

**BOARD OF SELECTMEN
MINUTES OF MEETING
August 28, 2017**

Present: Chair, Ladleah Dunn, Keryn Laite, Jr., David Barrows, Jon Fishman, Josh Gerritsen and Town Administrator, David Kinney

The quote was read by Selectman Barrows.

1. Citizens' Forum:

Lincolnvile resident, Niel Wienges came before the Board with concerns regarding an increase in his tax bill over the last two years. Wienges wanted to know if this trend was going to continue.

Kinney explained that unfortunately this year the town experienced a large decrease in the state aid to education and a large increase in Waldo County expenses.

Dunn also explained that the Board tries very hard to keep the municipal budget from increasing from year to year.

2. Administrator's Report:

David Kinney, Town Administrator, reported:

1. Culvert: The Slab City Road project will be wrapping up this week and the road will be open by the end of the week.
2. Insurance Dividend: Kinney was please to announce that the Town of Lincolnvile received a check for \$1486.00 from the Town's insurance company for a dividend for a lack of loss experience with Workers Compensation and Property Insurance.

3. Meetings & Announcements:

Kinney read the upcoming meetings.

4. Upcoming Community Events:

There were none.

5. Meeting Minutes:

Laité made a motion that the Board approve the August 14, 2017 meeting minutes with minor corrections. Barrows seconded the motion. The motion passed on a 5-0-0 vote.

Laité made a motion that the Board approve the August 15, 2017 meeting minutes as presented. Gerritsen seconded the motion. The motion passed on a 5-0-0 vote.

Barrows made a motion that the Board approve the August 21, 2017 meeting minutes as presented. Laité seconded the motion. The motion passed on a 5-0-0 vote.

6. Appointment of a Finance Director:

Laité made a motion that the Board appoint Kayla LaCombe as Finance Director, Deputy Tax Collector, Deputy Treasurer, Deputy Town Clerk, Deputy Registrar of Voters and General Assistance Administrator at Step 1 on the pay scale with a six month probationary period and that at the end of the six month probationary period and upon completion of a satisfactory performance review that the salary be increased to that commiserate with Step 2 on the pay scale. Barrows seconded the motion. The motion passed on a 5-0-0 vote.

The Board welcomed Kayla Lacombe as the new Finance Director for the Town of Lincolnville.

7. Pedestrian Activated Crosswalk Light – Lincolnville Library/Lincolnville Boat Club:

Gary Schwall, representing the Lincolnville Boat Club, explained at the last boat club meeting, they were approached by a representative from the Lincolnville Library regarding the crosswalk between the Lincolnville Boat Club and the Lincolnville Library.

There is actually a pedestrian crosswalk there now. However, the request is to purchase and install a pedestrian activated crosswalk light to be installed between the boat club and the library at the crosswalk itself.

Schwall requested support from the Board, as the next step would be to work with the Maine Department of Transportation to get this request accomplished.

Dunn stated it was her understanding that this is largely up to the MaineDOT and it would be a formality that the Board gives the approval.

Kinney stated, “The road is a state road, and the MaineDOT controls the right of way and controls which signs are placed in the right of way, therefore the MaineDOT would have the final say.”

Dunn recommended having a conversation with all the neighbors in the vicinity of the crosswalk regarding the possible new pedestrian activated crosswalk lights.

Schwall agreed to survey the neighbors and report back to the Lincolnville Boat Club.

Fishman noted that he was hugely in favor of this request, which will help alert drivers to slow down.

Gerritsen was also in favor of the request, but wanted feedback from the neighbors first.

Laité also thought this was a good request, but he felt the bigger picture has to do with the speed at this location. Laité recommended adding a speed activated board, to slow the traffic down. He felt this would be more effective than a pedestrian activated crosswalk.

Dunn asked Kinney what the status was regarding the speed activated board for the center of town.

Kinney reported that he is waiting to hear back from the Belfast Police Chief, McFadden on whether or not the group actually received the grant.

Dunn stated there is a general consensus from the Board, but felt that it was a good idea to check with the neighbors first and see what the MaineDOT has to say.

