

**TOWN OF LINCOLNVILLE
SELECT BOARD MEETING
February 27, 2023**

Present: Chair, Ladleah Dunn, Vice-Chair, Keryn Laite, Jr., Mike Ray, Josh Gerritsen, Steve Hand and Town Administrator, David Kinney

The quote was read by Gerritsen.

1. Citizens' Forum:

There were none.

2. Administrator's Report:

David Kinney, the Town Administrator, noted:

Nomination Papers: Nomination papers will be available on March 6, 2023, at the Town Office and will be due back no later than Friday, April 14, 2023, by 4:30 PM.

The following positions are available:

Select Board:	2 Positions for a 3-Year Term
Lincolnvile Central School Committee:	2 Positions for a 3-Year Term
CSD School Committee:	1 Position for a 1-Year Term
Budget Committee:	3 Positions for a 3-Year Term 1 Position for a 2-Year Term 1 Position for a 1-Year Term

Nomination papers must have at least 25 valid signatures but no more than 100. If anyone is interested in serving, please contact the Town Office during business hours.

3. Meetings & Announcements:

Town Administrator, Kinney, read the meetings and announcements.

4. Upcoming Community Events:

The Lincolnvile Central School Committee will hold a Principal Visioning Session on Wednesday, March 1, 2023, at 5 PM in the Walsh Common at the Lincolnvile Central School. All are welcome to attend to help prepare a list of attributes for the next Lincolnvile Central School Principal.

There will be a spaghetti supper fundraiser on Saturday, May 18, 2023, at 5 PM; to raise money for Adam Dare and Chrissi Pendleton due to a recent house fire. This event will be held at the Lincolnville Community Building.

5. Meeting Minutes – February 15/16 & 23, 2023:

Laite made an amended motion, seconded by Ray that the Board approves the February 15/16, 2023, meeting minutes as presented. The motion passed on a 5-0 vote.

Laite made a motion, seconded by Gerritsen, that the Board approves the February 23, 2023 meeting minutes as presented. The motion passed on a 5-0 vote.

6. Center Sidewalks – Rory Seliger:

Rory Seliger, a Lincolnville resident, came before the Board with concerns regarding the need for sidewalks in the center of town and presented the Board with a video of her husband and her son walking to school.

Seliger expressed her concerns with the amount of limited room on the side of the road and very limited lighting. She felt if there was a sidewalk that was separate for pedestrians to walk on, she wouldn't be as concerned.

Seliger wanted to know today, what she could do next to get this request back on the Comprehensive Plan.

Laite asked Seliger if there was any consideration for using the walking path from the school to the Lincolnville Library.

Seliger explained that she felt this was two separate things. The walking path needs to be developed to make it safe to walk, which was used at one point for students to access the Lincolnville Library for educational programs. Her family wouldn't access this walking path because it starts at the far end of the school soccer field.

Chair Dunn thanked Seliger for coming before the Board with all of her concerns and she explained that all of her community networking is perfect to plug into the Comprehensive Plan to create a plan and ask if the Town of Lincolnville want this, and is that enough for the Town to incur the cost?

7. Calderwood Road Status – Brandi Moore, Spot On Dog Training Center:

Brandi Moore, owner of Spot On Dog Training Center, on Calderwood Road, came before the Board to express her concerns with the condition of Calderwood Road.

Moore told the Board that during the last thaw, one of her clients got stuck on the road and had to wait for 2 hours for a tow truck. She has also been forced to cancel classes and close the building, which creates financial hardship.

Moore also explained that when the road is in this condition, an emergency vehicle can't traverse this road and she wanted to know what kind of problem-solving can be done together to fix the road, after all these years.

Chair Dunn stated, "The Town of Lincolnville has the money to start the process to fix the road, even though it's not an immediate solution, there are funds in the approved budget for the engineering and surveying and then the Town will need to make the call for paving and road reconstruction."

Chair Dunn explained that Calderwood Road is next in line to be redone.

The Board thanked Moore for attending and bringing her concerns to the Board.

8. Land Use Density/Minimum Lot Size Requirements Andy Young:

This agenda item was postponed until the next Select Board meeting on March 13, 2023.

9. Bicentennial CD Reinvestment:

Hand made a motion, seconded by Garretson, that the Board approves investing the bicentennial funds with the Town's investment manager and that the funds be accounted for separately. The motion passed on a 5-0 vote.

10. Consideration of Lawn Care Maintenance Bids:

Gerritsen made a motion, seconded by Hand, that the Board award the 2023 Mowing, Trimming, and Lawn Care Maintenance project be awarded to Earl's Property Management for the unit prices bid totaling \$7,100. The motion passed on a 5-0 vote.

