

**BOARD OF SELECTMEN
MINUTES OF MEETING
JULY 27, 2020**

Present (remotely): Chair, Ladleah Dunn, Vice-Chair, Keryn Laite, Jr., David Barrows, Josh Gerritsen, Mike Ray, and Town Administrator, David Kinney

Chair Dunn read portions of the opening of the agenda regarding the provision for remote meetings during the current state of emergency, including how the public could view and participate in the meeting and that all votes taken during the public proceeding would be taken by roll call.

Selectman Barrows read the quote.

1. Citizens' Forum:

There were none submitted via email or on the chat.

2. Administrator's Report:

David Kinney, the Town Administrator:

- expressed his thanks to those helping with elections
- stated that he had participated in the pre-construction meeting for the Lincolnville Sewer District project and that the project should commence this month.
- Informed the Board that the street light conversion project is complete

3. Meetings & Announcements:

Town Administrator Kinney read the meetings and announcements. He added a meeting of the Inland Waterways Committee on July 28th at 6:30PM, the MCSWC Board of Directors on July 29th at 6:30PM, the Planning Board meeting on July 29th at 7PM and the Broadband Committee on July 30th at 7PM to the list provided on the agenda. All meetings will be conducted remotely.

4. Upcoming Community Events:

Kinney announced that the Lincolnville Historical Society was holding a meeting at Breezemere Park on August 1st at 11AM.

5. Meeting Minutes:

Barrows made a motion, second by Gerritsen, that the Board approve the June 24, 2020 meeting minutes as presented. Vote: Barrows – Yes, Gerritsen – Yes, Laite – Yes, Ray – Yes, Dunn – Yes. Motion carried 5-0.

Gerritsen made a motion, second by Ray, that the Board approve the July 13, 2020 meeting minutes as presented. Vote: Barrows – Yes, Gerritsen – Yes, Laite – Yes, Ray – Yes, Dunn – Yes. Motion carried 5-0.

Laite made a motion, second by Barrows, that the Board approve the July 15, 2020 meeting minutes as presented. Vote: Barrows – Yes, Gerritsen – Yes, Laite – Yes, Ray – Yes, Dunn – Yes. Motion carried 5-0.

6. Committee Chair and Department Head Update(s):

Heidi Blood, Animal Control Officer, presented a draft Animal Control Ordinance to the Board. Blood stated that a similar ordinance was reviewed by the Town of Union's Attorney and found it satisfactory.

Gerritsen inquired as to how many times this was an issue in the last three years. Blood responded maybe six.

Barrows expressed concerns regarding the ability to impound a dog that is fenced in. Blood suggested that this section could be deleted. Barrows also questioned enforcement. Blood stated that neither the State Police or the Waldo County Sheriff's Office would enforce a local ordinance but will assist with State law.

Gerritsen stated that he was not inclined to move forward. Dunn echoed that statement. Ray stated that he was hesitant to add another layer and Laite agreed.

Motion by Ray, second by Gerritsen, that the ordinance be tabled. Vote: Barrows – Yes, Gerritsen – Yes, Laite – Yes, Ray – Yes, Dunn – Yes. Motion carried 5-0.

Gary Gulezian, Chair of the Lakes & Ponds Committee, informed the Board that the committee took a hiatus for the months of March, April & May and then met remotely in June and July.

Thus far this season lake water quality appears good to excellent. The dissolved oxygen levels have been excellent and the results of the bacteria monitoring have been very good. Gulezian noted that a change was made from testing for enterococci to e coli which was deemed better indicator for fresh water.

Gulezian noted that the number of floats with unencapsulated polystyrene floatation appears to have decreased from 93 to 71 after the letter sent last year. More monitoring is needed as other conditions may have impacted the count.

The committee is working on eradicating phragmites (and invasive plant species) for the area adjacent to the overflow parking for Breezemere Park. The Maine Department of Environmental Protection approved a pilot project and the committee is also working with the Waldo County Soil and Water Conservation District.

Lastly, Gulezian reported that the group is looking into the discarded tires on the former Millington property. In response to a question Galenian estimated approximately 40 tires need to be disposed of from the site. The next steps will be to prepare and estimate of the cost of disposal and checking with regulatory agencies.

Gulezian was thanked for his report and for the work of the committee.

7. Appointment of Municipal Officials:

Selectman Laite stated that before he was ready to make several appointments, he requested a check in with the Road Commissioner, Harbor Master, Deputy Harbor Master, Inland Harbor Master, Fire Chief, and Emergency Management Director.

Laitek made a motion, second by Gerritsen, that the Board appoint the individuals listed to the positions shown on the sheet entitled Town Officials Appointment and dated July 20, 2020 except for the Road Commissioner, Harbor Master, Deputy Harbor Master, Inland Harbor Master, Fire Chief, and Emergency Management Director with all terms being one year except for the Health Officer position which shall be a three year term. Vote: Barrows – Yes, Gerritsen – Yes, Laite – Yes, Ray – Yes, Dunn – Yes. Motion carried 5-0.

