

**BOARD OF SELECTMEN
MINUTES OF MEETING
January 11, 2016**

Present: Chair, Ladleah Dunn, Arthur Durity and Rosendel Gerry

Excused: Cathy Hardy and Keryn Laite, Jr.

The quote was given by Selectman Durity.

1. **Citizens' Forum:** There were none.

2. **Administrator's Report:**

David Kinney, Town Administrator, reported:

- Lincolnvile Central School: The generator and the emergency lights are once again fully functional. They have an updated contract with the American Red Cross for the shelter agreement.
- Waldo County EMA: Dale Rowley, Waldo County Emergency Management Director will be attending the February 22, 2016 Select Board meeting to give a brief outline of their roles and responsibilities.
- Fernald's Neck Road: Kinney reported that a few weeks ago there was a conversation with Farley & Sons regarding the turn around on the Fernald's Neck Road. The right-of-way has some encroachment on the plantings that were done there within the right-of-way. Kinney met with the neighbor that did that and the neighbor is more than willing to make some changes and no bigger than absolutely necessary. When he had his plants installed the right of way was not laid out.
- Pier Lights: Kinney decided it would be to Lincolnvile's advantage to replace the lights and switch them to LED lights, which should arrive within the next two weeks. Installation to follow.
- Dog License: Please register your dogs by the end of January to avoid a late fee of \$25.00 per dog. There are approximately 136 dogs that remain unlicensed. The public can license their dog online through the Town's web site through the end of January. There is a state mandated late fee which goes into effect February 1st.
- Storm Damage: Kinney reported there are still several residents without power and storm damage to various places around town.
- Harbor Fees: The Lincolnvile Harbor User fee bills were mailed out last Friday and are due back to the office by March 11, 2016.
- Lakes & Ponds Committee: Denise Blanchette, Biologist with the Department of Environmental Protections Lakes Assessment Unit, will be the guest speaker at the next Lakes & Ponds Committee meeting on January 26, 2016 at 6PM. The Selectmen are encouraged to attend.

- Bids for the Harbor Pier Decking: Harbor Master, Mike Hutchings received a budget estimate from the contractor and Kinney anticipated that the Harbor Committee and the Harbor Master would be at the next Select Board meeting to discuss the need for deck replacement and putting it out to bid. Kinney also explained he is still on the fence whether or not the pier decking needs replacing, instead he recommended bringing someone in who is skilled and knowledgeable with wood strength and knowledge with piers.

Dunn asked Kinney if he had someone in mind that could do that before the next meeting. Kinney stated that he would recommend Steve Ruell who did the initial wave screen replacement project and he would contact Mr. Ruell to obtain a proposal to conduct an assessment of the pier.

3. Meetings & Announcements:

David Kinney, Town Administrator read the upcoming meetings.

4. Upcoming Community Events:

The Lincolnville Library will hold a Winter Presentation & Concert on January 20, 2016 at 7pm featuring guest speaker Author Kristen Byrer and Celtic duo Castlebay.

5. Meeting Minutes:

Durity made a motion that the Board approve the December 28, 2015 meeting minutes with a minor correction. Gerry seconded the motion. The motion passed on a 3-0-0 vote.

6. Review Request for Proposal Harbor Facilities:

Kinney gave the Board a memo regarding the Town of Lincolnville's request for proposals from qualified professional firms to provide engineering and feasibility professional services for: Evaluation, Planning and Feasibility for Municipal Harbor Facilities. These proposals will be received until 2pm on February 9, 2016.

Kinney stated he would be willing to make any suggested changes to this proposal.

Durity felt that the section of the memo under **VII. Scope of Work #2: *Compile a list of needed infrastructure components (for harbor & upland)*** needed to be refined. Durity stated this is a little different than the list of infrastructure components to maximize use of harbor as opposed to needed, which implies minimum necessary. Durity thought this study was to come up with some thoughts on how to maximize use of the harbor and he wanted this language refined to insure that whoever does the work sees it that way.

Dunn explained that #3 rapidly moves into that where developing a plan and conceptual design options and maybe #2 could be a sub-point or #2 & #3 be combined with the development of a plan and conceptual design for maximization and utilization of all required infrastructure.

Durity said, “Maybe I’m seeing the bigger vision here and when we say maximizing the utilization, I was not thinking in terms of required infrastructure. There may be infrastructure that’s not required in general, but might help maximize the use of the harbor.”

Dunn recommended that instead of saying “required infrastructure” because we don’t technically have any required infrastructure, she recommended changing the wording to say, “Develop a plan and conceptual design option for the harbor facility in order to maximize efficiency and utilization by all concerned parties.”

Durity said, “We’re not maximizing what we already have, we need more things to maximize the whole harbor and I see it as a no limits exploration.”

Kinney spoke to Matt Nixon from the Maine Coastal Program and pending federal funding they may have grant money that the Town of Lincolnville could apply for and the Maine Coastal Program prefers projects that are already in the works.

Dunn also recommended changing the wording in section **VII Scope of Work under #4** to say, “Develop maintenance schedule for the infrastructure and make sure there is some concrete maintenance plan for what we have and what we might have.”

7. Discussion of Possible Special Town Meeting to Accept a Monetary Donation:

Gerry made a motion that the Board approve and sign the Special Town Meeting Warrant for Monday, January 25, 2016 at 6:00pm. Durity seconded the motion. The motion passed on a 3-0-0 vote.

8. Treasurer’s and Payroll Warrant(s) – Approve and Sign:

Durity made a motion that the Board approve the Treasurer’s and Payroll warrants. Gerry seconded the motion. The motion passed on a 3-0-0 vote.

9. Executive Session: Property Tax Abatement Due to Poverty and/or Disability (Title 1 MRSA § 405(6)(F) & Title 36 MRSA § 841 (2)(E):

Gerry made a motion that the Board of Selectmen enter into executive session for purpose of discussing possible property tax abatement due to poverty and/or disability pursuant to Title 1 MRSA Section 405(6)(F) and Title 36 Section 841(2)(E). Durity seconded the motion. The motion passed on a 3-0-0 vote.

10. Adjourn:

Upon returning to open session, **Gerry made a motion to adjourn. Durity seconded the motion. The motion passed on a 3-0-0 vote.**

Respectfully submitted,

Melissa A. Geary
Administrative Assistant