

**BOARD OF SELECTMEN  
MINUTES OF MEETING  
JUNE 24, 2013**

Selectmen present: Ladleah Dunn, Chair, Julia Libby, Vice-Chair, Rosendel Gerry, Jason Trundy and David Barrows.

The meeting was called to order by Chairman Dunn at 6:00 p.m. at Lincolnville Central School (B-5). The quote was read by Trundy.

**1. Citizens' Forum:**

Tracy Colby said she had the opportunity to speak to a lot of people since Town Meeting and heard comments about the Chief of Police attending the meeting. In particular, there were concerns expressed about him standing on the side of the room and monitoring how everybody was voting. She said he is not a resident and doesn't seem to work on Saturdays. She said she could see if he wanted to be there because he was involved with an issue that was being discussed and wanted to sit in the audience in civilian clothes that would have been fine. Colby said she has been intimidated by each of the three Police Chiefs at one time or another because of politics. She said that she was used to it, but for others it was concerning because he knows who voted what way. Colby asked why he was there and who allowed him to be there.

Libby asked what repercussions could come from that since he's not going to be a police officer here in Waldo County.

Colby said until the end of Town Meeting we didn't know if he was going to be a police officer here. She said when she was collecting signatures for a petition last November for a Special Town Meeting a number of people signed her petition who were very concerned about the Chief watching them do so. She said that she had a family member stopped and given a ticket; he was speeding but you have to ask if it was warranted. Colby asked again why the Chief was there in uniform and allowed to stand up in front of the room and monitor the voting.

Libby said anybody has the right to be there.

Colby said he's not a resident.

Libby said you don't have to be a resident to come to a Town Meeting.

Trundy said he didn't know the Chief was going to be there, but wasn't surprised that he came. Trundy's assumption was the reason he was there was because he is the Town's law enforcement officer. Trundy said that anyone who came to the meeting could realize that there might be friction. There were some people who were out of line that the moderator had to speak to, and there was the possibility that law enforcement action

might need to be taken. Trundy said his being there was not an issue for him. Trundy said there were people who were sitting next to his wife in the audience that made comments to her, "what's going to stop him from writing me a ticket later." The only thing I can say is that we would hope that someone in that position would have enough integrity that they wouldn't do that.

Dunn said that one could argue that if one knew their job was on the chopping block that it would be a motivating factor to be present for such a big decision.

Kinney said he would anticipate and be disappointed if a municipal official didn't show up to Town Meeting. Whether they wear their uniform or not it is a very important part of the job. It's the Town's most important day of the year in terms of setting policy and direction. If somebody had a question of the Police Chief and he wasn't there someone would have asked "why isn't he here?"

Trundy said what surprised him the most was that he anticipated that people were going to ask for a written ballot. He said when the topic came up he voted for that, but he was one of only maybe ten people in the entire room who voted for written ballot. If that many people were truly concern about repercussions I'm surprised that the vote wasn't secret ballot. They could have voted their conscience without necessarily having to raise their hands in front of everybody.

Colby said the other issue she heard comments about was the Town Meeting being held on a Saturday in June. She suggested that in the future it should be held in the evening. She said they use to have an evening meeting. When we were celebrating the bicentennial it was going to be a traditional, old fashion thing to hold the Town Meeting at the Grange. Then there was a straw vote by secret ballots a couple of years later and it passed by one vote to keep it on Saturday. As she recalls, it was a straw ballot so it wasn't binding. It was to give the Selectmen an idea of what people wanted. Colby said for people who work and depend on summer for most of their income it's a financial sacrifice for us to give up a whole day on Saturday. She said she knows one woman, who couldn't be here tonight, who has started a list of names of people hoping to get the Town Meeting changed to an evening time.

Gerry asked Kinney who sets that policy.

Kinney said the Board of Selectmen determines when and where Town Meetings will be held.

Trundy asked if the Selectmen put this issue on a ballot two or three years ago as a non-binding question.

Colby said 'yes' and it passed by one vote.

Trundy said the argument made to him at the time was there's a lot of people that work and had to give up a Saturday, but to come out to a Town Meeting at six o'clock in the

evening when he had small children, especially if it lasted five hours, he could never do it. Trundy said if you hold a Town Meeting in the evening, especially if you plan on it running three to four hours to nine or ten o'clock, you basically excluded any working family that has children.

