

**BOARD OF SELECTMEN
MINUTES OF MEETING
February 14, 2022**

Present: Chair, Ladleah Dunn, Vice-Chair, Keryn Laite, Jr., Mike Ray, Josh Gerritsen, Jordan Barnett-Parker, and Town Administrator, David Kinney

The quote was read by Ray.

1. Citizens' Forum:

There were none.

2. Administrator's Report:

David Kinney, the Town Administrator, noted:

Harbor Bills: The harbor bills are due back on or before March 11, 2022. Starting on March 12, 2022, a late fee, double the applicable fees will be applied.

3. Meetings & Announcements:

Administrator Kinney read the meetings and announcements.

4. Upcoming Community Events:

There were none.

5. Meeting Minutes:

Laite made a motion, seconded by Gerritsen, that the Board approves the January 25, 2022 meeting minutes as presented. The motion passed on a 5-0 vote.

Laite made a motion, seconded by Barnett-Parker, that the Board approves the February 7, 2022 meeting minutes as presented. The motion passed on a 4-1 vote. (Gerritsen abstained.)

6. Board, Committee, or Commission Appointment(s):

Judith Gilbert, a Lincolnville resident, submitted a Committee Interest Form requesting to become a member of the Lincolnville Budget Committee.

Gilbert was present and explained she was approached by the current Chair of the Budget Committee, Dorothy Lanphear, because several of the current members are unable to attend the meetings in person due to Covid-19.

Barnett-Parker made a motion, seconded by Gerritsen, to appoint Judith Gilbert to the Budget Committee as a regular member with a term expiring at the annual town meeting on June 14, 2022. The motion passed on a 5-0 vote.

The Board thanked Gilbert for volunteering her time to serve on the Budget Committee.

The Board also announced the following vacancies:

Board of Appeals
Cemetery Trustees
Land Use Committee

Board of Assessment Review
Comprehensive Plan Review Committee
Recreation Commission

7. Consideration of Local Ordinance requiring Server Training for Alcoholic Beverages:

Barnett-Parker requested that the Board consider creating a local ordinance for all future and existing establishments that serve alcohol which would require each server to obtain a ServSafe Alcohol Certification.

Dunn told the Board that she was surprised to see this included in the Select Board packet because she felt this was a solution, looking for a problem that the Town of Lincolnville doesn't have and those businesses have been operating responsibly.

Ray suggested leaving this decision up to the voters of Lincolnville.

Gerritsen suggested asking the Town Administrator to see what the existing businesses are doing, especially since the Town of Lincolnville does not have a police department and he suggested that the Board ask each business submitting liquor license whether or not they have this type of training.

Ray also recommended that Barnett-Parker do further research on this request and come back to the Board in the spring.

Barnett-Parker told the Board that when the citizens of Lincolnville bring issues to him, he then brings those requests to the Select Board to discuss.

After a brief discussion, the Board decided not to take action and no motion was made.

8. Charter Amendment Process to Add Term Limits for Persons Who Serve on the Board of Selectmen:

Barnett-Parker is still in favor of adding term limits.

Gerritsen is also in favor of exploring this request and felt it was important to discuss the questions asked by the Town Attorney, Daggett and he recommended that those questions be answered during this meeting.

Dunn stated, "I think this is another solution to a problem that doesn't exist."

Ray was unclear if this would address the problem or make things worse, but suggested that the Board have a discussion and not rush into a decision and he suggested putting this request in front of the voters and allowing the voters of Lincolnville to make the very informed decision during an open Town Meeting.

Laite expressed that he was unable to get behind this request since he felt that there needs to be a certain amount of community connection to lead the town and represent the people of Lincolnville.

Gerritsen announced that his request would be to limit the terms to no more than a total of three, three-year terms, and after nine years, that Board member would term-out, only for one term, then that individual would be allowed to run again and serve the town.

Dunn explained that the real question before the Board is whether or not the Board wants to embark on this journey.

Gerritsen is interested but explained that this request would not pertain to any current Select Board members.

Ray also felt it was worth exploring and possibly forming a committee to do the research and language to see how many other towns have added term limits.

Laite and Ray were both against bringing this request to the voters at an open town meeting due to the lack of attendance but suggested this be added to a gubernatorial election instead.

Gerritsen told the Board that he was against creating another committee to do the research.

The majority of the Board decided to pursue this request and review the Town Attorney's policy question that was set forth to the Board.

The Board decided to review the following questions asked by Town Attorney, Daggett:

- Will the term limits apply to existing members of the Board of Selectmen or prospectively?

The Board suggested prospectively.

- What is the length of the term limits?

The Board agreed on a maximum of three 3-year terms.

- If a person is term-limited out, is there a length of time that a person must wait before serving again?

The Board agreed on one year.

- Will this apply to write-in votes?

Barnett-Parker made a motion, seconded by Gerritsen, to add a non-binding question to the June Town Meeting the issue of term limits for the Select Board with the term limit of three terms at nine years with there being a one-year break before being able to run again prospectively. The motion passed on a 3-2 vote. (Dunn & Laite opposed.)

9. Follow-up regarding Remote Meeting Policy:

At the last meeting on January 25th the Board asked Kinney to forward the September 13th Remote and Hybrid Meeting Draft Policy to the Town Attorney to review.

Kinney then forwarded a copy of the Attorney's revised policy and explained if the Board would like to move forward with a public hearing.

Dunn suggested before the Board discuss equipment options and adopt a Remote and Hybrid meeting policy first.

