

**BOARD OF SELECTMEN
MINUTES OF MEETING
December 10, 2018**

Present: Chair, Ladleah Dunn, Vice Chair, Keryn Laite, Jr., David Barrows, Josh Gerritsen, Jon Fishman and Town Administrator, David Kinney

Excused: Vice Chair, Keryn Laite, Jr. joined the meeting around 6:30PM.

The quote was read by Selectman Gerritsen.

1. Citizens' Forum:

There were none.

2. Administrator's Report:

David Kinney, Town Administrator, reported:

- Dog Licenses: All dog licenses expire at the end of December and can be processed online through the Town's website or at the Town Office during business hours.

3. Meetings & Announcements:

Town Administrator, Kinney read the upcoming meetings.

4. Upcoming Community Events:

There were none.

5. Meeting Minutes:

Barrows made a motion to approve the November 26, 2018 meeting minutes as presented. Gerritsen seconded the motion. The motion passed on a 4-0-0 vote.

Barrows made a motion to approve the November 29, 2018 meeting minutes as presented. Fishman seconded the motion. The motion passed on a 4-0-0 vote.

6. **Committee Chair and Department Head Update(s):**

The Harbor Ordinance requires the Harbor Committee to make an annual recommendation to the fees for the upcoming year. The Select Board is then required by ordinance to set the fees in December, and then the new harbor fee bills are mailed out in January each year.

- **Harbor Committee:**

Nick Heal, Harbor Committee Chair, started with an update on the fee schedule. The Harbor Committee proposed that the fees be increased by 10% and round up to the nearest dollar. The other recommendation was to remove the Dingy Fee and add the fee to the Mooring Fee, since all mooring holders have skiff privileges.

The Harbor Committee also recommended adding clarification to the Commercial Tour and Passenger Boats and Boat Rentals section on the Harbor Application which would state, Per Vessel.

Heal also explained that the Harbor Committee also had a conversation regarding the decking, which needs the most attention.

The Board thanked Nick Heal for his presentation.

- **Harbor Master:**

Mike Hutchings, Harbormaster, recommended the decking be replaced in sections. The drive section of the ramp is in much better repair than the actual 40x80 deck, so he recommends doing this in sections. The 40x80 section may cost between \$80,000 to \$100,000 with handrails and curbs. This cost is only an estimate.

Hutchings also gave the Board an update on the following items:

1. The moorings have been maintained every year and are in good shape.
2. A new wash down pump was installed, which works great.
3. The hydraulics have been fixed on both of the winches.
4. There was a major increase in pedestrian foot traffic this year.
5. The new incline is in the down position.
6. The outside float, which is the oldest, should be ok for another year.

Hutchings explained that he keeps a notebook of all the days that he has had to address something at the Harbor, except during the busy summer schedule.

Dunn asked that Hutchings and Kinney put this list together for a future Select Board meeting under non-agenda item.

Gerritsen wanted to know if the decking is replaced, how long it would last.

Hutchings explained that the current decking is approximately 30 years old and a new deck should have a similar lifespan.

Hutchings also suggested building a roof over the pedestrian waiting area.

The Board thanked Hutchings for his report.

7. Internet Services Discussion – Homes at Ducktrap:

Thomas Lyman, Lincolnville resident at Ducktrap, came before the Board to voice his frustrations regarding why he doesn't have a choice when it comes to internet providers, when the rest of Lincolnville has four or five choices.

Lyman explained "Lincolnville Network has a monopoly on this area, and they know that. We are being overcharged for their services and their internet speed is terrible."

Lyman asked for the Board's guidance on what needs to be done in order to have a choice.

Dunn also explained that unfortunately, the Town of Lincolnville doesn't control or have anything to do with any internet service providers and it's not under our purview to have any sort of influence over it at all.

Kinney stated that the Town of Lincolnville isn't a licensing authority, it's a free market and the Town is not standing in the way to competition.

Dunn discussed that this is not the first time that we have had very frustrated citizens come before the Board. This is not a municipal regulation or prohibition of any sort.

Gerritsen suggested the Town of Lincolnville explore municipal internet. In the long term this may be the best idea for our community, but may be a long term goal.

Dunn spoke about Gerritsen's suggestion on exploring municipal internet, but explained that it would be a conversation for another day. Dunn stated, "We as a municipal managing body can't get involved in what individual citizens choose for services."

