

**BOARD OF SELECTMEN
MINUTES OF MEETING
July 25, 2022**

Present: Chair, Ladleah Dunn, Vice-Chair, Keryn Laite, Jr., Josh Gerritsen, Mike Ray, Stephen Hand, and Town Administrator, David Kinney

The quote was read by Ray.

1. Citizens' Forum:

There were none.

2. Administrator's Report:

David Kinney, the Town Administrator, noted:

FEMA: Kinney reported that FEMA has agreed to \$34,739.87 worth of damages from the October of 2021 storm. The Town of Lincolnville will be eligible for at least a partial reimbursement.

Winter Sand: The Town commenced this last week with stockpiling of winter sand.

Culvert: The large culvert on Masalin Road will be installed on July 26, 2022.

Swim Ladder: Kinney explained that he and the Public Facilities Director, Roundy recently went for a swim to retrieve the swim ladder at Norton Pond, which was removed and repaired, but unfortunately the repairs didn't last. The Town has a replacement en route to the Town Office.

Property Taxes: The property tax commitment will be on the next Select Board agenda on August 8, 2022.

Penobscot Park: The handrail should be installed later this week. The post for replacement on the picnic structures has been delivered but not installed. There will be something in the next Select Board packet regarding roofing since Viking Lumber is not recommending a metal roof in that location because of its exposure.

Executive Session: Kinney asked the Select Board to consider adding an Executive Session regarding a Personnel Matter. The Board decided to make this agenda item #14.

3. Meetings & Announcements:

Administrator Kinney read the meetings and announcements.

4. **Upcoming Community Events:**

The Lakes & Ponds Committee will be meeting on Thursday, July 28, 2022, at 8 AM to remove Phragmites at Breezemere. If anyone is interested in joining them, please feel free to show up and bring clippers.

5. **Meeting Minutes:**

July 11, 2022:

Laite made a motion, seconded by Hand, that the Board approves the July 11, 2022 meeting minutes as presented. The motion passed on a 5-0 vote.

6. **Board, Committee, and Commission Appointment(s):**

The Board invited Dick Butler to attend the meeting and explain why he is interested in serving on the Lincolnville Planning Board.

Butler previously served on the Planning Board in Stockton Springs, which he stated he enjoyed very much and felt this was a great way to do some community service.

Gerritsen made a motion, seconded by Ray, that the Board moves to appoint Dick Butler as a regular member of the Planning Board with a term expiring June 2024. The motion passed on a 5-0 vote.

The Board thanked Butler for attending the meeting and volunteering his time.

The Board also received two additional Committee interest forms, but the applicants were not in attendance. The Board asked that one of those applicants finish completing the Committee Interest Form and come back to see the Select Board at a future meeting.

7. **Letter of Support for Matching Funds – Community Heart & Soul Project:**

The Board was expecting Drew Strout from the Comprehensive Review Committee to attend the meeting regarding the request to move forward on the Heart & Soul Project asking the Town of Lincolnville to be the Fiscal Sponsor with a \$10,000 financial contribution.

Since Strout was not present, Dunn requested that the Board have a conversation regarding this request.

Dunn was onboard with supporting this effort but was concerned that there was a Lincolnville Community Heart and Soul Committee meeting, which is an entirely separate committee as well as a subcommittee created by the Comprehensive Plan Review Committee, which made Dunn uncomfortable, from a procedural standpoint, with the committee's creating committees, especially when money is involved.

Dunn pointed out that she is absolutely in favor of individuals getting involved and recognizes the value and the need to hire a consultant to help support the effort, but she was not in favor of spin-off committees doing business in the name of the Town of Lincolnville, particularly when it comes to committees asking for matching funds.

Ray asked if the Board would feel comfortable if the Comprehensive Plan Review Committee itself makes the recommendation for the funds, instead of the Lincolnville Community Heart & Soul Committee.

Hand noted that the original request came from the Comprehensive Plan Review Committee.

The Board decided, due to lack of clarity and no representative from the Comprehensive Plan Review Committee, the Board took no action at this time.

The Board also recommended that the Town Administrator, Kinney reach out to the Chair of the Comprehensive Plan Review Committee.

After the Board finished their discussion, Drew Strout was in attendance and the Board decided to revisit this agenda item.

Drew Strout, a member of the Comprehensive Plan Review Committee, came before the Board with a request for resolution in support of the Lincolnville Community Heart & Soul packet. He also explained with the Town funding of \$10,000 they are requesting to move forward with the grant process to receive the matching funds of \$10,000, which requires signatures of support from the Select Board.

Dunn asked Strout for clarification on the documents enclosed in the Select Board's packet regarding the Lincolnville Community Heart & Soul Committee and further sub-committee which was formed by the Comprehensive Plan Review Committee.

