessary parties were informed and that this discussion was taking place. I would be inclined to accept going forward and I'm prepared to vote with a timeline. I would consider giving the Harbormaster and the Harbor Committee a two week timeframe, to come back with a proposal that would accommodate the emergency needs which would meet OSHA requirements, and come back with a proposal."

Gerry noted that the Harbor is one of Lincolnville's greatest assets therefore, float needs to be replaced. He was not interested in doing any repairs; he wanted to spend the money now to put in something heavy duty. The Select Board wants to do the right thing for all users.

Hutchings noted that there should be a way to have a grocery slide that can flip up, out of the way, one that is rugged and user friendly.

Durity asked Harbormaster Hutchings to pull together an alternative that would work for everybody in the next two weeks.

Hutchings stated that would not be a problem at all.

Dunn stated that she is unwilling to compromise on the accommodation of emergency evacuation, which has been a conversation now for the last two years. The Board has specifically requested for future planning, lifting eyes and alternative attachment mechanisms, with the acknowledgement that the Harbor is in a very active area.

Dunn stated, "We keep fixing what is done there, and what is done there isn't working. We acknowledge that it's time to start spending more money, so the folks that are in this room and the other folks that use the facility can have a fully functional accessible facility, that is able to be utilized by all parties."

Dunn also noted that when the initial investment went into the pier facility, Islesboro contributed equally as much as Lincolnville.

Dunn recommended giving this issue another final filter through the Harbormaster, Assistant Harbormaster and the Harbor Committee with inclusion of Islesboro.

Dunn explained that there needs to be a compromise in the form of a modular trap slide that would be useful and could be used, or hinged.

Dunn requested one more confirmation from the emergency evacuator's perspective on which float it is, so the Board can make plans.

Dunn also suggested making a motion to get the balls rolling by engaging a vendor with alterations being worked out.

Durity made a motion that the Board award the contract for the replacement incline to Dock Works, Inc. for an incline and that the funds for this purchase come from the Harbor Savings account. Barrows seconded the motion. The motion passed on a 4-0-0 vote.

Gerry excused himself from the Board meeting, since he was not feeling well.

8. 6:30 PM – Public Hearing – Victorian by the Sea Liquor License:

Durity made a motion that the Board open the public hearing concerning the Liquor License Application filed by Victorian by the Sea. Barrows seconded the motion. The motion passed on a 3-0-0 vote.

Barrows noted that the nearest church is actually 2.2 miles and suggested that the owner correct this on her application to prevent any questions from the State of Maine in the future.

Kinney explained it is a simple fix on the application and he would forward it to the owner to make the necessary corrections.

No other comment on the application was offered.

Durity made a motion that the Board close the public hearing. Barrows seconded the motion. The motion passed on a 3-0-0 vote.

Durity made a motion that the Board approve and sign the liquor license application submitted by the Victorian by the Sea. Barrows seconded the motion. The motion passed on a 3-0-0 vote.

The Board thanked Carol Ann Cole for attending the meeting.

9. Review Draft Town Meeting Warrant:

Durity suggested removing “Treatment Facility” from Article 5, therefore it would read: To see if the Town will vote to raise and appropriate \$25,000 to establish a Wastewater Capital Reserve Account.

The final version will be presented at the next Board meeting.

10. Countersign Five Town CSD Budget Meeting and Budget Validation Referendum Warrants:

Durity made a motion that the Board countersign the Five Town CSD Budget meeting and Budget Validation Referendum warrants. Barrows seconded the motion. The motion passed on a 3-0-0 vote.

11. Unstable Trees on Ducktrap Road:

Kinney reported that there are several trees in the neighborhood of the Maplewood Cemetery that have been deemed potentially hazardous and need to be removed. Will Brown, of the Conservation Commission, confirmed that three of the trees should be removed.

Barrows made a motion that the Board direct the Town Administrator to execute the process of removing the hazardous maple trees from Ducktrap Road along the side of Maplewood Cemetery. Durity seconded the motion. The motion passed on a 3-0-0 vote.

12. Islesboro Resolution Discussion:

Durity made a motion that the Board direct the Town Administrator and the Board Chair, to prepare such a Resolution for our signatures. Barrows seconded the motion. The motion passed on a 3-0-0 vote.

13. Treasurer's and Payroll Warrant(s)-Approve and Sign:

Barrows made a motion that the Board approve and sign the Treasurer's and Payroll warrants. Durity seconded the motion. The motion passed on a 3-0-0 vote.

14. Adjourn:

Durity made a motion to adjourn. Barrows seconded the motion. The motion passed on a 3-0-0 vote.

Respectfully submitted,

Melissa A. Geary
Administrative Assistant