Colby said there were parents at the Saturday meeting with their children. She said one of the other arguments is that some elderly people have difficulty driving after dark, but it stays light until nine o'clock in June and also carpooling would be no problem. She said that's not a legitimate argument.

Libby said she would like an evening meeting because she doesn't want to spend a Saturday.

## **2. Administrator's Report:**

Kinney met today with the managers and administrators from the four towns along with the Fire Chiefs and Mike Eaton, head of the Access Team, to come up with a plan for the access equipment owned by Camden First Aid. Camden also has purchased extrication equipment. This plan will come before the Boards in the future for consideration.

Regarding the Town Office, the majority of the roof trusses went up today. They will be working to enclose the building in the coming weeks. We are also working with the vendor to select audio video equipment for the meeting room. Selectmen Gerry has volunteered his time to this project. Kinney ask if anyone else would like to be involved in terms of microphones and cameras. The Board agreed to have Selectman Gerry assist in the selection of A/V equipment.

Kinney thanked people who have worked for the community in law enforcement. He knows four of the Chiefs that worked for the Town, as well as a lot of part timers who put their heart and soul into it. Regardless of how you feel about local law enforcement, those people when the call came in headed in the direction when others would have headed in another direction and the Town owes these individuals thanks.

Gerry followed up on the Town Meeting by asking the Board to put on a future agenda a discussion about amendments to articles. He is concerned that at a future Town Meeting confusion might set in when there is a lot of amendments being made. He suggested that the Board look into using a Power Point type presentation so someone can type a motion that will appear on an overhead screen allowing people to see what they are voting on.

Barrows and Dunn thought this was a good idea.

## **3. Meetings & Announcements:**

Town Administrator Kinney read the upcoming meetings.

## **4. Upcoming Community Events:**

Lincolnvile Strawberry Festival on Saturday, July 6<sup>th</sup> and parade starts at 10:00 a.m.

Gerry said the American Legion Post 30 in Camden meets Monday, July 1<sup>st</sup>. They are having a guest speaker, Henry Lunn, who is doing a reenactment of Arnolds March to Quebec. Veterans from all branches are welcome.

**5. Meeting Minutes:**

**Motion by Trundy, second by Barrows, that the Board approve the June 3, 2013 meeting minutes as presented. Vote: 3-0-2 (Gerry and Libby abstained).**

**Motion by Trundy, second by Barrows, that the Board approve the June 14, 2013 meeting minutes as presented. Vote: 5-0.**

**Motion by Trundy, second by Barrows, that the Board approve the June 15, 2013 meeting minutes as presented. Vote: 5-0.**

**6. Coleman-Cilley portion of Gillmor Lot – Scott Dickerson, Coastal Mountains Land Trust:**

Kinney said Town Meeting approved the sale to the State of Maine of the Sprague-Hastings lot off the Greenacre Road and a portion of the Gillmor Lot, which is somewhere between Route 52, North Cobbtown Road and Ducktrap River. Kinney said the Town has been working diligently to make that happen. The Coleman-Cilley portion of the Gillmor Lot did not have title that was suitable to the State of Maine, so we are left with a portion of that lot. The State would like to acquire this parcel, but they require an insurable title. Kinney said Scott Dickerson from Coastal Mountains Land Trust is here to outline some options available to the Town to acquire a better title, so that the Town could then transfer the parcel to the State.

Scott Dickerson, Executive Director for Coastal Mountains Land Trust, requested the opportunity to address the Board about the opportunities available to create a satisfactory title. Scott said this process started a couple of years ago with the Lincolnvile Conservation Commission trying to decide the access value of these two parcels to the Town. The values of those parcels would be set by an appraiser mutually agreed to by the Town and the State. Dickerson said there is a legitimate process to establish true market value on those properties. He has been working with the State to provide Kinney and eventually the Board a list of potential appraisers from which a mutually agreed upon person can be selected to do the appraisal. However, we will still end up with this remnant within the Gillmor Town Forest property. The reason that its location is uncertain is because it was acquired in two different pieces over time by Dr. Gillmor before he gave it to the Town.

