

**TOWN OF LINCOLNVILLE  
SELECT BOARD MEETING  
August 28, 2023**

**Present:** Chair, Ladleah Dunn, Vice-Chair, Keryn Laite, Jr., Mike Ray, Steve Hand, Robyn Tarantino and Town Administrator, David Kinney

The quote was read by Ray.

1. **Citizens' Forum:**

Earl Brown, a resident at 62 Heather Hill Road came before the Select Board regarding concerns with an approval made by the Lincolnville Select Board on December 12, to allow the Lincolnville Telephone Company to install poles on Heather Hill Road.

Brown, also explained that from the Masalin Road up, all utilities are underground and the Lincolnville Telephone Company is proposing to set poles to run fiber-optic cables, which he is not opposed to, but requested that these cables be directly buried underground.

Brown proposed that the Select Board revisit the approved application from December 12 and he asked the Board to take into consideration the protected covenants which were put into place when the Heather Hill Subdivision was formed.

Brown requested to be added to the next Select Board agenda to discuss this further and he asked that the Select Board contact the Lincolnville Telephone Company and ask them to hold off on setting poles until this meeting can take place.

The group was not opposed to fiber-optic cable but felt there is a better way to do this.

Marilyn Thorell, a resident at 68 Heather Hill Road, came before the Board in favor of the Select Board allowing for the installation of poles, which would help cut down on the cost for residents and the Telephone Company.

Chair Dunn thanked everyone for attending the meeting and bringing this to the Board's attention. She reminded everyone that the Select Board is not able to engage in a dialog or make decisions during Citizens' Forum, but offered to add this discussion to the next Select Board meeting on September 11<sup>th</sup>.

2. **Administrator's Report:**

David Kinney, the Town Administrator, noted:

- **Culvert:** There is a culvert under Moody Mountain Road that is in tenuous condition and as of Friday morning, September 1<sup>st</sup>, the road will be closed to through traffic but individuals living on this road will be able to access their homes one-way or another.

- **Town Office carpets:** The carpets at the Town Office were cleaned last week.
- **Public Facilities Director:** Kinney and Board member Hand recently conducted several interviews for the Public Facilities Director, over the last two weeks.
- **Elections:** The office staff is gearing up for the upcoming election on November 7<sup>th</sup> which is a referendum-only election.
- **Wi-Fi connection at the Pier:** Lincolnville Communications, Inc. should have the Wi-Fi installed at the pier, by the end of August. The Town electrician is scheduled in September to mount the camera and make the connection.
- **Park Roofing Projects:** The roofing project at Penobscot Park is complete but the roofing project at Breezemere Park is still ongoing. The contract deadline is early October.

3. **Meetings & Announcements:**

Administrator Kinney read the meetings and announcements.

4. **Upcoming Community Events:**

There were none.

5. **Meeting Minutes – August 14, 2023:**

Laite made a motion, seconded by Hand that the Board approve the August 14, 2023, meeting minutes as presented. The motion passed on a 5-0-0 vote.

6. **Liquor License Renewal Application – The Youngtown Inn:**

Laite made a motion, seconded by Ray, that the Board approve and sign the liquor license application submitted by Kamino LLC doing business as the Youngtown Inn. The motion passed on a 5-0-0 vote.

7. **Liquor License Renewal Application and Extension – Lincolnville Lobster Pound:**

Hand made a motion, seconded by Laite, that the Board approve and sign the liquor license application submitted by Lafayette Lincolnville, LLC doing business as The Lincolnville Lobster Pound. The motion passed on a 5-0-0 vote.

Tarantino made a motion, seconded by Laite to approve and sign the off-premises liquor license application submitted by Lafayette Lincolnville, LLC doing business as The Lobster Pound. The motion passed on a 5-0-0 vote.

8. **As Board of Assessors:**

Hand made a motion, seconded by Laite, that we suspend our meeting as the Select Board and that we convene as the Board of Assessors. The motion passed on a 5-0-0 vote.

Kinney explained that on or before November 1<sup>st</sup>, the Board of Assessors must submit the Municipal Valuation Return to the State of Maine. This is a compilation of data from the tax records.

**Laite made a motion, seconded by Ray, that we approve and sign the 2023 Municipal Valuation Return as prepared by the Assessors' Agent. The motion passed on a 5-0-0 vote.**

**Abatement #2023-01:**

**Laite made a motion seconded by Ray that the Board grant abatement #2023-01 to Windsor Chairmakers in the tax amount of \$180.83 to correct an error in the record. The motion passed on a 5-0-0 vote.**

**Abatement #2023-02:**

**Hand made a motion, seconded by Laite, that the Board grants abatement #2023-02 to Sewall Orchards in the tax amount of \$306.15 to correct an error in the record. The motion passed on a 5-0-0 vote.**

**Laite made a motion, seconded by Hand, that we adjourn our meeting as the Board of Assessors and reconvene as the Select Board. The motion passed on a 5-0-0 vote.**

**9. Waldo County Budget Committee Ballot:**

Kinney reported there is a vacancy on the Waldo County Budget Committee within District 1, which is Belfast, Belmont, Islesboro, Lincolnville, Morrill, Northport, and Waldo.

**Laite made a motion seconded by Ray, that the Board cast its Waldo County Budget Committee ballot with a vote for Mary Mortier of the Belfast City Council. The motion passed on a 5-0-0 vote.**

**10. Confirm Town Clerk's Appointment of Election Warden for November 7, 2023:**

**Hand made a motion, seconded by Laite, that the Board approves the Town Clerk's appointment of David Kinney as Election Warden for the November 7, 2023 Election. The motion passed on a 5-0-0 vote.**

**11. Selectperson Update(s):**

Laite: There will be an upcoming Mid-Coast Solid Waste Board of Directors meeting on August 30<sup>th</sup>.

The Select Board received a copy of the Athletic Infrastructure Committee meeting from August 17, 2023

Ray: He reported the Select Board received a copy of the upcoming MCOG Technical Assistance Workshop Schedule in their packet. The Planning Board should be aware of the meetings scheduled on August 29 and September 6, 2023.

Hand: Hand mentioned that he is having trouble serving on the Mid-Coast Solid Waste Board of Directors because of a Wednesday schedule conflict.

Dunn wondered if the Wednesday schedule was set in stone.

Laite explained this Wednesday's meeting is the election of officers and he suggested waiting to see what the new Board does.

Tarantino: No updates at this time.

Dunn: No updates at this time.

12. **Treasurer's and Payroll Warrant(s)-Approve & Sign:**

**Tarantino made a motion, seconded by Laite, that the Board approve and sign the Treasurers and Payroll warrants except for warrant #15. The motion passed on a 5-0-0 vote.**

13. **Executive Session – Title 1 MRSA Section 405(6)(A) Consideration of Employment Public Facilities Director:**

**Hand made a motion, seconded by Laite, that the Board enter executive session pursuant to Title 1 MRSA Section 405(6)(A) regarding consideration of employment of the Public Facilities Director. The motion passed on a 5-0-0 vote.**

14. **Adjourn:**

Upon returning to open session, **Laite made a motion, seconded by Hand, to adjourn. The motion passed on a 5-0-0 vote.**

Respectfully submitted,

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Melissa A. Geary  
Administrative Assistant