

**BOARD OF SELECTMEN
MINUTES OF MEETING
January 8, 2018**

Present: Chair, Ladleah Dunn, Keryn Laite, Jr., Jon Fishman, Josh Gerritsen, David Barrows and Town Administrator, David Kinney

The quote was read by Selectman Barrows.

1. **Executive Session – Consultation with Town Attorney regarding Legal Rights and Duties of the Board regarding Lincolnville Sewer District funding request (Title 1 MRSA Section 405(6)(E):**

Gerritsen made a motion that the Board of Selectmen enter into executive session pursuant to Title 1 M.R.S.A. Section 405(6)(E) to discuss the legal rights and duties of the Board regarding the Lincolnville Sewer District funding request. Barrows seconded the motion. The motion passed on a 4-0-0 vote. (Laite was not present at the time of this vote but joined session in progress.)

Upon returning to open session Dunn stated that the Board had just concluded an executive session with the Town Attorney concerning the sewer district request and that the Board would be getting to that item later on in the meeting.

2. **Citizens' Forum:**

Jay Foster, Chairman of the Lincolnville Veterans Honor Roll Park Committee, noticed that the agenda contained information regarding municipal support for the Lincolnville Library, and he wanted to give the Board an update on the Honor Roll as these facilities abut one another.

Foster announced that the Honor Roll consists of the wings that will be added soon, once the weather warms up, in the spring. The WWII Honor Roll is currently mounted at its base on the incline framework and a bronze plaque will be added to it, which is currently at Brook's Monument and will say World War II on it. This WWII panel stood for 70 years in the Lincolnville Center, and because of its historical value, it has been preserved in its original design.

Foster also explained that the two granite benches will each have a small plaque mounted to the front of them and will say, "In Honor of Ken Hardy and George Hardy" who constructed the original WWII Honor Roll.

Foster reported, "The committee has decided to create a criteria for completion of the Honor Roll, with the names on it, for citizens from Lincolnville who have served in the US Military, by providing a copy of one's DD214."

Foster also reported the wings will each have four panels on them, and we plan on doing a vinyl wrap, of those panels and on the names will be printed on the vinyl and the panels will be removable. The names are very close to completion.

The Jackie Watts Memorial Honor Roll, which is currently there, will be moved to the Jackie Watts outdoor museum, next to the library.

The landscaping plan will be discussed during the next couple of meetings and the goal is to have these plans completed by Memorial Day.

3. Administrator's Report:

- Dog License: Please register your dogs by the end of January to avoid a late fee of \$25.00 per dog. There are approximately 136 dogs that remain unlicensed. The public can license their dog online through the Town's web site through the end of January. There is a state mandated late fee which goes into effect February 1st.
- Joint Select Board Meeting: The Town of Islesboro is available to hold a joint meeting on either January 25th or January 26th. The Board concurred that the January 26th date works best.
- Solar Panel installation for 2017: Kinney reported that our solar panels have generated 56.71 mega watt hours and our goal was to be at 56.46.

4. Meetings & Announcements:

Town Administrator, Kinney read the upcoming meetings.

5. Upcoming Community Events:

There were none.

6. Meeting Minutes:

Laité made a motion to approve the December 11, 2017 meeting minutes as presented. Barrows seconded the motion. The motion passed on a 5-0-0 vote.

7. **Lincolnvile Sewer District Funding Request:**

Dunn noted that the Board had earlier held an executive session with the Town Attorney regarding the Town of Lincolnvile's rights and duties with regards to the request of the Lincolnvile Sewer District.

Laite made a motion to instruct the Town Administrator and Town Attorney to prepare a Special Town Meeting Warrant to seek voter consideration of a contract that would fund the Lincolnvile Sewer District at an amount not to exceed \$19,000 per year for a period of not more than 10 years with the first payment to be made six months after the project is operational and that the Special Town Meeting be held February 12, 2018 at 6PM. Barrows seconded the motion. The motion passed on a 5-0-0 vote.

Dunn requested that while the Select Board works with the Lincolnvile Sewer District to get a Town Meeting together, and she suggested the District take some proactive measures towards educating the public.

Gerritsen suggested to the District representatives a Facebook page, a community forum and newspaper notification, so that taxpayers understand why the town is voting again on the Lincolnvile Sewer District.

8. **Board, Committee and Commission – Resignation and Appointments::**

Kinney reported that John Gioia is relocating to Boston and has recently submitted his letter of resignation from the Conservation Commission.

Gerritsen made a motion that the Board accept with regret the resignation of John Gioia from the Conservation Commission. Laite seconded the motion. The motion passed on a 5-0-0 vote.

The Board decided to table the appointments of Will Brown, Chris Osgood and Bradford Payne to the Route 1 Advisory Committee, until the interested parties are able to attend a future meeting.

9. **Lincolnvile Community Library – Request for Municipal Support:**

Cindy Dunham, Lincolnvile Library's Board of Directors president, told the Board that the library is now 5 years old, 3 years in the new location, and she is proud to report that since then, they have not received town funding.

Dunham stated, “Unfortunately, everything changes and we stand in front of you today to ask for some financial support from the town. This year the library has started to look at ways to move the library forward and continue adding programs, services and activities and ways to keep it vibrant and free to the community.”

Dunham announced that the library is not coming to the Town of Lincolnville in a crisis mode. The Lincolnville Library is seeking a donation from the Town of Lincolnville to help support the library and to help defray the cost of a new paid director.

