

**TOWN OF LINCOLNVILLE
SELECT BOARD MEETING
July 10, 2023**

Present: Chair, Ladleah Dunn, Vice-Chair, Keryn Laite, Jr., Mike Ray, Steve Hand, Robyn Tarantino, and Town Administrator, David Kinney

The quote was read by Hand.

1. **5:30 PM Sand Salt Building:**

The Select Board convened at the sand salt building to dedicate the structure to Bernard Young, Lincolnville's long time Road Commissioner. Bernard passed away in October of 2022 after having served the Town for more than 40 years as Road Commissioner.

2. **Citizens' Forum:**

There were none.

3. **Administrator's Report:**

David Kinney, the Town Administrator, noted:

- **Breezemere Park:** Kinney reported the signage at the park has improved and the cigarette receptacle has been removed. Kinney also received promotional material from Emily Witiker from Maine Health, a Program Management Specialist.
- **Sand Salt Building:** The repairs to the Sand/Salt Building have been completed and the contractor is in the process of adding winter sand.
- **Lawn care:** Kinney reported that the lawn care at our various facilities is way behind, possibly due to the weather.
- **MDOT:** Kinney received an email from the Maine Department of Transportation today looking for a letter of support for their ferry terminal project. They are applying for a grant from the Federal Government Department of Transportation which is due by Wednesday for a 17-million-dollar grant. This would be to replace the current ferry with an electric ferry.

The Board was not in favor of writing a letter of support without getting more details and having a conversation.

Kinney told the Board he would reach out to the Regional Planner.

- Townhouse Road: The culvert project on Townhouse Road is scheduled to start the week after Labor Day.
- GovOffice: The Town's website provider (GovOffice), has been recently purchased and now the cost is scheduled to increase substantially. Now might be a good time to review the web site and possibly explore other opportunities.

4. **Meetings & Announcements:**

Administrator Kinney read the meetings and announcements.

5. **Upcoming Community Events:**

There were none.

6. **Meeting Minutes – May 22 & June 26, 2023:**

May 22, 2023:

Laite made a motion, seconded by Ray that the Board approves the May 22, 2023, meeting minutes as presented. The motion passed on a 5-0-0 vote.

June 26, 2023:

Hand made a motion, seconded by Laite, that the Board approves the June 26, 2023, meeting minutes as presented. The motion passed on a 5-0-0 vote.

7. **Board, Committee, and Commission Appointment(s):**

Heart & Soul Team:

Tiffany Wolff came before the Board and explained she has been very active since moving to Lincolnville last August and was interested in serving on the Heart & Soul Team.

Laite made a motion, seconded by Tarantino, that the Board appoints Tiffany Wolff as a member of the Heart & Soul Team with a term expiring June 2024. The motion passed on a 5-0-0 vote.

The Board thanked Tiffany Wolff for attending the meeting and volunteering to serve on the Heart & Soul Team.

Lakes & Ponds Committee:

Tarantino made a motion, seconded by Ray, that the Board appoints Pat Shannon to the Lakes & Ponds Committee with a term expiring June 2024. The motion passed on a 5-0-0 vote.

Planning Board:

Laité made a motion, seconded by Hand, that the Board appoints Earle Brown to the Planning Board with a term expiring June 2026. The motion passed on a 5-0-0 vote.

8. Follow-up on Easement Request – Lincolnville Sewer District:

Paul Lippman, Chair of the Lincolnville Sewer District, came before the Board seeking permission for a generator to be housed on a section of the Town's Beach Fire Station property, which would provide an ideal location that is not far from the pump station.

Laité proposed that the Board find out how the Town of Lincolnville acquired the property and if there are any stipulations when the transfer was made, before any consideration.

Chair Dunn's recommendation would be to wait until the Code Enforcement Officer, Therio, and the Planning Board are available to get their official statement from the Fire Department.

The Board thanked Lippman for attending the meeting.

9. Land Use Committee Draft Charge:

The Select Board discussed having a conversation regarding the Land Use Charge by holding a workshop with the Select Board, Code Enforcement Officer, Frank Therio and the Chair of the Lincolnville Planning Board.

The Board recommended holding a workshop on a night the Select Board meets but was open to other options.

10. As Board of Assessors – Supplemental Assessment Tree Growth Penalty (Map 34 Lot 92):

Hand made a motion, seconded by Ray, that we suspend our meeting as the Select Board and that we convene as the Board of Assessors. The motion passed on a 5-0-0 vote.

Laité made a motion, seconded by Hand, that the Board approves and signs the Supplemental Tax Warrant for The Delia M. Scipione Revocable Trust of 2013 in the tax amount of \$500 with a due date of August 9, 2023, and interest to begin on September 8, 2023, on any unpaid tax. The motion passed on a 5-0-0 vote.

Laité made a motion, seconded by Hand, that we adjourn our meeting as the Board of Assessors and reconvene as the Select Board. The motion passed on a 5-0-0 vote.

11. **Selectperson Update(s):**

Laité: No updates at this time.

Ray: Last week Ray attended an annual general assembly for the Mid-Coast Council of Government, which they explained their new strategic plan as well as their budget for the fiscal year. This budget includes a fee increase to member towns, which is .25 cents per resident, which is an increase from \$1.25 to \$1.50, in which would be an increase of approximately \$590, which would be used for seed money for getting grants.

Ray felt it may be in the best interest of the Town of Lincolnville to band together with other member towns and lobby Waldo County to pay for these fees.

Hand: No updates at this time.

Tarantino: No updates at this time.

Dunn: No updates at this time.

12. **Treasurer's and Payroll Warrant(s)-Approve & Sign:**

Laité made a motion, seconded by Hand, that the Board approves and signs the Treasurers and Payroll warrants. The motion passed on a 5-0-0 vote.

The Board expressed some recent concerns regarding the lawn care at some of the town's facilities and was not sure if it was weather based.

The Board suggested the town cut the check for the contractor that mow the lawns, but hold the check at the Town Office to stimulate a conversation to get back on a schedule for goals and expectations.

13. **Adjourn:**

Laité made a motion, seconded by Ray, that the Board adjourns. The motion passed on a 5-0-0 vote.

Respectfully submitted,

Melissa A. Geary
Administrative Assistant