Barnett-Parker made a motion, seconded by Gerritsen, that in accordance with Title 1 MRSA Section 403-B (2)(A) that the Board hold a public hearing on the proposed Remote and Hybrid Meeting Policy and that the public notice of that hearing be provided in the same fashion as is customary practice for new liquor license applications and in addition that the draft policy and notice of the public hearing be posted in the town office and to the town web site. The motion passed on a 5-0 vote.

Kinney suggested that the Board come up with a draft plan of implementation subject to community input.

Dunn recommended that the Board review the Remote/Hybrid Meeting Implementation Proposal Draft.

Equipment Required:

- Dedicated laptop (Apple product) used only for this purpose
- Owl Cam Pro

How the system would operate:

- Meetings will be held in accordance with the policy.
- Strike-out the sentence: Hybrid meetings held in Lincolnville Town Office are the expectation, not remote and replace it with: Expectation – Fully remote is only allowed in cases of an emergency that requires the board/committee itself to meet remotely and followed by – Hybrid meetings held in the Lincolnville Town Office are the expected preferred method.

Board/Committee Chairs or another member must be trained on how to schedule and run Zoom meetings:

- There needs to be a Board member or Committee member present to operate the camera or no meeting will take place.

How will the Town pay for the camera?

- The Board recommended that the funds come from ARPA funds, especially since these falls under Covid-19 related actions.

Who will be in charge of training for the Owl Camera?

- Gerritsen and Barnett-Parker offered to take the lead on training the various committee members who are willing to come into the town office conference room.

Dunn made a motion, seconded by Ray, that the Board appoint Josh Gerritsen as the primary trainer and that he works with the Town Administrator to draft communication that he will bring back to the Board for review prior to it going out to our various Board, Committee and Commissions pending public hearing, pending adoption of said policy. The motion passed on a 5-0.

10. Follow-up regarding Comprehensive Plan Goals – Possible Workshop:

Ray recently met with Town Administrator, Kinney, and Chair of the Comprehensive Plan Review Committee, Susan Silverio to review the goals and implementation strategies that were assigned in the 2006 Comp Plan.

Gerritsen questioned the T-2000 planning process of US Route1.

Kinney explained that T-2000 was Transportation 2000 and the Board may want to revisit and examine before incorporating this into the Comp Plan for the next 10 years or longer.

Ray explained that he recently read an article in the Pen Bay Pilot that the Maine Department of Transportation has released their goals for the next three years and in that article, there was information regarding sidewalks in Lincolnville.

Ray asked that the Town Administrator, Kinney follow up on this information that was reported regarding sidewalks in Lincolnville.

Gerritsen made a motion, seconded by Barnett-Parker, that the updated Board of Selectmen Goals and Implementation Strategies be forwarded to the Comprehensive Plan Review Committee along with an open invitation to meet with the Committee and a request that if the Committee wishes to meet in a workshop session that the Committee

provides the Board with several possible workshop dates for consideration. The motion passed on a 5-0 vote.

11. Sand/Salt Building Yard Security:

Ray requested that Board have a conversation regarding some recent issues on town property involving missing wood at the woodshed.

Ray explained that he recently added his personal game camera. In December several individuals that took wood more than 12-15 times without making an appointment with the Waldo County Woodshed. He then forwarded those pictures to the Waldo County Woodshed Board, who shared them with the Waldo County Sheriff's office, who then decided not to press charges against those individuals, since they felt it was all a misunderstanding.

Ray told the Board that the head of the Waldo County Woodshed, Bob MacGregor, is willing to attend a future Select Board meeting to answer any questions.

In the meantime, the Waldo County Woodshed has added signage that indicates, "This wood is the property of the Waldo County Woodshed, and any taking of it is theft and will be prosecuted."

Ray mentioned there is a camera mounted in the center of the woodshed, but he wasn't sure if this would solve the problem.

Laité would like to see two doors on the front with a chain wrapped around the building with a padlock, to protect the sweat equity of all the individuals that have donated to this great cause.

Ray wasn't sure if the current structure could support two wooden doors added to the front, instead, he suggested adding a chain-link fence with a lock.

The Board asked Town Administrator, Kinney, to reach out to the Waldo County Woodshed to invite them to a future Select Board meeting.

12. Broadband Update:

Gerritsen reported on the following updates:

- The last meeting was postponed due to a lack of a quorum.
- The Broadband Committee is now waiting to see the next steps of the Board of Selectmen.
- Mid-Coast Internet sent an email to all of the members outlining no more monthly meetings but will send email updates.
- Consolidated Communications plans to put out fiber to most of Rockland and half of Rockport to their existing customers.
- Kinney announced that Governor Mills announced that the plan is now to put forth some sort of plan to serve underserved areas all by the end of next year.

13. Selectmen Update(s):

Laité: No updates at this time.

Ray: No updates at this time.

Gerritsen: There was a recent Mid-Coast Solid Waste meeting where they passed the budget.

Dunn: No updates at this time.

14. Treasurer's and Payroll Warrant(s)-Approve & Sign:

Gerritsen made a motion, seconded by Barnett-Parker, that the Board approves the Treasurers and Payroll warrants. The motion passed on a 5-0 vote.

15. Adjourn:

Barnett-Parker made a motion, seconded by Ray, to adjourn. The vote passed on a 5-0 vote.

Respectfully submitted,

Melissa A. Geary
Administrative Assistant