

**TOWN OF LINCOLNVILLE  
SELECT BOARD MEETING  
January 9, 2023**

**Present:** Vice-Chair, Keryn Laite, Jr., Mike Ray, Josh Gerritsen, Steve Hand and Town Administrator, David Kinney

**Via Zoom:** Chair, Ladleah Dunn

The quote was read by Ray.

1. **Citizens' Forum:**

Cynthia Dunham, a Lincolnville resident, and member of the Heart & Soul Committee invited everyone to an upcoming event on February 5, 2023, for the official launch of the Heart & Soul project from 1-3 PM at the Lincolnville Central School in the cafeteria. Food, childcare, and transportation will be provided.

Dunham explained the goals that day will be the following:

- Create awareness
- Inform individuals about the project
- Broaden the number of voices
- What do you appreciate about Lincolnville?
- What do you wish for the future?

Dunham asked if a Select Board member would be interested in being the person to introduce the day at this event.

The Board thanked Dunham for attending the meeting.

2. **Administrator's Report:**

David Kinney, the Town Administrator, noted:

- **Dog Licenses:** All dog licenses expired at the end of December. Renewals can be processed online through the Town's website or at the Town Office during regular business hours from now until the end of January 2023 to avoid the state-mandated late fee of \$25.00.
- **Special Town Meeting:** A Special Town Meeting will be held on January 12, 2023, at 6 PM at the Lincolnville Town Office. The Warrant is available at the Lincolnville Town Office, posted around town, and on the town's website.

3. **Meetings & Announcements:**

Administrator Kinney read the meetings and announcements.

4. **Upcoming Community Events:**

There were none.

5. **Meeting Minutes:**

• **December 27, 2022:**

Hand made an amended motion, seconded by Gerritsen that the Board approves the December 27, 2022, meeting minutes with minor changes. Vote: Dunn – Yes, Gerritsen – Yes, Ray – Yes, Hand – Yes, Laite – Yes. Motion carried 5-0.

• **January 4, 2023:**

Gerritsen made an amended motion, seconded by Ray, that the Board approves the January 4, 2023, meeting minutes with minor changes. Vote: Dunn – Yes, Gerritsen – Yes, Ray – Yes, Hand – Yes. Motion carried 4-1. (Laite abstained)

6. **Liquor License Renewal Application – Lincolnville General Store:**

Hand made a motion, seconded by Ray, that the Board approves and signs the liquor license application submitted by the Lincolnville General Store. Vote: Dunn – Yes, Gerritsen – Yes, Ray – Yes, Hand – Yes, Laite – Yes. Motion carried 5-0.

The Board recommended that the applicant complete page 11, section 5 before picking up the liquor license application.

7. **Lincolnville Sewer District Property Acquisition – Follow-up:**

Hand explained there are a lot of topics down at the beach area and he felt that it is important for the Select Board to keep them front and center. One of those is the potential agreement between the Town of Lincolnville and the Lincolnville Sewer District regarding the property where the old sewer district was located.

Since there are ongoing parking issues, Hand felt it would be nice to find ways to resolve those issues. In the past, there have been discussions regarding improvements to the boat ramp and concerns recently with the old plant demolition.

Hand recommended that the Board be thinking about whether or not the Lincolnville Sewer District should be independent of the Town of Lincolnville.

Dunn was looking forward to a response to the letter she mailed to the Lincolnville Sewer District and felt it was important to get everyone in the same room to have an open dialog.

Richard McLaughlin, a Lincolnville resident, owner of McLaughlin's Lobster Shack, and an abutter to the property in question felt that the Town of Lincolnville should acquire this land by whatever means necessary, especially since the Town has a parking problem.

McLaughlin stated, "In 1979, my father purchased that property which was part of the overall McLaughlin's Lobster Shack, and that part of the property was included at that time and there was not enough room for the fisherman to park, at least 4-5 spaces. My father said, go ahead and park there, it's no problem and for some years after that, the Town put permanent parking in there, harbor use parking, so they have been parking there for 42 years."

McLaughlin reminded the Select Board that a property like this will never come again.

McLaughlin told the Board that the Sewer District has installed a parking lot in this location last week and he was told by them that they intend to go into the parking business.

McLaughlin added that the Trustees made this discussion by themselves and they did not approach the members of the Sewer District.

The Board thanked McLaughlin for attending the meeting.

Hand reported that he recently spoke to Chris Nickerson, a member of the Lincolnville Sewer District, who mentioned this is number one on the Sewer Districts agenda to draft a letter to respond to the Select Board.

#### 8. **Review Draft Winter Road Maintenance – Request for Proposals:**

Kinney explained the current winter road maintenance ends June 30, 2023, and he and the Public Facilities Director, David Roundy, recently put together a new Request for Proposals for Snow Removal, Sanding, and Anti-Icing & Deicing.

Laite asked if there has been a conversation about asking the vendor supplying the salt/sand instead of the Town.

Kinney explained that the request has been included in the new draft proposal.