Kinney reminded the Board that the Road Commissioner is not up for re-appointment as that term hasn't expired.

Dunn stated that with all of the various municipal officials, the pending land exchange it felt like they just had fingers in the dam. She'd like to take a comprehensive look at employees, contractors and volunteers to look for efficiencies. Barrows requested that the Board look at and assign costs. Ray suggested that the Board look at similar towns to avoid re-inventing the wheel. Gerritsen stated that it makes sense to pursue. Dunn suggested that the town Administrator be tasked with preparing a consolidated list of employees, contractors, and costs. It was also suggested that a road trip to see town facilities be conducted.

8. Board, Committee and Commission Appointments:

Kinney reported to the Board that in addition to the list provide in the Board's packet that he's now been contacted by Jay Foster to be an Alternate to the Planning Board, Richard Sanderson and Stephen Thomas as Lakes & Ponds Committee members, and Mike Ray for both e Conservation Commission and the Broadband Committee.

Laite made a motion, second by Barrows, that the Board appoint the committee members requesting re-appointment to the positions and terms set forth on the Expiring Committee Terms list dated July 24, 2020 including those that have subsequently expressed an interest. Vote: Barrows – Yes, Gerritsen – Yes, Laite – Yes, Ray – Yes, Dunn – Yes. Motion carried 5-0.

9. Re-opening Plan Update Phase 2:

Gerritsen made a motion, second by Laite, that the Board of Selectmen amend the Reopening Plan to allow any Board, Committee, or Commission that is not quasi-judicial and that does not routinely broadcast its meetings to meet outside in a publicly accessible space provided that the Town Office is given ample notice to inform the public of the meeting and that all COVID-19 guidelines issued by the State of Maine are fully complied with. Vote: Barrows – Yes, Gerritsen – Yes, Laite – Yes, Ray – Yes, Dunn – Yes. Motion carried 5-0.

10. Selectmen Update(s):

Gerritsen offered that the Broadband Committee survey was amended and is nearly ready.

11. Consideration of Paving Bids:

Motion by Laite, second by Ray, that the 2020 paving bid be awarded to Hagar Enterprises of Damariscotta, Maine for the unit prices bid. Vote: Barrows – Yes, Gerritsen – Yes, Laite – Yes, Ray – Yes, Dunn – Yes. Motion carried 5-0.

12. Consideration of Winter Sand Bids:

Motion by Gerritsen, second by Barrows, that the 2020 winter sand supply and stockpile bid be awarded to Brad Aitken & Sons of Monroe, Maine for the unit price of \$11.05 per cubic yard. Vote: Barrows – Yes, Gerritsen – Yes, Laite – Yes, Ray – Yes, Dunn – Yes. Motion carried 5-0.

13. Adopt, Renew, Amend or Rescind Board Policies:

Motion by Barrows, second by Gerritsen, that the Board of Selectmen utilize the current the Rules of Procedure – Lincolnville Board of Selectmen for the coming fiscal year. Vote: Barrows – Yes, Gerritsen – Yes, Laite – Yes, Ray – Yes, Dunn – Yes. Motion carried 5-0.

Motion by Laite, second by Barrows, that the Board of Selectmen approve the Policy on Treasurer's Disbursement Warrants for Employee Wages and Benefits dated July 27, 2020. Vote: Barrows – Yes, Gerritsen – Yes, Laite – Yes, Ray – Yes, Dunn – Yes. Motion carried 5-0.

Motion by Gerritsen, second by Ray, that the Board approve the Policy on Treasurer's Disbursement Warrants for Sending Revenue Collected on Behalf of the State to the Appropriate State Agency dated July 27, 2020. Vote: Barrows – Yes, Gerritsen – Yes, Laite – Yes, Ray – Yes, Dunn – Yes. Motion carried 5-0.

Motion by Barrows, second by Laite, that the Board approve the Policy on Treasurer's Disbursement Warrants for Municipal Education Costs dated July 27, 2020. Vote: Barrows – Yes, Gerritsen – Yes, Laite – Yes, Ray – Yes, Dunn – Yes. Motion carried 5-0.

14. Assessors' Agent FY 21 Contract:

Motion by Ray, second by Gerritsen, that the Board approve and authorize the Town Administrator to sign the Contract for Assessing Services with Fort Halifax Appraisals for Fiscal Year 2021. Vote: Barrows – Yes, Gerritsen – Yes, Laite – Yes, Ray – Yes, Dunn – Yes. Motion carried 5-0.

15. Treasurer's and Payroll Warrant(s)-Approve & Sign:

Motion by Barrows, second by Laite, that the Board approves the Treasurer's and Payroll warrants. Vote: Barrows – Yes, Gerritsen – Yes, Laite – Yes, Ray – Yes, Dunn – Yes. Motion carried 5-0.

16. Adjourn:

Motion by Ray, second by Barrows, to adjourn. Vote: Barrows – Yes, Gerritsen – Yes, Laite – Yes, Ray – Yes, Dunn – Yes. Motion carried 5-0.

Respectfully submitted,

David B. Kinney
Town Administrator/Town Clerk