

**TOWN OF LINCOLNVILLE  
SELECT BOARD MEETING  
August 14, 2023**

**Present:** Chair, Ladleah Dunn, Vice-Chair, Keryn Laite, Jr., Mike Ray, Steve Hand, Robyn Tarantino and Town Administrator, David Kinney

The quote was read by Tarantino.

1. **Citizens' Forum:**

Nicholas Heal, a Lincolnville resident, came before the Board with concerns regarding a recent theft of his skiff at the Lincolnville harbor.

Heal read the following letter to the Select Board:

I recently had my skiff stolen from the dingy dock and many of you may have seen the video on Facebook provided by the Ferry Service, but what you didn't see is a video from the Town's camera system. It has not yet been installed even though taxpayers' money had been appropriated for it 4-5 years ago. If you remember correctly, I stood in this very spot, last fall and asked you to install the cameras because everyone felt something like this was going to happen, and inevitably it did. Fortunately, I was able to recover the skiff, no thanks to the Town. At any given time, there is \$30,000 to \$50,000 worth of skiffs tied to the dingy dock, not to mention the Town's multi-million-dollar structure, being there completely unprotected, when money was set aside years ago to protect these investments. Camera systems have been installed in numerous locations throughout Lincolnville since the funds have been allocated, with most of these installations occurring in a much shorter timeline than the harbor system. The blatant theft may not even occur with the presence of a camera system and it definitely would have sped up the recovery. You should be asking yourselves if this is considered a misappropriation of taxpayer money. The speed at which improvements progress at the harbor is embarrassing. The ladder has not been installed, which has been in town for more than a year, replacement of the secondary hoist system, not to mention the daily parking issues. Due to the lack of presence of the Harbormaster, and no assistant Harbormaster, at all, this camera system is the only monitoring you have to safely and securely view one of the Town's more valuable assets. I ask you to make every effort to assist David with his responsibilities to get some help.

The Board thanked Heal for attending the meeting.

Since Heal was no longer in the building, Kinney offered to reach out to Heal on Tuesday with an update that Lincolnville Communications, Inc. will be here later this week to make the internet connection for live streaming at the pier.

2. **Administrator's Report:**

David Kinney, the Town Administrator, noted:

- **Winter Sand:** Winter sand is in.
- **Bandstand Roof:** The Bandstand roof is still underway and the contractor is to return this week to continue on the roof.
- **Culvert:** A culvert on Moody Mountain Road has partially failed, which created a hole in the pavement and a contractor is lined-up to figure out what needs to be done to fix it.
- **Tennis Court:** The resurfacing of the tennis court has been completed. The group that utilizes the tennis court gave the Town of Lincolnville a huge thank you card.
- **Solar Array:** Revision Energy recently did their annual inspection of the solar array and once the report is in, Kinney will give the Select Board a copy.
- **Public Facilities Director Search:** Last week, Kinney and Hand conducted two interviews for the Public Facilities Director, with an additional interview later this week, and they will report back to the Select Board.
- **Lincolnville Communications Inc:** LCI will be here this month to complete the internet connection to the pier which will allow streaming.

3. **Meetings & Announcements:**

Administrator Kinney read the meetings and announcements.

4. **Upcoming Community Events:**

On August 19 & 20<sup>th</sup> there will be the 1<sup>st</sup> Annual Lincolnville Arts Festival from 10-4 both days, so please come both days treasure hunting and find all the studios.

5. **Meeting Minutes:**

**Laite made a motion, seconded by Hand, that the Board approve the July 24, 2023 meeting minutes as presented. The motion passed on a 5-0-0 vote.**

6. **As Board of Assessors – Property Tax Commitment:**

**Hand made a motion, seconded by Ray, that the Board suspends our meeting as the Select Board and that we convene as the Board of Assessors. The motion passed on a 5-0-0 vote.**

Laite made a motion, seconded by Hand, that the Board of Assessors approve and sign the Assessors' Certification of Assessment, the 2023 Municipal Tax Assessment Warrant, the Certificate of Commitment and the Certificate of Assessment to be Returned to the Municipal Treasurer as prepared by the Assessors' Agent establishing the tax rate for the fiscal year July 1, 2023 to June 30, 2024 at 0.0169 mils on the dollar and the due dates of October 4, 2023 and April 3, 2024 with interest at 8 percent per annum to be paid on any unpaid portion commencing on October 5, 2023 and April 4, 2024. The motion passed on a 5-0-0 vote.

Hand made a motion, seconded by Laite, that we adjourn our meeting as the Board of Assessors and reconvene as the Select Board. The motion passed on a 5-0-0 vote.

7. **6:30 PM Public Hearing – Special Amusement Permit:**

Lincolnvile Arts Festival/Whales Tooth Pub: August 19/20, 2023:

Hand made a motion, seconded by Laite, to move to open the public hearing concerning the Special Amusement Permit Application filed by the Whales Tooth Pub. The motion passed on a 5-0-0 vote.

Tarantino made a motion, seconded by Ray, that the Board closes the public hearing. The motion passed on a 5-0-0 vote.

Hand made a motion, seconded by Ray, that after having held a public hearing, that the Board finds that the application submitted by the Whales Tooth Pub complies with the standards set forth in the Ordinance Governing the Issuance, Suspension, and Revocation of Special Amusement Permits for the Town of Lincolnvile and the permit be granted. The motion passed on a 5-0-0 vote.