8. Lincolnville Sewer District – Statement of Intention to Participate:

Kinney reported that at this time, there are no funds appropriated for the initial hook-up fee, the ongoing user fee or the actual installation, which the Town would be responsible for.

Dunn recommended the Board politely decline, because there are absolutely no funds or plan for this project, at least in this budget.

Laité made a motion that the Board instruct the Town Administrator to write a letter to the Sewer District indicating that at this time the Town does not intend to hookup to the sewer system any of its properties that lie within the boundaries of the District but that the Town would like the option of possibly connecting to the system at some point in the future. Barrows seconded the motion. The vote passed on a 5-0-0 vote.

9. Waldo County Budget Committee Ballot:

Barrows made a motion that the Board cast its Waldo County Budget Committee ballot for Islesboro Selectmen Gabe Pendleton. Laite seconded the motion. The motion passed on a 5-0-0 vote.

10. Harbor Matters:

1. Disposition of old float:

Barrows made a motion that the Board declare the 12'x30' float in storage on Islesboro be declared "surplus" and that the Town seek sealed bids for the sale of the surplus float. Gerritsen seconded the motion. The motion passed on a 5-0-0 vote.

2. Revision to policy regarding hinged section of new incline:

Gerritsen made a motion that the Board rescind the incline policy adopted at its last meeting and that in its place the policy regarding the hinged section of the new incline be that from April 1st of each year through November 30th that the hinged section be stored in the "up" position and that from December 1st through to March 31st that the hinged section be in the "down" position. Barrows seconded the motion. The motion passed on a 5-0-0 vote.

3. Discussion concerning possible Gantry system for new incline:

Kinney visited the City of Rockland, which has an operational gantry system at their public landing, which installed an 80' long gangway, which is used to bring cruise ship passengers to the dock. They do not have an electric hoist instead they take theirs off during the winter months with a chain fall on it and chain it off, because the floats are out of the water.

Kinney suggested the Town of Lincolnville use an electric hoist which could stay there permanently.

Kinney suggested the Board seek bids or proposals and give some basic constraints, send it to vendors and ask that they submit proposals back to the town to review, and allow those in the know to take care of the design request.

Laite made a motion that the Board seek bids proposals with options of an electric hoist and with the provisions to use a chain fall and give some basic

constraints and allow the bidder to take care of the design request. Barrows seconded the motion. The motion passed on a 5-0-0 vote.

4. Tender Privileges:

Dunn stated that currently certain individuals are issued permits and other individuals are not issued permits. In order to change the process, it would require an ordinance revision and legal council to review the language and this process would require approval by the voters.

Dunn felt that there is ample room on the float for both the permitted users and the number of unpermitted users, which would provide the town with additional revenue.

Dunn also felt if someone has a mooring in the harbor, then that person should be able to have a dingy, which would require an ordinance change.

Gerritsen made a motion to instruct the town administrator to draw up the necessary paperwork for the Board to discuss changing the Harbor Ordinance to allow everyone, with a mooring, to have the ability to have a tender. Barrows seconded the motion. The motion passed on a 5-0-0 vote.

Laite stated, "You can change the ordinances all you want, but if you don't have enforcement, then it's not going to work."

5. Parking Permit Issuance:

Kinney explained that currently the Town has issued 35 parking permits and those permits are governed by the Harbor Ordinance.

When the ordinance was adopted, the Select Board was given some guidance, and granted additional outer harbor moorings, but did not grant additional parking permits.

Gerritsen made a motion that in accordance with the Harbor Ordinance that the Town issue all mooring permit holders a parking permit. Barrows seconded the motion. The motion passed on a 5-0-0 vote.

11. Treasurer's and Payroll Warrant(s) – Approve & Sign:

Barrows made a motion that the Board approve the Treasurer's and Payroll warrants. Fishman seconded the motion. The motion passed on a 5-0-0 vote.

12. Adjourn:

Laité made a motion to adjourn. Barrows seconded the motion. The motion passed on a 5-0-0 vote.

Respectfully submitted,

Melissa A. Geary
Administrative Assistant