

**BOARD OF SELECTMEN
MINUTES OF MEETING
April 27, 2020**

Present (remotely): Chair, Ladleah Dunn, Vice-Chair, Keryn Laite, Jr., David Barrows, Josh Gerritsen, Jon Fishman, and Town Administrator, David Kinney

Chair Dunn read portions of the opening of the agenda regarding the provision for remote meetings during the current state of emergency, including how the public could view and participate in the meeting and that all votes taken during the public proceeding would be taken by roll call.

1. Citizens' Forum:

There were none.

2. Administrator's Report:

David Kinney, the Town Administrator, reported:

- That with the relative success of remote meetings thus far that staff would begin rolling the option out to other Board, Committee and Commissions with a priority being given to the Planning Board and Budget Committee due to their timeframes.
- The pier deck project was complete. Laite inquired about sand removal from remaining part of deck/access way. Kinney responded that winter sand removal would be performed on the deck in the coming weeks.

3. Meetings & Announcements:

Town Administrator, Kinney read the upcoming meetings and announcements.

4. Upcoming Community Events

There were none.

5. Meeting Minutes:

Barrows made a motion, second by Laite, that the Board approve the April 13, 2020 meeting minutes as presented. Vote: Barrows – Yes, Gerritsen – Yes, Laite – Yes, Fishman – Yes, Dunn – Yes. Motion carried 5-0.

Laite made a motion, second by Barrows, that the Board approve the April 15, 2020 meeting minutes as presented. Vote: Barrows – Yes, Gerritsen – Yes, Laite – Yes, Fishman – Yes, Dunn – Yes. Motion carried 5-0.

6. Selectmen Update(s):

Barrows stated that the new MCSWC Manager Mike Martunas started today.

Gerritsen stated that he has received concerns over the availability of adequate internet service.

Fishman stated that he was back on active for Broadband Committee and looking forward to next meeting.

Dunn and Laite had nothing to share.

7. Correspondence from Coastal Mountains Land Trust:

Ian Stewart, the Executive Director of the Coastal Mountains Land Trust (CMLT) and Heather Rogers, Land Protection Manager for CMLT presented the Board with the concept of land exchange between the Town and CMLT. CMLT now owns a 4.34 acre parcel of land between the Atlantic Highway and Penobscot Bay that was once a private park. As the property is a park and doesn't really fit into the CMLT mission and might be better fit with the Town, CMLT was willing to exchange the land with the Town for a 68.8 acre parcel of town owned land along the Ducktrap River.

After Board discussions and questions about the merit of the exchange all agreed that this offering could be a win-win situation for all involved.

Gerritsen made a motion, second by Laite, that in concept the Board approve of the proposed land exchange between Coastal Mountains Land Trust and Town of Lincolnville. Vote: Barrows – Yes, Gerritsen – Yes, Laite – Yes, Fishman – Yes, Dunn – Yes. Motion carried 5-0.

Barrows made a motion, second by Fishman, that that the Town Administrator work with the Town Attorney to prepare a town meeting warrant article that will seek voter approval for the exchange of town property shown on Tax Map 31 as Lot 41 for the land owned by the Coastal Mountains Land Trust as shown on Tax Map 17 as Lots 63, 67, and 69 and pending any unforeseen issues that the article be placed on the annual town meeting warrant. Vote: Barrows – Yes, Gerritsen – Yes, Laite – Yes, Fishman – Yes, Dunn – Yes. Motion carried 5-0.

Barrows made a motion, second by Fishman, that that the Town Administrator inform the Conservation Commission and the Recreation Commission of the proposed land exchange and seek their concurrence with the concept. Vote: Barrows – Yes, Gerritsen – Yes, Laite – Yes, Fishman – Yes, Dunn – Yes. Motion carried 5-0.

Laite made a motion, second by Fishman, that the Town Administrator prepare a cost estimate to restore the park to a condition suitable for public use and also work with CMLT regarding grant funding opportunities. Vote: Barrows – Yes, Gerritsen – Yes, Laite – Yes, Fishman – Yes, Dunn – Yes. Motion carried 5-0.

Laite made a motion, second by Fishman, that the Town Administrator prepare an estimate of the annual cost to operate and maintain the park. Vote: Barrows – Yes, Gerritsen – Yes, Laite – Yes, Fishman – Yes, Dunn – Yes. Motion carried 5-0.

Gerritsen made a motion, second by Barrows, that the Town Administrator work with the Town Attorney to advise the Board of any necessary studies or property investigations that should be performed prior to the proposal being presented to the voters for consideration. Vote: Barrows – Yes, Gerritsen – Yes, Laite – Yes, Fishman – Yes, Dunn – Yes. Motion carried 5-0.

Gerritsen made a motion, second by Barrows, that the Town Administrator inform the abutting property owners of the possible proposed acquisition of the Coastal Mountains Land Trust property by the Town and that the property owners abutting the Town's property along the Ducktrap River be informed about the possible transfer of that property to the Coastal Mountains Land Trust. Vote: Barrows – Yes, Gerritsen – Yes, Laite – Yes, Fishman – Yes, Dunn – Yes. Motion carried 5-0.