8. **Board, Committee, and Commission Appointment(s):**

**Budget Committee:**

Tarantino made a motion, seconded by Ray, that the Board appoint Joan Holmes to the Budget Committee with a term expiring June 2024. The motion passed on a 5-0-0 vote.

The Board thanked Holmes for serving on the Budget Committee.

9. **Midcoast Council of Governments – Adi Philson:**

- **Community Resilience Partnership - GOPIF:**

Step 1: Enroll:

Service Provider Grants are available to fund us to help you enroll

1. Adopt a resolution (as a Selectboard)
2. Complete self-assessment
3. Community engagement event to publicly determine priority actions
4. Complete the application

Step 2: Apply for Community Action Grants:

1. Grants open in March and September
2. Up to \$50,000 for a single community or \$125,000 for a multi-community project
3. 72 projects that require no match
4. Options for projects not listed require a 10% or 20% match
5. Funds to be used within 2 years
6. Funds can be used as local cost-share for federal grants

- **Protect Grant: Midcoast Long-Range Transportation Plan:**

Proposed deliverables:

1. Regional inventory of transportation assets and a risk-based assessment of vulnerabilities
2. Detailed map with prioritized infrastructure improvements to position projects for federal, state, and local funding
3. Work plan coordination with MaineDOT, Maine DEP, and other natural resource/climate change agencies, especially to improve state and local and capital improvement planning
4. Proposed multimodal connectivity plan
5. GHG assessment parsing tourist traffic contribution
6. Proposed investment in rural transit and support of a priority pilot project.

- **MCOG Housing Opportunity Project:**

Housing Working Group:

Town representatives  
 Developer/real estate background  
 WCAP/entities supporting low-income & vulnerable population  
 Business owners  
 Workforce representative  
 Community members

Housing Study:

A housing supply inventory  
 A Housing demand assessment by:

Income groups, age & family type  
Types of available housing  
Demand by major employers

Housing demand within major labor market areas  
A summary of present & projected housing needs by sub-region & community  
An inventory of housing development capacity  
Strategies designed to serve the individual sub-regions were developed through collaborative planning sessions.

• **Questions MCOG wants to address:**

1. Does your town want to encourage more housing? Limit housing with some growth? Discourage housing?
2. Is housing affordable/accessibility an issue?
3. Is sub-standard housing stock an issue?
  - Is this further reducing affordability?
4. How can we prevent rural sprawl?
5. Where does it make sense to focus growth? Should this be on a town level or regional level?
6. How do we support growth, while maintaining rural character and avoiding suburbanizing Waldo County?
7. How do we reduce the burden on small towns?
8. How do we prevent/safeguard against the displacement of local people?
9. Are there housing opportunities for:
  - Long-term renters
  - Workforce
  - Older adults
  - Families
  - All income levels
10. How can we design solutions to identified housing issues?
11. What types of housing are needed?

**Hand made a motion, seconded by Laite, that the Select Board authorizes David Kinney as Town Administrator to write a letter in support of the Midcoast Council of Governments applications for the Housing Opportunity Grant & Promoting Resilient Operations for Transformative, Efficient, and Cost-Saving Transportation Grant. The motion passed on a 5-0-0 vote.**

The Board thanked Ms. Philson for her comprehensive presentation.

10. **Fixed Radar Speed Signs – Maine DOT Grant Offer:**

**Laite made a motion, seconded by Hand, that the Board moves to have the Town Administrator express the Town's interest in acquiring the solar-powered radar speed feedback signs. The motion passed on a 5-0-0 vote.**

11. **Selectperson Update(s):**

**Laite:** There was a recent Public Facilities Maintenance Infrastructure meeting, which went very well, and we were able to do a walk-through of the infrastructure at the Lincolnville Central School. The group will be meeting this week and they have several recommendations, which the Select Board will be able to review.

Laite explained that he is frustrated with the lack of meetings at Mid-Coast Solid Waste and he has voiced his concerns and he felt that it was important for the town managers/administrators should talk.

**Hand:** No updates at this time.

**Tarantino:** No updates at this time.

**Ray:** At the next Select Board meeting, Ray offered to bring a copy of the future scheduled meetings for the Midcoast Council of Government.

Ray also mentioned that the next legislative session is coming up (Maine Municipal Legislative Policy Committee) and they will once again be presenting a list of pieces of legislation of municipal interest, which will allow feedback.

**Dunn:** Dunn attended the last quarterly Emergency Medical Review Committee meeting with changes in the wind regarding ambulance service regionally.

She reported that Jonathan Powers indicated his interest to come to each individual Select Board meeting to have a one-on-one about questions, the challenges they are facing, and what the future may look like.

12. **Treasurer's and Payroll Warrant(s)-Approve & Sign:**

**Laite made a motion, seconded by Hand, that the Board approves and signs the Treasurers and Payroll warrants. The motion passed on a 5-0-0 vote.**

13. **Adjourn:**

**Tarantino made a motion, seconded by Hand, that the Board adjourn. The motion passed on a 5-0-0 vote.**

Respectfully submitted,

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Melissa A. Geary  
Administrative Assistant