

**BOARD OF SELECTMEN
MINUTES OF MEETING
February 22, 2021**

Present (remotely): Chair, Ladleah Dunn, Vice-Chair, Keryn Laite, Jr., Josh Gerritsen, Mike Ray, Jordan Barnett-Parker

Excused: Town Administrator, David Kinney

Chair Dunn read portions of the opening of the agenda regarding the provision for remote meetings during the current state of emergency, including how the public could view and participate in the meeting and that all votes taken during the public proceeding would be taken by roll call.

Selectman Laite read the quote.

1. Citizens' Forum (6:30 PM +/-, televised and public Zoom session starts):

There were none submitted via email or on the chat.

2. Administrator's Report:

Ladleah Dunn, Chair, noted:

- Harbor User: Dunn reminded everyone that all 2021 Harbor Applications and Fees are due on or before March 12, 2021.

3. Meetings & Announcements:

Chair Dunn read the meetings and announcements.

4. Upcoming Community Events:

There were none.

5. Meeting Minutes – February 8, 2021, February 9 & 10, 2021:

Laite made a motion, seconded by Gerritsen, that the Board approves the February 8, 2021 meeting minutes as presented. Vote: Laite – Yes, Gerritsen – Yes, Ray – Yes, Barnett-Parker-Yes, Dunn – Yes. Motion carried 5-0.

Laite made a motion, seconded by Barnett-Parker, that the Board approves the February 9 & 10, 2021 meeting minutes as presented. Vote: Laite – Yes, Gerritsen – Yes, Ray – Yes, Barnett-Parker-Yes, Dunn – Yes. Motion carried 5-0.

6. **Liquor License Renewal Application- The Inn at Ocean's Edge:**

Laite made a motion, seconded by Ray, that the Board approves and signs the liquor license application submitted by The Inn at Ocean's Edge. Vote: Laite – Yes, Gerritsen – Yes, Ray – Yes, Barnett-Parker-Yes, Dunn – Yes. Motion carried 5-0.

7. **Liquor License Renewal Application – Cellardoor Winery:**

Laite made a motion, seconded by Barnett-Parker, that the Board approves and signs the liquor license application submitted by the Cellardoor Winery. Vote: Laite – Yes, Gerritsen – Yes, Ray – Yes, Barnett-Parker-Yes, Dunn – Yes. Motion carried 5-0.

8. **First Responder Program Discussion: Rick Petrie, Atlantic EMS Partners, Hank Lang, Northport First Responders/Lincolnvile Fire Department, and Lincolnvile Fire Chief Don Fullington, III:**

The Board invited Rick Petrie, Executive Director from Atlantic EMS Partners, Hank Lang, a Lincolnvile resident, and Northport First Responders and Lincolnvile Fire Department and Don Fullington, III Lincolnvile's Fire Chief, to speak regarding a recommendation that was given to the Town by Kevin McGinnis to consider creating a fire-based first responder service.

Rick Petrie:

Petrie explained that any agency that would like to respond to medical emergencies or trauma emergencies requires that the agency be licensed by the State of Maine. There are two types of agencies that are licensed, transporting and non-transporting. If the organization does not want to transport patients but wants to respond to provide first responders care, then the Town could be licensed to respond but no transport service.

For the Town to become licensed, the Town needs to apply with Maine EMS, which costs \$100 per year and the license requires that the vehicles are licensed.

Petrie also explained that there are three different levels of care provided by providers in the State of Maine. A first responder's service can be licensed at the Emergency Medical Responder license level, which is at the entry-level; there is the Emergency Medical Technician, Advanced Emergency Medical Technician, and Paramedic. The Town would need to decide what level of care to provide.

Petrie added that whichever level the Town would be licensed at, this would mean that the service agrees to provide that level of the provider at 100% of the emergency calls responded to and as a general rule, once licensed, the service would need to be available 24 hours a day, 7 days a week, 365 days a year, unless a special plan is put into place and filed with the State of Maine.

The role of the first responder's service is to respond with an ambulance service and to provide first-line care while waiting for the ambulance to arrive.