David Roundy explained that he and Kinney went over the new draft proposal and two of the major changes from the last contract are the following:

1. The town is going to require testing of the sand, one week before delivery.
2. What are the means of identifying when deployment starts?

Gerritsen suggested adding a contact number to the contract to allow Lincolnville residents to report issues with roads in town.

Kinney recommended if anyone is traveling the roads of Lincolnville and encounters any unsafe conditions, please call the Waldo County Sheriff's office at 338-2040 and they will contact the contractor directly.

Dunn cautioned the Board against confusing contract negotiations with putting out a request for proposals for respondents to a potential opportunities for contracts.

The Board thanked Roundy for attending the meeting and giving an update.

9. **Affordable Housing Amendments to Land Use Ordinance – MCOG Proposal:**

Acting Chair Laite expressed his concerns that the information on this topic was not given to the Select Board by the deadline and the Board has not had ample time to review the information.

Kinney suggested the Board take time tonight to read the information presented and discuss tonight or the Board could request this information be added to the next agenda in two weeks.

Dunn recommended if the Town of Lincolnville is considering entering into some sort of membership with the Midcoast Council of Government, she felt this would be an excellent opportunity to give it a trial and see how they can deliver.

Dunn suggested changing Line 2 to say, "Draft a proposed change and present to the Select Board." and Line 5 to say, "Be available for a referendum ballot vote."

**Gerritsen made a motion, seconded by Hand, that the Board move to have the Town Administrator engage with the Midcoast Council of Government to provide the Lincolnville Ordinance Review with regards to LD2003 with the draft proposed change to be presented to the Select Board and that item #5 be dropped should the vote be taken at referendum versus open town meeting. Vote: Dunn – Yes, Gerritsen – Yes, Ray – Yes, Hand – Yes, Laite – Yes. Motion carried 5-0.**

10. **Broadband Update:**

Gerritsen reported there are no updates because the Broadband Committee is no longer active.

Kinney suggested that since the Broadband Committee is no longer active, he would remove this as a future Select Board agenda item.

The Select Board concurred.

11. **As Board of Assessors:**

- **Abatement #2022-06 – FLIK International (15.70):**

Hand made a motion, seconded by Ray, that we suspend our meeting as the Select Board and that we convene as the Board of Assessors. Vote: Dunn – Yes, Gerritsen – Yes, Ray – Yes, Hand – Yes, Laite – Yes. Motion carried 5-0.

Abatement #2022-06:

Ray made a motion, seconded by Gerritsen, that the Board grant abatement #2022-06 to FLIK International in the tax amount of \$15.70 to correct an assessment error. Vote: Dunn – Yes, Gerritsen – Yes, Ray – Yes, Hand – Yes, Laite – Yes. Motion carried 5-0.

Hand made a motion, seconded by Gerritsen, that we adjourn our meeting as the Board of Assessors and reconvene as the Select Board. Vote: Dunn – Yes, Gerritsen – Yes, Ray – Yes, Hand – Yes, Laite – Yes. Motion carried 5-0.

12. Authority to Post Roads:

Gerritsen made a motion, seconded by Hand, that the Lincolnville Select Board authorize the Road Commissioner and/or the Public Facilities Director to post the roads for weight limits as either deems to be in the best interest of the Town and to remove said posting when the roads can once again properly support the loads. Vote: Dunn – Yes, Gerritsen – Yes, Ray – Yes, Hand – Yes, Laite – Yes. Motion carried 5-0.

13. Selectperson Update(s):

Gerritsen: No updates at this time.

Ray: The Maine Municipal Association Legislative Policy Committee did not meet on January 6, 2023.

Hand: No updates at this time.

Dunn: No updates at this time.

Laite: No updates at this time.

14. Treasurer's and Payroll Warrant(s)-Approve & Sign:

Ray made a motion, seconded by Hand, that the Board approves and signs the Treasurers and Payroll warrants. Vote: Dunn – Yes, Gerritsen – Yes, Ray – Yes, Hand – Yes, Laite – Yes. Motion carried 5-0.

15. Executive Session – Property Tax Abatement Due to Poverty and/or Disability pursuant to Title 1 MRSA Section 405(6)(F) & Title 36 MRSA Section 841 (2)(E):

Gerritsen made a motion, seconded by Hand, that the Select Board enter into executive session for the purpose of discussing possible tax abatements due to poverty and/or

disability pursuant to Title 1 MRSA Section 405(6)(F) and Title 36 Section 841 (2)(E).  
Vote: Dunn – Yes, Gerritsen – Yes, Ray – Yes, Hand – Yes, Laite – Yes. Motion carried 5-0.

16. **Adjourn:**

Ray made a motion, seconded by Dunn, to adjourn. Vote: Dunn – Yes, Gerritsen – Yes, Ray – Yes, Hand – Yes, Laite – Yes. Motion carried 5-0.

Respectfully submitted,

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Melissa A. Geary  
Administrative Assistant