

**TOWN OF LINCOLNVILLE  
SELECT BOARD MEETING  
JANUARY 13, 2025**

**Present:** Ladleah Dunn, Mike Ray, Robyn Tarantino, Steve Hand, and Keryn Laite Jr.

The quote was read by Tarantino.

1. **Citizens' Forum**

Cindy Dunham spoke briefly about the Heart & Soul Team completing phase 4 and the upcoming transition to an ongoing community group that would not be a town sponsored.

2. **Administrator's Report**

None.

3. **Meetings & Announcements**

Administrator Kinney read the meetings and announcements listed on the agenda and added the Cemetery Trustees meeting of January 15<sup>th</sup> at 5:30PM in the Town Office.

4. **Upcoming Community Events**

None

5. **Meeting Minutes**

**Motion by Laite, second by Tarantino, that the Board approve the December 9, 2024 meeting minutes as presented. Motion passed. Vote: 5-0.**

**Motion by Hand, second by Laite, that the Board approve the December 23, 2024 meeting minutes as presented. Motion passed. Vote: 5-0.**

**Motion by Laite, second by Tarantino, that the Board approve the December 30, 2024 meeting minutes as corrected. Motion passed. Vote: 5-0.**

**Motion by Laite, second by Ray, that the Board approve the January 6, 2025 meeting minutes with the date corrected on line 3. Motion passed. Vote: 4-0-1 (Laite abstained).**

6. **Welcome Packets - Lincolnville Women's Club**

DeAnna Hartel of the Lincolnville Women's Club requested that the Town Office be a distribution point for new resident welcome packets.

Kinney explained that the Town Office at one point distributed similar packets as prepared by the Lincolnville Business Group and that the task was not overly burdensome on staff.

Laite asked if the packets would contain advertising or endorsements of certain services. Hartel responded no.

**Motion by Tarantino, second by Laite, that the Board authorize the distribution of the Lincolnville Women’s Club Welcome Packet from the front counter of the town office. Motion passed. Vote: 5-0.**

7. **Board, Committee, and Commission Appointment(s) & Resignation**

Kinney explained that due to an error on his part that at the December meeting when the Board considered the appointment of Bruce Kohorn to the Comprehensive Plan Review Committee a regular member vacancy was not listed but a regular member vacancy existed and that was the preference of Mr. Kohorn.

**Motion by Tarantino, second by Laite, that the Board appoint Bruce Kohorn has a regular member of the Comprehensive Plan Review Committee with a term expiring June 2027. Motion passed. Vote: 5-0.**

**Motion by Ray, second by Laite, to accept with regret the resignation of Peter Rollins from the Recreation Commission. Motion passed. Vote: 5-0.**

8. **Request to Operate Overweight Vehicle on Posted Road**

John Calderwood requested a permit from the Select Board to operate a logging truck to remove harvested lumber over the posted Calderwood Lane when the ground is solidly frozen. After considerable discussion the Board opted to table the request to the meeting on the 27th to hear from the Public Facilities Director.

9. **Letter to MaineDOT – Overnight Ferry Berthing**

**Motion by Tarantino, second by Hand, that the Board approve and sign the letter to MaineDOT Commissioner Van Note regarding the overnight berthing of the Lincolnville – Islesboro ferry. Motion passed. Vote: 5-0.**

10. **Community Resilience Partnership Update**

The Board decided by consensus that it would take on the role of the working group and so that meeting on “off” Monday evenings should work for future meetings regarding the project.

11. **Hardy Brook Crossing Update**

Kinney stated that the Town has applied for a permit for the replacement of the drainage structure that carries the Hardy Brook under Youngtown Road and we await a final decision on the permit from the Army Corps of Engineers.

The goal is to have the structure replaced this summer during the “in stream work window” which should start on July 15<sup>th</sup> and have the road open for travel in time for school. Due to limited production of large box culverts, in order to meet this window, it appears necessary to order the drainage structure before the Army Corps permit is issued. There is some risk although limited in doing so. If the Town for some reason is unable to obtain a permit the Town will still need to procure the culvert. While the likelihood of obtaining a permit is very good there is still a risk that it will not occur. If the culvert is not pre-ordered there is a strong likelihood that the installation will either not occur this year or not occur before school re-opens. The construction of the box culvert we can change the size or shape to satisfy any permitting requirement but we need to secure our place in the line for production. Kinney sought consensus that it was okay to purchase the culvert. The Board concurred with ordering the culvert.

#### 12. **Summary Discussion of Joint Select Board with the Town of Northport**

Hand outlined the timeline for the project and the public meetings. Ray encouraged public input, Dunn suggested that residents send comments to the Select Board and/or town office. Dunn also suggested that the Board seek the Conservation Commission’s tree inventory list. Kinney suggested the minutes of the January 6, 2025 would be a helpful resource.

#### 13. **IT Services Update**

Hand and Kinney had previously been selected by the Board to pursue with Gusco providing the town’s IT services. Hand reported that he and Kinney had met with Gusco and that the recommendation is that the Town utilize Gusco on an hourly basis through the end of the fiscal year and that for FY 26 Gusco is to provide a proposal and a list of recommendations for budget consideration. Hand went on to say that stability and security are the priorities. The Board concurred without a vote to this approach.

#### 14. **Web Site Renewal Agreement**

**Motion by Ray, second by Tarantino, to authorize the Town Administrator to sign the order form with Catalis for the web site software subscription fees. Motion passed. Vote: 5-0.**

#### 15. **Selectperson Update(s)**

Laite – The MCSWC Finance Committee has met regarding their budget recommendations and the full MCSWC Board should be establishing the budget by the end of the month.

Ray – suggested reading the MCOG newsletter

Hand – The LCS Facilities Committee is meeting on January 22<sup>nd</sup>

Tarantino – none

Dunn – The workforce housing group has met. Working on a grant for mobile home replacement or underhoused loan program. A state land bank is being created under the housing authority or non-municipal organization. The housing shortage appears at every economic level.

16. **Treasurer’s and Payroll Warrant(s)-Approve & Sign:**

**Motion by Laite, second by Hand, to approved and sign the Treasurer’s and Payroll warrants. Motion passed. Vote: 5-0.**

17. **Executive Session – Property Tax Abatement Due to Poverty and/or Disability pursuant to Title 1 MRSA Section 405(6)(F) & Title 36 MRSA Section 841 (2)(E)**

**Motion by Hand, second by Laite, to enter into executive session for a property tax abatement due to poverty and/or disability pursuant to Title 1 MRSA Section 405(6)(F) & Title 36 MRSA Section 841(2)(E). Motion passed. Vote: 5-0.**

18. **Executive Session – Personnel Matter pursuant to Title 1 MRSA Section 405(6)(A)**

**Motion by Hand, second by Laite, to enter into executive session for a personnel matter pursuant to Title 1 MRSA Section 405(6)(A). Motion passed. Vote: 5-0.**

19. **Executive Session – Title 1 MRSA Section 405(6)(C) acquisition or disposition of real property**

**Motion by Hand, second by Laite, to enter into executive session pursuant to Title 1 MRSA Section 405(6)(C) to discuss the acquisition or disposition of real property. Motion passed. Vote: 5-0.**

20. **Adjourn:**

Upon returning to open session, **Motion by Ray, second by Tarantino, to adjourn. Motion passed. Vote: 5-0.**

Respectfully submitted,

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David Kinney  
Town Clerk