

**BOARD OF SELECTMEN
MINUTES OF MEETING
April 9, 2018**

Present: Chair, Ladleah Dunn, Keryn Laite, Jr., Jon Fishman, David Barrows, Josh Gerritsen and Town Administrator, David Kinney

The quote was read by Selectman Laite.

1. Citizens' Forum:

There were none.

2. Administrator's Report:

David Kinney, Town Administrator, reported:

- Town Report Dedication: The Town Report dedication is coming up and he asked the Board to start thinking of someone to dedicate the report to, prior to the next Board meeting.
- Spirit of America Award: Bruce Flaherty, President of Maine Spirit of America, a chapter of the Spirit of America Foundation, is seeking the Town's nomination for the Spirit of America Award for volunteerism.
- CMP Tree Removal: There will be an upcoming tree removal project on the Moody Mountain Road to allow for the construction of a new home.

Conservation Commission member, Will Brown is working with the Maine Department of Transportation regarding tree removal at various locations around town.

- Emergency Medical Service: Kinney spent time recently with other local Town Managers, working on the EMS issues, but still no resolution. There will be a meeting with the town managers and North East Mobile Health Services on April 11, 2018.
- Nomination Papers: The following nomination papers are available at the Town Office and due back by April 13th by 4:30PM.

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2 positions for a 3 year term

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Board of Selectmen Minutes

Lincolnvillle Central School Committee	2 positions for a 3 year term
CSD School Committee	1 position for a 3 year term
Budget Committee	3 positions for a 3 year term

The Town of Lincolnvillle also has vacancies on other committees. If anyone is interested in serving, please contact the Town Office during business hours.

3. Meetings & Announcements:

Town Administrator, Kinney read the upcoming meetings.

4. Upcoming Community Events:

There were none.

5. Meeting Minutes:

Barrows made a motion to approve the March 26, 2018 meeting minutes as presented. Fishman seconded the motion. The motion passed on a 5-0-0 vote.

6. Liquor License Renewal Application – Black Horse Inn:

Kinney announced that Frances Gangitano, owner of the Black Horse Inn was present to answer any questions that the Board might have for her.

Barrows noted that the renewal application explained that the distance from the premises to the nearest church was 7 miles.

Barrows announced that the Bayshore Baptist Church in Lincolnvillle is the closest church, which is actually 1.8 miles from the Black Horse Inn.

The owner thanked the Board for pointing out the correction and she agreed to make the changes.

Barrows made a motion that the Board approve and sign the liquor license application submitted by the Black Horse Inn. Gerritsen seconded the motion. The motion passed on a 5-0-0 vote.

The Board thanked Frances Gangitano, owner of the Black Horse Inn, for attending the meeting.

7. Shoreland Zoning Update:

Kinney provided the Board with a memorandum from Town Attorney, Sally Daggett regarding the update to the Shoreland Zoning Provisions of the Land Use Ordinance, for the reason to the recent changes to Maine DEP's Chapter 1000 "Guidelines for Municipal Shoreland Zoning Ordinances."

There were only two minor policy issues. The first one has to do with whether or not the Town of Lincolnville wants to exempt a cupola, dome, widow's walk or other such similar features from the 32' height limit.

Kinney noted this would be on new structures going forward not looking back on existing structures. This new option would allow an individual to add a cupola, dome or widow's walk, but it would have to be less than 32 feet.

Kinney also noted that at this point, the question in front of the Board, is would the Board allowed these structures to go above 32 feet.

The consensus of the Board was not to allow the total height of anything to exceed over 32 feet, especially in the Shoreland Zone. Therefore, the Board opted not adopt the policy change presented.

Kinney will contact Attorney Daggett with the Board's decision to not allow any said structure over 32 feet in the Shoreland Zone.

The second policy issue is whether or not the Town of Lincolnville intends to take independent enforcement action related to the contractor certification requirements of 38 M.R.S. § 439-B, relating to contractors certified in erosion control, for excavating in the Shoreland Zone.

The Board was in favor of being able to pursue but not be required to pursue independent enforcement action. Kinney to inform the Town Attorney of the Board's preference.

Kinney noted that when these changes are made by Town Attorney Daggett the proposed amendments and will be ready to come back to the Board for review and the Planning Board for a public hearing and then to the voters to adopt the changes.

8. FY 19 Budget Recommendations – Provider Agency Requests:

Dunn announced that she appreciated witnessing the conversations that happened at the Budget Committee meeting. She commented that it was nice to be a guest at their meeting and to have the opportunity to observe their process.

Dunn told the Board that she was not in favor of supporting the Budget Committee's recommendation to support the American Red Cross, given the fact that the American Red Cross failed to follow the petition process, which is a requirement. If an organization is requesting funding for the first time, did not submit a request for funds last year, or has been previously denied, then that organization must submit a petition with their application.

The Board made the following recommendations regarding provider agency support.

