

**BOARD OF SELECTMEN
MINUTES OF MEETING
December 13, 2021**

Present: Chair, Ladleah Dunn, Vice-Chair, Keryn Laite, Jr., Mike Ray, Jordan Barnett-Parker, Josh Gerritsen, and Town Administrator, David Kinney

The quote was read by Laite.

1. Citizens' Forum:

John Pincince, a Lincolnville resident, and member of the Lincolnville Voices Group came before the Board with concerns regarding the construction of a major 300 ft. pier with a 55ft ramp, proposed to be located on the coast of Lincolnville.

Pincince explained that the Maine Department of Environmental Protection permit application is available if anyone would like to see them. He would be happy to send them to anyone interested in viewing.

Gerritsen asked if this pier was a commercial pier or a recreational use pier by an individual family.

Pincince explained this is proposed for personal use.

The Board decided to add this discussion to the next Board agenda at the December 27, 2022 meeting.

The Board thanked Pincince for attending the meeting and bringing his concerns to the meeting.

2. Administrator's Report:

David Kinney, the Town Administrator, noted:

There were none.

3. Meetings & Announcements:

Administrator Kinney read the meetings and announcements.

4. Upcoming Community Events:

There were none.

5. Meeting Minutes:

Laité made a motion, seconded by Barnett-Parker, that the Board approves the November 22, 2021 meeting minutes as presented. The motion passed on a 4-1 vote. (Ray abstained.)

6. Firefighter Blanket Accident Insurance Coverage – Tom Green, Green Insurance:

Tom Green, of Green Insurance Associates from New Hampshire, attended the meeting to give the Board a summary of what his company can offer for coverage to the Lincolnville firefighters concerning a blanket accident life insurance.

Green told the Board that the program would provide an accident and health policy and would cover firefighters while they are at a fire department activity.

Green explained they do offer Death Benefits, Impairment Benefits, Income Disability Benefits, Medical, and Family Assistance and can customize a special plan for the Lincolnville Fire Department. Green outlined the coverage of the offerings.

The coverage is offered through Provident Agency, Inc., which is out of Pittsburgh, Pennsylvania.

Gerritsen asked, “How many volunteer departments in Maine work through your company?”

Green reported that his company currently covers roughly 50 Fire Departments in the State of Maine.

Ray requested that Green forward the list of all the Towns in the State of Maine that his company covers.

Green offered to forward said list to Kinney by email as soon as possible.

The Board thanked Green for taking the time to attend the meeting to answer questions.

7. Electrical Inspector Report & Electrical Permit Update – Mike Alley, Electrical Inspector:

Mike Alley, the Town’s Electrical Inspector, came before the Board and explained that the old electrical permit form should to be updated to keep things streamlined and for clarity a heat pumps fee needs to be added to the form and he recommended that the fees be simplified and increased.

Laité made a motion, seconded by Barnett-Parker, that the proposed revised Application for Electrical Permit be approved with an effective date of January 1, 2022. The motion passed on a 5-0 vote.

The Board thanked Alley for attending the meeting.

8. **Harbor Committee 2022 Harbor Fee Recommendation – Nick Heal, Harbor Committee Chair:**

Nick Heal, Chair of the Harbor Committee reported the following updates:

- **Mooring Fees:** The Harbor Committee recently met and recommended no changes to the current harbor fees for 2022, especially since the fees have been increased each year for at least the last five years.
- **Parking Issues:** Heal explained that parking is becoming an issue, even this time of year. There needs to be either more enforcement with parking or there the Town needs to acquire more parking.
- **Grant:** The Harbor Committee will be meeting again in January and starting some workshops and reviewing the Harbor Ordinance with some possible changes that will need to be submitted to the Board. Heal was hoping that one or two committee members that have the time to dedicate their time to look for a grant for the boat ramp.
- **Workshop:** Barnett-Parker suggested a workshop between the Harbor Committee and the Board to discuss the pier and other topics. Heal suggested the Harbor Committee go over the Ordinance and then reach out to the Board for a meeting.
- **Pier & Float Usage Plan:** The Harbor Committee plans to re-draw these plans to include a few things missing and add a few 55-gallon trash receptacles. Heal also suggested that a life ring be purchased and placed on the south side of the ramp.
- **Parking:** The Harbor Committee would still like to install a sign or a painted stenciled sign on the dock, which indicates loading/unloading.
- **Ladder:** The Harbor Committee would also like to move forward with getting the ladder installed at the winch.
- **Incline Lift:** Since there is already a hydraulic system in place for the winch, it would only be a matter of adding a valve and the flip of a switch anyone could operate the lifting of the ramp, which would replace the need for a gantry system.