Strout stated, "It is not part of the Comprehensive Plan Review Committee, the Chair of the Comprehensive Review Plan Committee is going to chair completely separate with the Heart & Soul project, so it's not part of the Town of Lincolnville, and there are no funds, which is part of the grant. The \$10,000 has already been approved for the Comprehensive Plan Review Committee and these funds will go towards the Heart & Soul initiative, which is a volunteer basis that is not part of the Comprehensive Plan Committee and is separate."

Dunn reported she was fundamentally uncomfortable with the idea that this is a completely separate independent effort that is both asking for a resolution and funds from the Town of Lincolnville but is independent of the Town of Lincolnville.

Dunn also explained she assumed that the Comprehensive Plan Review Committee would be working in partnership with a consultant from the Heart & Soul Foundation.

Dunn also clarified that the Board approved funding set for a consultant from the Heart & Soul Foundation to work with the Comprehensive Plan Review Committee.

Gerritsen thanked Strout for attending the meeting and he now has a better understanding of the thought process behind the July 12th meeting.

Gerritsen was not in favor of the Board holding up the Community Heart & Soul process from moving forward and he wanted to know what the Board would need to expend the funds and move the process forward.

Dunn express she is not in favor of holding this process up, but explained there is a process and it needs to be directed by the Comprehensive Plan Review Committee. Therefore, Dunn recommended that the Town Administrator, Kinney meets with the Comprehensive Plan Review Committee to get clarity and come back to the Select Board at the next Select Board meeting.

Dunn encouraged the Comprehensive Plan Review Committee to engage with the Town Administrator to seek an Ad hoc Subcommittee sponsored by the Comprehensive Plan Review Committee.

Dunn also requested that the Board be given a timeline and how the funds in the process will be used.

The Board thanked Drew Strout for attending the meeting

8. Revaluation Agreement:

Hart made a motion, seconded by Laite, that the Board authorizes, Town Administrator Kinney to sign the Revaluation Services Agreement with RJD Appraisal for the sum of \$215,000. The motion passed on a 5-0 vote.

9. Security Camera Policy Review:

Laite made a motion, seconded by Gerritsen, that the Board adopts the Video Monitoring Systems Policy as presented. The motion passed on a 5-0 vote.

10. Sale of Town Owned Property – Map 22 Lot 28:

Gerritsen made a motion, seconded by Laite, that the Board authorize the Town Administrator to sign on behalf of the Quit Claim Deed Without Covenant/Release, the Closing Statement, and any other documents necessary to sell the town property identified on Tax Map 22 as Lots 28 to Walter Lamont, Jr. for the price of \$75,000. The motion passed on a 5-0 vote.

11. Broadband Update:

Gerritsen updated the Board that the Broadband Committee had a very productive meeting two weeks ago with Mark Ouellette, the President of Axiom. They discussed a few additions the

Broadband Committee wants done to the Feasibility Study and how to approach a conversation with Lincolnville Communications, Inc. (LCI).

Hand added that the Broadband Committee appointed Gerritsen and Hand to be the two Lincolnville representatives involved in the meeting with LCI when the time comes.

Hand also reported that Ouellette expressed he would have the final documents soon.

Kinney told the Board he had a recent conversation with Attorney, Mark Bower from Jensen Baird, who suggested that he would like to read the report when it is finalized before meeting with the Board, and before the next Select Board meeting on August 8th.

The Board decided to meet with Attorney Bower before the start of the next Select Board meeting at 5 PM on August 8th with Mark Bower attending via Zoom.

12. Selectmen Update(s):

No Selectmen updates at this time.

13. Treasurer's and Payroll Warrant(s)-Approve & Sign:

Ray made a motion, seconded by Hand, that the Board approves and signs the Treasurers and Payroll warrants. Vote: Laite – Yes, Gerritsen – Yes, Ray – Yes, Hand – Yes, Dunn – Yes. Motion carried 5-0.

14. Executive Session:

Laite made a motion, seconded by Ray, that the Board adds an executive session agenda item to the end of tonight's agenda to address a personnel matter that arose after the posting of the agenda and there may be a need to take immediate action at this meeting. The motion passed on a 5-0 vote.

Gerritsen made a motion, seconded by Ray, that the Board enter into an executive session pursuant to Title 1 MRSA Section 405(6)(A) with the Town Administrator to discuss a personnel matter. The motion passed on a 5-0 vote.

15. Adjourn:

Ray made a motion, seconded by Laite, to adjourn. The motion passed on a 5-0 vote.
Respectfully submitted,

Melissa A. Geary
Administrative Assistant