- American Red Cross: Barrows made a motion that the Board recommend \$0 to American Red Cross for Fiscal Year 2019. Laite seconded the motion. The motion passed on a 5-0-0 vote.
- Belfast Area Child Care Services: Barrows made a motion that the Board recommend \$500 to the Belfast Area Child Care Services for Fiscal Year 2019. Gerritsen seconded the motion. The motion passed on a 5-0-0 vote.
- Broadreach Family & Community Services: Barrows made a motion that the Board recommend \$0 to the Broadreach Family & Community Services for Fiscal Year 2019. Laite seconded the motion. The motion passed on a 5-0-0 vote.
- Camden Area District Nursing Association: Barrows made a motion that the Board recommend \$1 to the Camden Area District Nursing Association for Fiscal Year 2019. Laite seconded the motion. The motion passed on a 5-0-0 vote.
- Mid-Coast Maine Community Action: Barrows made a motion that the Board recommend \$0 to the Mid-Coast Maine Community Action for Fiscal Year 2019. Laite seconded the motion. The motion passed on a 4-1-0 vote. (Gerritsen opposed.)
- Lifelight Foundation: Barrows made a motion that the Board recommend \$750 to the Lifelight Foundation for Fiscal Year 2019. Fishman seconded the motion. The motion passed on a 5-0-0 vote.

- New Hope for Women: Barrows made a motion that the Board recommend \$1,240 to New Hope for Women for Fiscal Year 2019. Gerritsen seconded the motion. The motion passed on a 5-0-0 vote.
- Pen Bay YMCA/Teen Center: The Teen Center did not submit a request for funding, therefore no motion was made.
- Spectrum Generations: Barrows made a motion that the Board recommend \$1,625 to Spectrum Generations for Fiscal Year 2019. Gerritsen seconded the motion. The motion passed on a 5-0-0 vote.
- Waldo Community Action Program: Barrows made a motion that the Board recommend \$2,774 to the Waldo Community Action Program for Fiscal Year 2019. Gerritsen seconded the motion. The motion passed on a 5-0-0 vote.
- Waldo County YMCA: Fishman made a motion that the Board recommend \$0 to the Waldo County YMCA for Fiscal Year 2019. Gerritsen seconded the motion. The motion passed on a 5-0-0 vote.
- Aliza Jean Family Cancer Foundation: Gerritsen made a motion that the Board recommend \$0 to the Aliza Jean Family Cancer Foundation for Fiscal Year 2019. Barrows seconded the motion. The motion passed on a 5-0-0 vote.

Kinney announced that the total Select Board recommendation line in the Budget totals \$6,890.00.

9. Countersign Five Town CSD Budget Meeting and Budget Validation Referendum Warrants:

Laité made a motion that the Board approve and countersign the Warrant and Notice of Election Calling Five Town Community School District Budget Validation Referendum. Barrows seconded the motion. The motion passed on a 5-0-0 vote.

Kinney announced that the next Five Town CSD Budget meeting will be held on May 22, 2018 at 7PM, at the Camden Hills Regional High School.

10. Discussion concerning possible Building Maintenance projects:

Kinney reported that this summer, if the budget is approved, there will be several building maintenance projects that will need to be finished. That list includes, roofing to the beach fire station, roofing to the dugouts at the ballfields, and the Lincolnville Improvement Association building needs roofing and siding.

Kinney asked the Board if they wanted to have a conversation with the folks at the Lincolnville Improvement Association regarding how to proceed with the roof replacement with either a metal roof or shingles.

Kinney proposed that the Board give him direction on how to proceed with the bid specifications.

The Board recommended obtaining bids as for both a metal roof and shingles and submitting all the roofing work as a package bid deal, to try to save money.

Kinney also recommended going into the bid processing, knowing that there may be some additional repairs that may need to be done under the existing shingles, because the Board may need to be prepared to submit a change order to the contractor.

11. May & June Meeting Schedule:

The Board decided to hold their second meeting in May on Tuesday, May 29th because the fourth Monday in May is Memorial Day.

The Board also decided to hold a warrant only Select Board meeting on June 11th at 5pm at the Lincolnville Town Office.

12. First Amendment to Employment Agreement of Town Administrator:

Laité made a motion that the Board approve and sign the First Amendment to Employment Agreement by and between the Town of Lincolnville and David Kinney. Barrows seconded the motion. The motion passed on a 5-0-0 vote.

Kinney thanked the Board for the opportunity to continue working for the Town.

13. Treasurer's and Payroll Warrant(s) – Approve & Sign:

Barrows made a motion that the Board approve the Treasurer's and Payroll and Special warrants. Laité seconded the motion. The motion passed on a 5-0-0 vote.

14. Adjourn:

Barrows made a motion to adjourn. Laite seconded the motion. The motion passed on a 5-0-0 vote.

Respectfully submitted,

Melissa A. Geary
Administrative Assistant