Barnett-Parker made a motion, seconded by Laite, that the Board establish the 2022 harbor fees the same as the 2021 harbor fees. The motion passed on a 5-0 vote.

The Board thanked Heal for his comprehensive updates.

9. **Follow-up on request to serve as Fiscal Agent:**

Barnett-Parker made a motion, seconded by Gerritsen, that the Board decline the opportunity to have the Town serve as the fiscal agent for the proposed State Park project. The motion passed on a 5-0 vote.

10. **Remote Meeting Policy Request – Arlene Jurewicz-Leighton:**

Arlene Jurewicz-Leighton, a Lincolnville resident, and the newest member of the Broadband Committee requested that the Board consider holding a Public Hearing to adopt a remote meeting policy and approve the funding.

Jurewicz-Leighton explained that when Maine LD 32 signed into law on June 21, 2021, there were 12 cases of Covid-19 in Maine, and on December 8, 2021, there was a record 1275 cases and she felt that with most committee members in their 60's and 70's, adopting a remote policy is the right thing to do and to take this policy seriously and allow remote and hybrid meetings to happen.

Jurewicz-Leighton stated, "I suggest that you take this policy seriously and that you allow remote and hybrid meetings to happen and please enact this policy as soon as possible and thank you for your consideration."

Cheryl Nevius, a Lincolnville resident and Chair of the Recreation Commission, reminded the Board and the public that their members are volunteers and we need to encourage people to be a part of a committee and not discourage them.

Nevius proposed that the Board reconsider and work something out to allow committee members to participate remotely if they don't feel comfortable attending in person.

Rosey Gerry, a Lincolnville resident, explained that he would be very concerned with the ramifications of the type of burden this would create for the Town staff.

Barnett-Parker felt that it was important that the Town of Lincolnville make remote meetings accessible to our townspeople and not so much the burden that it creates for the town employees or public servants.

Gerritsen recommended using ARPA funds to purchase an Owl Cam which costs roughly \$1,000 and give each committee chair the training to use this device.

Gerritsen made a motion, seconded by Barnett-Parker, that the Board hold a Public Hearing on the Town of Lincolnville's Remote Hybrid and Meeting Policy, the draft date is September 13, 2021. The motion failed on a 2-3 vote. (Laite, Dunn & Ray opposed.

11. Broadband Update:

Gerritsen explained that the Island Institute is interested in the Broadband Grant with the Town of Lincolnville but they have the following questions:

1. The grant requires a 1:1 match, is this something the town is willing to support at a total of \$15,000 from town, \$15,000 grant?

Gerritsen explained that if the Town chooses Axiom, it would be \$12,500, without the equity aspect and if the Town put up half of that cost of \$6,500 and it would make sense to ask that the Island Institute pay the other half.

Dunn asked Gerritsen, "Do you have a proposal on where the \$1,500 would come from to make up the balance of what the voters have already set aside."

Gerritsen responded, “Yes, the \$20,000 ARPA Funds from the County.”

2. If not, we’re either looking at a \$5,000 grant award or at some level of the match from a partner or the committee/community that would equate to the difference.

No need to discuss.

3. Can you outline the Planning work?

Gerritsen explained the way he understands this is the way the RFP is structured, is the early planning, the surveying engagement, and assessment.

Kinney noted that if the Board is proposing to use a portion of the \$20,000 in ARPA funds that Waldo County granted the Town, for this purpose, then the Board can grant that.

Barnett-Parker reminded the Board that it was made very clear that the \$20,000 disbursement from Waldo County could be used for Broadband because it was specifically to address different towns coming to the County seeking funds for specifically for Broadband projects.