Hank Lang:

Lang added that there is scheduled vs. non-scheduled when setting up a first responder service. One of the biggest issues is retention and recruitment. When first starting up the service can be great, but can then slowly diminish.

Lang discussed one of the benefits of having an EMS service is to arrive and stabilize the patient ahead of the transporting service.

Lang expressed the importance of hiring a certain number of officers that are committed and are in charge of the First Responders Service.

Lang also told the Board that certain equipment will be required to be purchased, such as pagers, radios, and possibly a truck, which would need to be maintained, stored and the equipment on board needs to be maintained.

Lang noted that before the Town gets too far into it, the Town needs to know what the Town is getting into.

Barnett-Parker wanted to know how many first responders are needed to serve 24 hours a day, 7 days a week, and 365 days a year.

Lang replied, "It depends if there will be a schedule or non-schedule, if you're doing a catch as you can, you can work with as few as 5 or 6 people. If you're going to do a scheduled operation, you will need at least 2 people available 24 hours a day, 7 days a week. It may take roughly 6-8 months to get everyone trained and service lined up, in terms of having everything together and having agreements in place."

Fire Chief Fullington:

Chief Fullington agreed that this will be a lot of work, but could be very beneficial to the citizens of Lincolnton and in Hope. This could be life-changing and first responders can make a huge difference and he felt that there is a real need for this in the Town of Lincolnton.

The Board thanked Petrie, Lang, and Fullington for attending the meeting and for giving such a great beginning snapshot of the beginning stages.

9. Consideration of Addition to Qualified Mooring Inspector List:

At the last Select Board meeting, Richie Osgood, a Lincolnton resident, and mooring holder, requested that his name be added to the Qualified Mooring Inspectors List.

The Board was amenable to adding Osgood to the list once he provides the Town with proof of general liability for \$1,000,000 or more.

The Board received a copy of the Certificate of Insurance from Richie Osgood which was presented by RJ Osgood & Son.

Laite made a motion that Richie Osgood doing business as RJ Osgood and Son be added to the 2021 Qualified Mooring Inspector list for the Town of Lincolnville. Vote: Laite – Yes, Gerritsen – Yes, Ray – Yes, Barnett-Parker-Yes, Dunn – Yes. Motion carried 5-0.

Osgood thanked the Board for agreeing to add him to the 2021 Harbor Inspector’s List.

10. Comprehensive Plan Update:

Barnett-Parker requested to discuss the Comp Plan and he felt that it was important to review the Comprehensive Plan since it has been a while.

Dunn suggested that the Board should set a plan in motion to recruit Lincolnville citizens to revitalize the Comprehensive Plan Committee and start the process.

The Board gave their consensus to ask David Kinney, Town Administrative to create a draft press release for the Board to review to be released to the public to recruit active and willing participants to do the work.

11. Public Input – Draft FY 22 Municipal Budget:

Lincolnville Sidewalk:

Cindy Dunham, a Lincolnville resident, stated, “The Lincolnville Library has a vested interest in what the sidewalk between the Lincolnville Boat Club and Breezemere Park would look like and a 6 foot wide tarred road, is not what we would like to see and we would like to see something much more historic looking and environmentally friendly.”

Dunham also explained that the Library is in favor of adding money into the budget to bring in that section of sidewalk and make a recommendation to the Select Board, but would need to discuss the financial contribution with the Board.

Laite asked Dunham to clarify what she meant when she said the Lincolnville Library would be willing to make that happen by adding money into the budget.

Dunham stated, “That we would participate in a committee that would make recommendations to the Board for types of surfaces and maintenance plans.”

The Board thanked Dunham for attending the meeting.

Cemeteries:

Rosey Gerry, a Lincolnville resident, gave a list of the work that needs to be done this year. He listed the following:

- The \$5500 is for the mowing and the upkeep
- Multiple sites that have sunken, and we need a lot of loam
- Multiple stones need to be uprighted and fixed

Gerry is looking forward to meeting with the Town Administrator, Kinney, and the Finance Director, LaCombe and work to straighten all these issues out and move forward.

The Board thanked Gerry for attending the meeting.

12. Board Deliberations – Draft FY 22 Municipal Budget:

Administration & Finance: No Board changes proposed.