Thomas noted that he would contact Consolidated Communications to see what piece of the road block is in the way.

The Board thanked Thomas for attending the meeting.

8. Animal Control Discussion:

On October 22nd, Sharon Corbett attended a Select Board meeting with concerns regarding an animal control issue which occurred off the Tanglewood Road. The Board at that time requested to have a future conversation when all Board members were present.

Kinney invited Heidi Blood, Lincolnville's Animal Control Officer to attend the meeting to give the Board an update on her job duties and experiences. The Town of Lincolnville is required, by state statutes to have an animal control officer and that person has to be certified within six months of appointment.

Sharon Corbett, Lincolnville resident, told the Board that she felt the Animal Control Officer should be from the Town of Lincolnville and only handle calls from Lincolnville. She recommended there be a substitute for this position during the times the ACO is out of town or on vacation.

Corbett also stated, "A town of this size to have gone in for a \$6 million school shouldn't have any problem putting some thousands towards their animals. I think it can be and should be explored."

Heidi Blood provided a summary of her job duties and responsibilities. She also reminded everyone that she is responsible for six other towns with a combined total of 40-50 hours a week.

Blood suggested that the Town of Lincolnville consider hiring a part time back up Animal Control Officer during the times when she is unavailable.

Dunn suggested asking Kinney to put some numbers together to see what other municipalities pay for an assistant part time ACO and explore this conversation during budget season time.

Gerritsen was in favor of adding a back-up ACO at \$15.00 per hour as needed.

Barrows noted that the Town of Lincolnville has had a very hard time trying to fill the ACO position in the years past.

The Board thanked Heidi Blood for attending the meeting.

9. **Establish 2019 Harbor Fees:**

Select Board member Laite joined the meeting already in session.

The Select Board is obligated to set the Harbor Fees by the end of the calendar year. The Board decided to approve the recommendations from the Harbor Committee, which was to increase the Harbor Fees by 10% and round up to the nearest dollar.

Nick Heal earlier reported that the Harbor Committee recommended removing the Dingy Fee and adding the fee to the Mooring Fee, since all mooring holders have skiff privileges.

Dunn was in favor of combining the two fees, for both administrative purposes and to help streamline the fees. She also recommended adopting the Harbor Committee's recommendation on the Harbor Application to specify "per vessel" under the *(Commercial Tour & Passenger Boats and Boat Rentals)* section.

Fishman made a motion that for the 2019 Harbor Fees that the Board adopt the Harbor Committee recommendation of a 10% increase to the 2018 harbor fees and that the fees be rounded up to the nearest dollar. Barrows seconded the motion. The motion passed on a 5-0-0 vote.

Gerritsen made a motion to incorporate the dingy fee attached to the mooring fee for the 2019 Harbor Fees. Fishman seconded the motion. The motion passed on a 5-0-0 vote.

10. **Review Draft Special Town Meeting Warrant:**

The Board concurred that no changes needed to be made to the draft Special Town Meeting Warrant.

Kinney reported he will get the Budget Committee together and explain it and get their recommendation before the December 26th. The special town meeting will be held on

Monday, January 14, 2019 at 6PM in the Walsh Common of the Lincolnville Central School.

11. Review of revised Real Estate Listing Proposals – 7 Morton Road:

Gerritsen made a motion that the Town Administrator be authorized to list the town owned property at 7 Morton Road for sale with Scott Crockett of Re/Max Jaret Cohn with an asking price of \$59,000 provided that any listing agreement or other similar document is in a form acceptable to the Town Attorney. Barrows seconded the motion. The motion passed on a 5-0-0 vote.

12. FY 20 Budget Review Schedule:

The Board reviewed the upcoming Budget & Town Meeting schedule for the upcoming year and decided no changes were necessary.

13. Discussion of Solid Waste Issues:

The Select Board had a discussion concerning recent issues at the Mid-Coast Solid Waste Corporation facility, which Kinney provided a list to the Select Board.

No motion followed the Board's discussion.

14. Treasurer's and Payroll Warrant(s) – Approve & Sign:

Fishman made a motion that the Board approve the Treasurer's and Payroll warrants and Special Treasures Warrant. Barrows seconded the motion. The motion passed on a 5-0-0 vote.

15. Adjourn:

Gerritsen made a motion to adjourn. Laite seconded the motion. The motion passed on a 5-0-0 vote.

Respectfully submitted,

Melissa A. Geary
Administrative Assistant