

**TOWN OF LINCOLNVILLE
SELECT BOARD MEETING
August 26, 2024**

Present: Ladleah Dunn, Keryn Laite, Jr., Mike Ray, and Steve Hand

Absent: Robyn Tarantino (joined meeting in progress)

1. **Executive Session - Consultation with Town Attorney regarding the Legal Rights & Duties of Select Board (Title 1 MRSA § 405(6)(E))**

Laite made a motion, second by Ray, that the Board enter into executive session pursuant to Title 1 MRSA Section 405(6)(E). Motion Passed. Vote: 5-0.

2. **Citizens' Forum**

There were none.

3. **Administrator's Report**

David Kinney, the Town Administrator:

- Thanked all of those that assisted at the polls, particularly Deputy Clerk Karen Secotte.
- Thanked Cheryl Ten Broeck for her efforts at the town office on election day.

4. **Meetings & Announcements**

Administrator Kinney read the meetings and announcements.

5. **Upcoming Community Events**

Kinney announced the upcoming MaineDOT public meeting for the proposed ferry terminal project. The meeting will be held on August 29th at 6PM in the Lincolnville Central School.

6. **Meeting Minutes – August 12, 2024**

Motion by Laite, second by Hand, to approve the August 12, 2024 meeting minutes as presented. Motion Passed. Vote: 5-0.

7. **Board, Committee, and Commission Appointment(s)**

Andrew Shapiro expressed his preference to be appointed as a Planning Board alternate member over the other available committee positions.

Motion by Ray, second by Tarantino to appoint Andrew Shapiro as an alternate to the Planning Board with a term expiring in June of 2025. Motion passed. Vote: 5-0.

8. **Liquor License Renewal – Aster & Rose/Youngtown Inn**

Motion by Hand, second by Laite, that the Board approve and sign the liquor license application submitted by Kamino LLC. Motion passed. Vote: 5-0.

9. **National Culvert Removal, Replacement, and Restoration Grant Program (Slab City Road @ Black Brook)**

Lars Hammer of the Department of Marine Resources and Dan McCaw representing the Penobscot Nation presented the possible environmental benefits to replacing the three culverts under Slab City Road at Black Brook. The Penobscot nation intends to apply for a grant that will replace the crossing with no local financial contribution. The project costs would total approximately \$1.5 million with a total project timeline for obtaining the grant, engaging professional services, design, permitting, bidding and construction of approximately four years. The Town could be as involved as it wishes in all phases and would own the project when completed. A letter of support was requested. The Board expressed interest and asked if Lars could send a sample letter of support for consideration at a future meeting.

10. **Land Use Committee Update**

Mat Eddy, the Mid-Coast Council of Governments consultant that is assisting the Land Use Committee, provide the Board with a status update. The Land use Committee is looking at beefing up the standards set forth in the Site Plan Review portion of the Land Use Ordinance. The committee is working on its third red line version. The draft should soon be ready to review with the Planning Board and then the community. The focus right now is on waivers, landscaping, buffering, stormwater, lighting and design standards.

11. **Mooring Management Software**

Deputy Harbor Mater Deane and Rob Pacheco of townmoorings.com made a presentation and demonstration regarding what is offered by townmoorings.com. Pacheco explained that the fee offered was to help establish a presence in Maine but shouldn't change much after the first three year agreement.

Hand inquired about cyber security, years in business and number of customers. Pacheco explained security measures in place, stated that townmoorigs.com has been in existence for a little more than 2 years and currently have less than 10 clients.

The Board thought a computerized system would be in the best interests of harbor users and the town and by consensus okayed the purchase and use of the system.

12. **Financial Advisory Committee – Workshop Reschedule**

At the request of the committee, the workshop will be rescheduled for October 15th.

13. **Discussion regarding Public Safety – Speed Control**

Laite expressed his concerns regarding traffic control and in particular speeding. He asked if the Board would consider having the Town Administrator reach out to the Waldo County Sheriff's Office for a more prominent presence and to see if they could meet with the Board regarding what they could offer the Town on a regular contractually basis. By consensus the Board agreed to the requests.

14. **As Board of Assessors:**

Motion by Laite, second by Hand, that the Board suspend the meeting of the Select Board and that we convene as the Board of Assessors. Motion passed. Vote: 5-0.

Motion by Hand, second by Laite, that the Board of Assessors approve and sign the Assessors' Certification of Assessment, the 2024 Municipal Tax Assessment Warrant, the Certificate of Commitment and the Certificate of Assessment to be Returned to Municipal Treasurer as prepared by the Assessors' Agent establishing the tax rate for the fiscal year July 1, 2024 to June 30, 2025 at 0.0185 mils on the dollar and the due dates of October 9, 2024 and April 9, 2025 with interest at 8.5 percent per annum to be paid on any unpaid portion commencing on October 10, 2024 and April 10, 2025. Motion passed. Vote: 5-0.

Motion by Tarantino, second by Ray, that we adjourn our meeting as the Board of Assessors and reconvene as the Select Board. Motion passed. Vote: 5-0.

15. **Information Technology**

Kinney explained that the Town has recently lost its IT consultant. Gusco Consulting Inc. was able to assist during the server failure that occurred at the same time as the loss of our previous consultant. Gusco has looked at our setup and provided a proposal to continue serving the Town as a client. Kinney has also had very preliminary discussions with other vendors. Kinney noted that Gusco came very highly recommended by several towns operating with primarily the same software package that is used by the Town and requested Board input and direction.

Hand explained that when he went to work for his current employer he gave his remaining clients to Gusco as he had trust in their abilities.

Board asked Hand to assist Kinney in deciding which Gusco Consulting option would be in the best interest of the Town.

16. **Hardy Brook Crossing – Engineering and Permitting**

Kinney explained the process used to solicit proposals for engineering services. Kinney and Public services Director Deane recommended the Board engage the services of Gartley & Dorsky Engineering & Surveying for the project.

Motion by Hand, second by Laite, that the Board engage the services of Gartley & Dorsky Engineering and Surveying of Camden for the engineering and environmental permitting services associated with the Hardy Brook culvert replacement for the price of \$30,400 plus reimbursable expenses. Motion passed. Vote: 5-0.

17. Selectperson Update(s):

Laite noted that the MCSWC Board of Directors are scheduled to meet Wednesday evening.

Ray suggested attending the September 12th MCOG meeting with MMA regarding collaboration. Ray also requested that non-agenda item C regarding the grant opportunity for EV Level 2 charging station be added to a future agenda.

Hand: None

Tarantino also to attend MCSWC meeting. Waldo County Budget Committee to start meeting in late September.

Dunn attended the recent affordable workforce housing committee meeting. MCOG working on a grant application to renovate or replace older mobile homes, looking at under housed and in the future the “lost middle.”

18. Treasurer’s and Payroll Warrant(s)-Approve & Sign:

Motion by Laite, second by Ray, to approved and sign the Treasurer’s and Payroll warrants. Motion passed. Vote: 5-0.

19. Adjourn:

Motin by Tarantino, second by Ray, to adjourn. Motion passed. Vote: 5-0.

Respectfully submitted,

David Kinney
Town Clerk