Animal Control: No Board changes proposed.

Parking Enforcement: Ray wanted to know why there is money allocated for parking.

Dunn noted that any funds that were allocated towards the labor, FICA, and Medicare, were rolled over to the new position. Therefore, the only money being held is \$50 for supplies.

Fire Department: Dunn provided the Board with the numbers that were provided from the following municipalities for Fire Chief Salaries:

Town of Warren	\$10,924
Town of Searsmont	\$ 8,500
Town of Hope	\$ 5,070
Town of Union	\$ 4,000
Town of St. George	\$ 3,600
Town of Appleton	\$ 3,000

Barnett-Parker suggested that the Lincolnville Fire Chief's salary be generously raised to \$9,000 to be competitive with the other towns, if not more.

The Board discussed changing the Fire Chief's pay to \$5,000, which was also recommended by the Wage & Personnel Board.

The Board decided to increase the Fire Chief's stipend from \$3,556 to \$5,000.

Protection – Other: No Board changes proposed.

Town Office Building: No Board changes proposed.

Contingency: No Board changes proposed.

CEO, Assessing, Public Works Highways & Bridges, Transfer Station: No Board changes proposed.

Public Works: Habor: Dunn wanted the Board to have a conversation regarding the number of funds in the Harbor Savings Account, since there is a significant amount of money in this account, reviewing the long-term planning.

The Board will revisit this item at the next meeting on March 8th.

Public Works: Other: Dunn suggested having a future discussion with Kinney regarding the Breezemere Park maintenance for trimming.

Dunn also suggested allocating money towards future Bandstand maintenance.

Dunn explained that the Board recently received a quote from Interstate Septic for \$2300, which is up for consideration for a septic disposal contract. The Town currently contracts with Moore's Septic of Swanville.

The Board agreed to decrease the Septage Disposal Contract line from \$6750 to \$2300.

Boards & Committees: No Board changes proposed.

Municipal Support: No Board changes proposed.

Provider Agencies: Gerritsen wanted to know why Spectrum Generations asked for fewer funds this year.

Kayla LaCombe, Finance Director, explained that Spectrum Generations did not explain why they requested less this year.

Laité recommended changing the ask from Lifelight Foundation from \$750 to \$1000, which was the amount the Town of Lincolnville donated last year. The Board was in favor of his request.

Capital Improvement Program: Gerritsen recommended decreasing the Technology Upgrade line because he will not need an Ipad since he has a large monitor. He suggested purchasing only the amount of Ipad's that would be needed.

Barnett-Parker felt that the money that would be spent on Ipad's should be spent on more important items.

The Board decided to remove the cost for Ipad's and accessories from this year's budget.

Dunn recommended cutting the budget in half for the tennis court resurfacing which would change the request from \$11,500 to \$5,750. The Board concurred.

Debt Service: No Board changes proposed.

Revenue/Budget Offsets: The original amount that the Board was looking to be raised was \$27,301 which was an increase of 3.03%, as the budget was presented. This amount will change once tonight's changes are made.

13. Selectmen Update(s):

Laite: The Mid-Coast Solid Waste Board of Directors meeting has been canceled since there were no topics to discuss. At the next meeting, the Board will discuss the recent audit, which should be in April.

Gerritsen: The Mid-Coast Broadband Coalition met on February 10th and he explained that those meeting minutes were in the Select Board's packet.

Ray: No updates at this time.

Barnett-Parker: No updates at this time.

Dunn: No updates at this time.

14. Treasurer's and Payroll Warrant(s)-Approve & Sign:

Barnett-Parker made a motion, seconded by Laite, that the Board approves the Treasurer's and Payroll warrants. Vote: Laite – Yes, Gerritsen – Yes, Ray – Yes, Barnett-Parker, Yes, Dunn – Yes. Motion carried 5-0.

15. Adjourn:

Laite made a motion, seconded by Barnett-Parker, to adjourn. Vote: Laite – Yes, Gerritsen – Yes, Ray – Yes, Barnett-Parker - Yes, Dunn – Yes. Motion carried 5-0.

Respectfully submitted,

Melissa A. Geary
Administrative Assistant