

**TOWN OF LINCOLNVILLE  
SELECT BOARD MEETING  
January 24, 2023**

**Present:** Chair, Ladleah Dunn, Vice-Chair, Keryn Laite, Jr., Mike Ray, Josh Gerritsen, Steve Hand and Town Administrator, David Kinney

The quote was read by Hand.

**1. Citizens' Forum:**

During the last snowstorm, Lincolnville resident Susan Silverio, was thankful for the sound of the plow truck at 3 AM.

**2. Administrator's Report:**

David Kinney, the Town Administrator, noted:

- Dog Licenses: Please register your dog by the end of January to avoid a state-mandated late fee of \$25.00 per dog. Renewals can be processed online through the Town's website, until January 31, 2023, or at the Town Office during regular business hours.
- Snow Removal & Lawn-care Bids: Kinney reported that he and the Public Facilities Director, Roundy, Jr. have been working on a snow removal bid, lawn-care at the town parks, town office and the fire station. If anyone is interested in a copy of the bid specs, they are posted on the town's website and at the town office.
- Bids: Kinney explained that he and Roundy, Jr. are working on the paving bid, the bandstand re-roofing, and the Townhouse Road culvert project.
- Maine Municipal Association: Kinney met with the Lost Control Specialist from Workers Compensation who received a tour of the Town Office, and the Fire Station. Kinney told the Board they should expect a list of suggestions for any modifications that need to be made.
- LD 290 Letters: Kinney mailed out letters to all of those who are eligible for the program and those not eligible, who applied.
- 2<sup>nd</sup> Half Property Taxes: The town will be sending out postcards to remind Lincolnville citizens of the second half property taxes, due back by April 5, 2023.
- Safety Grant: The Town of Lincolnville has received a check for \$3,000 for the Safety Grant that the town applied for to help offset the security system at the Lincolnville Fire Station, which is a reimbursement program.

**3. Meetings & Announcements:**

Town Administrator, Kinney, read the meetings and announcements.

**4. Upcoming Community Events:**

The Heart & Soul Community Event will be on Sunday, February 5, 2023, from 1-3 PM at the Lincolnville Central School Walsh Common.

**5. Meeting Minutes – January 9, 2023:**

**Laite made a motion, seconded by Gerritsen that the Board approves the January 9, 2023, meeting minutes as presented. The motion passed on a 5-0 vote.**

**6. Liquor License Renewal – Whales Tooth Pub:**

**Hand made a motion, seconded by Laite, that the Board approves and signs the liquor license application submitted by the Whales Tooth Venture, LLC doing business as the Whale’s Tooth Pub. The motion passed on a 5-0 vote.**

**7. Lakes & Ponds Committee Update:**

Gary Gulezian, a Lincolnville resident and Chair of the Lakes & Ponds Committee, came before the Board with the following updates from the last year:

- The Lakes & Ponds Committee is a dedicated group of individuals and has been on the committee for several years.
- The Lakes & Ponds Committee has a great relationship with the Lake Associations.
- The Lakes & Ponds Committee monitors the conditions on the lakes, such as water quality issues, construction issues, environmental issues, and wildlife.
- Last summer’s monitoring was very good in terms of water quality.
- The only problematic areas are the monitoring by Drake’s Store culvert, which goes under Rt. 52, and may be due to a dry summer.
- The Lakes & Ponds Committee is very happy with the work done over the last three years to help manage the phragmites.

Gulezian also gave the following updates and recommendations on the unencapsulated polystyrene floats and docks:

- In 2018, of roughly 350 floats and docks in Lincolnville’s lakes & ponds, 93 contained unencapsulated polystyrene and by 2022 that number decreased to 39.
- The goal is to eliminate all unencapsulated polystyrene in all floats.
- In June of 2019, the Select Board sent letters to all Lincolnville lakes and ponds shorefront property owners, encouraging owners to replace all unencapsulated floats with encapsulated floats.
- The Lakes & Committee came up with the following recommendations to get the 39 unencapsulated floats decreased even more.
- The Lakes & Ponds Committee came up with the following three options:
  1. Do nothing

2. Create an Ordinance
3. Do some form of outreach again

Gulezian presented the Board with a draft letter from the Lakes & Ponds Committee to shoreline property owners, which would give the Board some of the ideas and thoughts that the Select Board may want to use as a starting point.

Ray asked Gulezian if he was aware of any grant opportunities to help individuals convert their floats.

Gulezian explained the Committee has looked at some, but there has been some discussion to use the Lake Association to provide some technical help, volunteer help, or financial assistance.

The Board recommended strengthening the draft letter from the Lakes and Ponds Committee by stating that the Select Board would be reassessing annually to determine if the efforts are effective.

The Board agreed to review the new draft letter at the next Select Board meeting on February 13, 2023.

The Board thanked Gulezian for all the work that the Lakes & Ponds Committee has done for the Town of Lincolnville.

#### **8. Pier Hoist Repairs:**

Kinney explained this past year the secondary hoist was taken out of service due to corrosion and since have been working with Rockport Steel to bring it back to full working condition.

David Roundy, Public Facility's Director, has been working with the Department of Labor regarding safety requirements.

Kinney also explained that Rockport Steel has given the Town of Lincolnville an estimated replacement cost of roughly \$16,000 and he gave the Board the following options:

1. Do nothing is always an option.
2. Remove the hoist and do not replace it
3. Install the hoist using the funds from the Harbor Savings account.
4. Include the estimated expense in the FY 24 Budget.

After a brief discussion, the Board decided to table this agenda item until the next Select Board meeting on February 13, 2023, and invite the Harbor Committee to attend to give their recommendation.

#### **9. Selectperson Update(s):**

Laite: Unfortunately, the Mid-Coast Solid Waste Board of Directors meeting was recently canceled, but will strongly suggest that they meet as soon as possible.

Ray: On January 26, 2023, the Maine Municipal Association Legislative Policy Committee will be meeting again to review the legislation.

Gerritsen: No updates at this time.

Hand: No updates at this time.

Dunn: No updates at this time.

**10. Treasurer's and Payroll Warrant(s) - Approve & Sign:**

Ray made a motion, seconded by Laite, that the Board approves the Treasurers and Payroll warrants. The motion passed on a 5-0 vote.

**11. Executive Session: Annual Performance Evaluation of Town Administrator - Title 1 MRSA Section 405(6)(A):**

Gerritsen made a motion, seconded by Hand, that the Board enter into executive session for the purpose of conducting the annual performance evaluation of the Town Administrator pursuant to Title 1 MRSA Section 405(6)(A). The motion passed on a 5-0 vote.

**12. Adjourn:**

Hand made a motion, seconded by Gerritsen, to adjourn. The motion passed on a 5-0 vote.

Respectfully submitted,

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Melissa A. Geary  
Administrative Assistant