11. Utility Pole Location Application – High Street:

Laite made a motion, seconded by Ray, that the Board approves the application for Pole Location (Work Order No. 801000525097 as submitted by the Central Maine Power Company for two utility poles to be installed adjacent to High Street. The motion passed on a 5-0 vote.

12. Public Input – Proposed FY 24 Municipal Budget:

There were none.

13. Broad Deliberations – Proposed FY 24 Municipal Budget:

The Board recommended the following changes:

Administration & Finance:

- Wages: Dunn suggested increasing the Town Administrator's wage by 0.8% above the 8.7% cost of living adjustment (+9.5%). By consensus the Board agreed.

Protection: Animal Control:

- ACO Stipend: The Animal Control Officer is requesting a stipend increase. The Board explained that due to the economic climate, they recommended a COLA increase of 8.7%, which would be \$5,799.

Protection: Fire Department:

- Lawn Care/Landscaping: The Board recommended reducing this line from \$5,000 to \$3,200.

Gerritsen requested adding a figure to install fiber at the Fire Station. David Kinney, Town Administrator, recommended discussing this request with the Fire Chief, Fullington, III and to make sure there is currently fiber at the road. Then request a quote from the road to the building.

Protection: Other

The Board discussed advertising for an Emergency Management position and Laite suggested a starting pay of \$3,500.

Chair Dunn requested that Kinney do some homework to obtain some comparative numbers to discuss before the next Select Board meeting.

Kinney suggested to leave the wage as proposed and ask the Wage & Personnel Board do a review of this position and pay. By consensus the Board agreed.

Town Office Building:

- Snow Removal: The Board recommended decreasing this line from \$8,000 to \$6,880.
- Building Maintenance: Ray questioned the cost of cleaning the exterior siding cost and wanted to know if it was necessary.

Laite felt it was important to maintain the Town infrastructure and recommended spending the money to have the building power-washed. No change was made to the budget.

Public Works: Transfer Station:

- Mid-Coast Solid Waste Corporation: Kinney explained that the Board could recommend changing the request from \$95,802 to \$95,554 because the Mid-Coast Solid Waste Board

of Directors approved the total town assessments staying the same, but the formula outlined in the Interlocal agreement, sets forth that it be distributed based on population and valuation, and therefore the Town of Lincolnville assessment went down.

Public Works: Other:

- Breezemere Park Maintenance: The Board recommended reducing this line by \$3000 to 0 for now for brown tail moth mitigation, until Ray can take a drive by the lake during the daytime.
- Lincolnville Beach Maintenance: The Board discussed the Trash Barrel Enclosure Replacement line and recommended reducing this line from \$10,000 to 0.

Boards and Committees:

- Broadband/Digital Equity Committee: Chair Dunn recommended holding another workshop to work with the Town's current provider to figure out the goal of 100% fiber to the home.

Gerritsen was in favor of the Public Awareness Campaign funding of \$3,940.

Hand was in favor of some funding for the Public Awareness Campaign to help people in the community.

The Board was in favor of using the funds from the Broadband funds, if those funds are available, and assigning those funds to the Digital Equity Committee. Kinney told the Board he would research that information.

The Board then recommended reducing the Broadband/Digital Equity Committee line from \$13,940 to 0, if there is currently a \$5000 balance in the Broadband Funds.

Municipal Support:

- Lincolnville Community Library: The Board recommended decreasing this line from \$3000 to \$1500.
- Lincolnville Improvement Association: The Board recommended decreasing this line from \$2000 to \$1500.
- Historical Society: The Board recommended this line amount not change and stay at \$1500.
- Cemeteries: Based on the current economic situation, the Board recommended funding one cemetery at a time, per year.

Kinney recommended that he reach out to the Cemetery Trustee Chair and ask which cemetery they would like to make their top priority along with asking him about the Memorial Day Meals request of \$200, and he will report back at the next meeting.

Provider Agencies:

- Waldo Community Action Partners: The Budget Committee removed reducing this line from \$5,081 to \$4,000.
- Hospice Volunteers of Waldo County: The Budget Committee recommended increasing their request from \$400 to \$1,000. The Select Board questioned why this was increased. Kinney was unsure and offered to find out the answer to that question for the next meeting.

Capital Improvement Program:

- Green monster money: Kinney will double-check to see whether the money was appropriated or may need to be appropriated again.

14. Selectperson Update(s):

No Select Board updates at this time.

15. Treasurer's and Payroll Warrant(s) - Approve & Sign:

Laite made a motion, seconded by Ray, that the Board approves the Treasurers and Payroll warrants. The motion passed on a 5-0 vote.

16. Adjourn:

Hand made a motion, seconded by Gerritsen, to adjourn. The motion passed on a 5-0 vote.

Respectfully submitted,

Melissa A. Geary
Administrative Assistant