Sheila Polson, Director of the Lincolnville Library stated, “When we first started planning the library, our goal was to make it a modern full service library, and thanks to the work of many, many volunteers, we have succeeded. We see constantly what a great resource it has become for the Town of Lincolnville.”

The Lincolnville Community Library provides more than 4,000 books, CDs and DVDs and all Lincolnville residents are entitled to a free library card. The library has 630 card holders, including some non-residents.

Kathleen Oliver, Treasurer of the Lincolnville Library, stated, “We are transitioning to a paid director, which is a huge step for us as a library. The broader effect of going to this will be that the person will work 10 hours per week and because of that we have to expand core of volunteers substantially. Especially, since Sheila has been putting in about 30 hours of volunteer work, per week and we need to fill those other 20 hours. We have been preparing for this for several months and we have carefully examined the many responsibilities that Sheila undertakes in those 30 hours. Our Board members have expanded their roles to fill some of these positions, and we are seeking new volunteers to fill others positions. In addition we need more lead volunteer, who are trained to offer service to our patrons during the library’s open hours, since we always have two people on duty at the library.”

The Lincolnville Community Library is requesting a \$3,000 donation from the Town of Lincolnville to help support the library and help defray the cost of hiring a new paid director.

Laité made a motion that the Board instruct the Town Administrator to include the Lincolnville Community Library’s request for funding as part of the draft Fiscal Year 2019 budget so that the Board of Selectmen and Budget Committee can fully consider this request along with the other budget requests as part of the budget review process and that a library representative be invited to attend the budget review workshop for presentation of this request to the Board and the Budget Committee. Barrows seconded the motion. The motion passed on a 5-0-0 vote.

10. Emergency Medical Service Discussion:

Kinney explained that the Town of Lincolnville's current contract with Northeast Mobile Health Service will expire on June 30, 2018. Last Thursday, the EMS Performance Review Committee met with representatives of Northeast Mobile Health Service to review and discuss options for delivery of service for the future.

Kinney explained that an ambulance service provider only to invoice a patient for service is when they show up to a call and transport a patient. If they show up to a call and the caller does not need to be transported, the service cannot bill.

The number of emergency transports has been dropping. Northeast Mobile Health Service is unable to continue operating and offering services at a loss and has asked the towns to adjust their subsidy amounts. NEMHS has given the four towns four different possible options for the future.

- Option 1 – Continue with the Current Staffing Levels:
 - 860 total weekly hours
 - 3 paramedic ambulances every day
 - 2 paramedic ambulances every night
 - Budget figures= A net loss of \$236,532
 - The current transport volume does not support the staffing levels.

- Option 2 –Remove Weekend Coverage:
 - Revise staffing levels to 812 hours
 - 3 paramedic ambulances weekday/daytime
 - 2 paramedic ambulances weekend/daytime
 - 2 paramedic ambulance every night
 - Budget figures=A net loss of \$175,180
 - The staffing level better aligns with current transport volume, but still results in an underutilization of paramedics.

- Option 3 – Remove Weekend Coverage and Reduce License Level:
 - Reduction of 48 staff hours
 - Reduction of \$5/hour x 60 staff hours
 - Budget figures = a net loss of \$161,180
 - This staffing level most appropriately meets demand and provides two paramedic ambulances every night.

- Option 4 – Remove Weekend Coverage & Reduce License Level:
 Reduction of 48 staff hours
 Reduction of \$5/hour x 60 staff hours
 Reduction of \$5/hour x 84 staff hours
 Budget figures = a new loss of \$138,180
 This staffing level meets demand, but provides only on paramedic ambulance every night with one AEMT ambulance every night.

Kinney also stated that the Town of Lincolnville has several options, including:

- The town could choose to do something separately from the other towns that we currently partner with.
- The town could talk to other surrounding towns to see what they would be able to provide to the Town of Lincolnville.
- The town could go out to bid again.
- The town could negotiate a fee for services with the current provider.

Kinney stated, “I recommend that the Board carry in our preliminary budget, the highest possible number with Northeast Mobile Health Service, which is at the current service level, with no reduction in trucks, no reduction in license levels” and that Lincolnville continues to work with the other towns in the group. The Board concurred without a vote taken.

The Board also recommended exploring other options that might be available from other towns/services as well as exploring a regional municipally owned service.

Kinney stated that he would communicate with some other services, to see if there are other opportunities available to the Town of Lincolnville.

11. Treasurer’s and Payroll Warrant(s) – Approve & Sign:

Laité made a motion that the Board approve the Treasurer’s and Payroll warrants. Barrows seconded the motion. The motion passed on a 5-0-0.

12. Executive Session – Personnel Matter (Title 1 MRSA Section 405(6)(A):

Barrows made a motion to enter into executive session pursuant to Title 1 MRSA Section 405(6)(A) with the Town Administrator to discuss a personnel matter. Gerritsen seconded the motion. The motion passed on a 5-0-0 vote.

13. Executive Session pursuant to Title 1 M.R.S.A. Section 405(6)(C) to discuss the possible disposition of real property where premature disclosure of the information would prejudice the competitive bargaining position of the Town:

Barrows made a motion that the Board of Selectmen enter into executive session pursuant to Title 1 MRSA Section 405(6)(C) to discuss the disposition of real property where premature disclosure of the information would prejudice the competitive bargaining position of the Town. Laite seconded the motion. The motion passed on a 5-0-0 vote.

14. Adjourn:

Laite made a motion to adjourn. Gerritsen seconded the motion. The motion passed on a 5-0-0 vote.

Respectfully submitted,

Melissa A. Geary
Administrative Assistant