Gerritsen made a motion, second by Barrows, that prior to any article being presented to the voters for consideration that the Town work with representatives of the Coastal Mountains Land Trust to arrange for an opportunity for the public to walk the property so that the voters of the Town be given the opportunity to visit the site in advance of any voting. Vote: Barrows – Yes, Gerritsen – Yes, Laite – Yes, Fishman – Yes, Dunn – Yes. Motion carried 5-0.

Laite made a motion, second by Barrows, that the community's gratitude be extended to the Coastal Mountains Land Trust for bringing forth the idea. Vote: Barrows – Yes, Gerritsen – Yes, Laite – Yes, Fishman – Yes, Dunn – Yes. Motion carried 5-0.

8. Septic Easement – Town to Heather Hearst

Barrows made a motion, second by Gerritsen, that the Board approve and sign the easement allowing Heather Hearst to install a septic system on town owned land pursuant to the authority granted to the Board of Selectmen at a Town Meeting held on November 24, 2008. Vote: Barrows – Yes, Gerritsen – Yes, Laite – Yes, Fishman – Yes, Dunn – Yes. Motion carried 5-0.

9. Request for Extension of License on Premise – Cellardoor Winery

Bettina Doulton, owner of the Cellardoor Winery, explained the need for the extension of the license.

Barrows made a motion, second by Fishman, that the Board approve and sign the Request for Extension of License on Premise as submitted for the Cellardoor Winery. Vote: Barrows – Yes, Gerritsen – Yes, Laite – Yes, Fishman – Yes, Dunn – Yes. Motion carried 5-0.

The Board thanked Ms. Doulton for being present.

10. Election/Town Meeting Matters

Barrows made a motion, second by Fishman, that the Board postpone the annual municipal election and town meeting referendum vote to July 14, 2020, that the Board Chair be authorized to sign the Notice of Postponement of Annual Municipal Election and Town Meeting Referendum Vote to July 14, 2020, that the notice be posted in public and conspicuous places, and that open portion of the annual be scheduled for July 16, 2020 at 6PM in the Lincolnville Central School. Vote: Barrows – Yes, Gerritsen – Yes, Laite – Yes, Fishman – Yes, Dunn – Yes. Motion carried 5-0.

Laite made a motion, second by Barrows, that the following be appointed as Ballot and Election Clerks for the Town of Lincolnville for a two-year period:

Barbara Degross	Jeffrey Leighton
Barbara Gould	Joan Richardson
Betty Johnson	Karen Federle
Carol Underhill	Kimberly Jackson
Christine Burstein	Kristen Hazen
Corelyn Senn	Ladleah Dunn
Danica Fullington	Lesley Devoe
David Ray	Leslie Curtis
David Stebbins	Leslie Lang
Diane O'Brien	Lois Lyman
Donna Brown	Lynn Travis-Stancioff
Doris Weed	Margaret Miller
Elaine Neville	Marilyn Pendleton
Gage Barrus	Meredith Burgess
Hannah Burke	Patricia Shannon
Heidi Perkins	Rebecca Richards
Henry Lang	Richard Glock
Henry Plausse	Richard Grant
Jacquelyne Lusardi	Robert Johnson
Jan Lyle	Robin Botley
Janet Plausse	
Janis Kay	
Jean Botley	
Jeanne Hollingsworth	

Vote: Barrows – Yes, Gerritsen – Yes, Laite – Yes, Fishman – Yes, Dunn – Abstained. Motion carried 4-0-1.

Barrows made a motion, second by Fishman, that the Board approve the Town Clerk's appointment of David Kinney as Election Warden for the July 14, 2020 Election. Vote: Barrows – Yes, Gerritsen – Yes, Laite – Yes, Fishman – Yes, Dunn – Yes. Motion carried 5-0.

Laite made a motion, second by Barrows, that the Board authorize the Town Administrator to lease a 2nd tabulating machine on an annual basis and that the lease funds come from the contingency account. Vote: Barrows – Yes, Gerritsen – Yes, Laite – Yes, Fishman – Yes, Dunn – Yes. Motion carried 5-0.

11. Storm Damage Report

Kinney reported that the storm damage cleanup from the early April snow storm followed by the wind/rain storm likely cost, as the final bills aren't in, between \$30,000 to \$40,000. The Town may be able to recoup some of these expenses if a declaration was made. The Town will submit a request.

12. Treasurer's and Payroll Warrant(s) – Approve & Sign:

Barrows made a motion, second by Gerritsen, to approve the Treasurer's and Payroll Warrants. Vote: Barrows – Yes, Gerritsen – Yes, Laite – Yes, Fishman – Yes, Dunn – Yes. Motion carried 5-0.

13. Adjourn:

Fishman made a motion, second by Barrows, to adjourn. Vote: Barrows – Yes, Gerritsen – Yes, Laite – Yes, Fishman – Yes, Dunn – Yes. Motion carried 5-0.

Respectfully submitted,

David B. Kinney
Town Administrator/Town Clerk