Barnett-Parker stated, “I feel like it would be best to move ahead, and then put it on the agenda, when we hear back from the Island Institute, to get public input and then the Board could make a final decision on what allotment of funds and what percentage and where we would like to use them.”

Broadband Committee Meeting:

Gerritsen announced that the Committee met with Redzone Wireless who discussed their ground-breaking new technology which will completely change fixed wireless internet. Redzone Wireless, based in Rockland, has been around since 2005 and in every county in Maine.

In Lincolnville, Redzone Wireless has offered to come in and put their equipment on four existing towers, which would cover 98% of the town, and then they would add a repeater, which would cover the Town of Lincolnville 100%.

Gerritsen explained that Waldo County Broadband Coalition is seriously considering this right now and the Town of Lincolnville should be considering this option as well, once another local town that has satisfied customers.

12. Single Audit – Authorization:

Barnett-Parker made a motion, seconded by Laite, that the Board authorize the Board Chair to sign the newly proposed audit engagement letter with William H. Brewer, CPA and that the Board approves the additional expense of \$1,250 for the single audit. The motion passed on a 5-0 vote.

13. Budget Review, Town Meeting & Election Schedule:

Gerritsen made a motion seconded by Laite, that the Annual Town Meeting in June 2022 be conducted with ballot voting on Tuesday, June 14, 2022, followed by the open portion of town meeting on Thursday, June 16, 2022, and that the Annual Town Meeting warrant be prepared to indicate such. The motion passed on a 5-0 vote.

14. Approval of Sale of Lots – Tax Map 22: Lots 29 & 31

Barnett-Parker made a motion, seconded by Laite, that the Board authorize the Town Administrator to sign on behalf of the Quit Claim Deed Without Covenant/Release, the Transfer, the Transfer Tax Declaration, the Underground Storage Tank Notice, and any other documents necessary to sell the town property identified on Tax Map 22 as Lots 29 and 31 to Adam and Cory Bogosian for the price of \$70,000. The motion passed on a 5-0 vote.

15. Megunticook Dam Workshop Scheduling:

Kinney explained that Audra Caler, the Camden Town Manager, reached out to him after the Lincolnville Board requested that there be a joint meeting in January not in December.

After the Board discussed some dates, they decided that January 24th would work for a joint meeting between the two towns and Kinney told the Board he would confirm a time for the Megunticook Dam Workshop.

Kinney also told the Board he would forward some background information and history of the Megunticook Dam Committee to them before the joint meeting.

16. Selectmen Update(s):

Laite: There will be a Mid-Coast Solid Waste Board meeting in January 2022. The proposed MCSWC budget should be approved then.

Ray: No updates at this time.

Barnett-Parker: No updates at this time.

Dunn: No updates at this time.

Gerritsen: No updates at this time.

17. Treasurer's and Payroll Warrant(s)-Approve & Sign:

Laite made a motion, seconded by Ray, that the Board approve the Treasurer's and Payroll warrants. The motion passed on a 5-0 vote.

18. Executive Session – Title 1 MRSA Section 405 (6)(C) to discuss the possible disposition of real property where premature disclosure of the information would prejudice the competitive bargaining position of the Town:

Gerritsen made a motion, seconded by Barnett-Parker, that the Board enter into executive session pursuant to Title 1 MRSA Section 405(6)(C) to discuss the possible disposition of real property where premature disclosure of the information would prejudice the competitive bargaining position of the Town. The motion passed on a 5-0 vote.

19. Executive Session – Title 1 MRSA Section 405(6)(A) Consideration of Employment Public Facilities Director:

Gerritsen made a motion, seconded by Barnett-Parker, that the Board enter into executive session pursuant to Title 1 MRSA Section 405(6)(A) regarding the consideration of employment of the Public Facilities Director. The motion passed on a 5-0 vote.

20. Adjourn:

Barnett-Parker made a motion, seconded by Gerritsen, to adjourn. The motion passed on a 5-0 vote.

Respectfully submitted,

Melissa A. Geary
Administrative Assistant