Dickerson said one of the parcels apparently has a need to have a quiet title action. A quiet title action is a process whereby an attorney on behalf of the property owner intending to transfer a property goes through a title research process to find if there are any outstanding interests such as families, heirs, or successors. The attorney tries to learn anything they can from genealogical tables, graves in cemeteries, and family's histories to see if there are any surviving heirs. Dickerson said before the State can accept title we have to make a diligent effort to determine

ownership. The attorney would do that research, and then there would be advertising in the State-wide newspapers seeking heirs of the deceased property owner. He said alternatively a judge would weigh the available evidence and make a declaration of title assigning the property to an owner. That legal process can cost anywhere from \$5,000 to \$20,000. The reason why the Town's attorney didn't want to spend the Town's money to pursue this issue is because there's some question about the value of the property and its location.

Dickerson said we ended up with this three fourths transfer and now he is coming back to the Selectmen to see if the Land Trust can help get this cleared up. He said we are already paying all the cost of the title work for what's going to be transferred, the boundary survey and the appraisals. The State's particular pot of money can't pay for this pre-acquisition work, so the Land Trust is putting up the funds. He said the Land Trust would also be happy to bear the cost of the title transfer and any additional survey work that might be necessary.

Dickerson said they would need to enter into this with a clear understanding with the Town that should the Land Trust pay for those costs there would be a transaction that would ultimately transfer title to the State.

Gerry asked when the State acquires these parcels does that mean the State will own them forever and will never sell or transfer them. In other words, will they always remain State property.

Dickerson said that is correct. He said that a consent agreement in the 1990's regarding wetland restoration on Sears Island resulted in funds also being made available for other environmental purposes. The consent agreement includes 5 parties and a judge who need to agree to how that money is used. So in the range of things that the State can do this is about as tied up as it gets because of the source of the money. Dickerson said this would be a good topic for the Town Attorney to be attentive to in the process. Right now under the terms of the consent agreement it cannot be transferred out of the State's ownership.

Trundy asked Dickerson to explain the benefit to the Land Trust to front the money for any deed issues so the Town can transfer this to the State.

Dickerson said Coastal Mountains Land Trust is a 501(c)(3) charitable organization. They have a mission statement to permanently conserve land for the benefit of the human and natural communities in our region. In terms of the Ducktrap River, they raised approximately two and half million dollars to work with land owners to conserve land. About 84% of the land along the river is in permanent conservation open to public use for activities such as hunting and snowmobiling. It's been very popular with people in Lincolnville and beyond.

Libby said she would like the Board to talk with the Town Attorney.

Gerry questioned the benefit of involving the Town Attorney and spending the money since it is written into the agreement that the land can never be transferred.

Dickerson said he is skeptical of the longevity of the State's interest in things like this because we see State programs change from time to time. This is a consent agreement, there are three parties to this including EPA, the State of Maine and an engineering company responsible for the 1995 violations. Dickerson said it wouldn't hurt to have the Town Attorney insert into the deed a statement of where the money came from and why and what it means. Then you have the commitment in the Registry of Deeds.

Cathy Hardy asked Dickerson if there was any monetary benefit coming to the Town of Lincolnville as a result of this transaction. In other words if it cost \$10,000 to do the title search, but the land was valued at \$50,000, is any money coming from the Land Trust or the State to the Town of Lincolnville for this parcel of land.

Dickerson said we need a commitment from the Town for the Land Trust to spend \$10,000 to clear the title. There would be an appraisal on the parcels, including the remnant piece. Once the title is cleared, he would ask the Town to consider making the Land Trust whole by reimbursing the Land Trust for its costs, but you don't have to do that.

The Board was interested in resuming the conversation with the Town Attorney.

#### **7. Driveway Culvert Repair – Road Commissioner Bernard Young:**

Bernard Young told the Board he has been getting complaints about repairing driveways where culverts have lifted over time. He needs to know what the Board wants to do. He said if someone puts in a new hot top driveway and three years later the hot top lifts the State will not fix the driveway entrances. He asked if the Board wants to take that policy on.

Kinney said this is an ongoing issue where somebody's driveway cracks over the culvert or the culvert heaves up and then they call the Town Office to fix the problem. Kinney said if it's not serving its intended function, which is passing water from one side of the driveway to another along the ditch line, we will reset and fix it. If it's an aesthetic or smoothness issue, but still passing water, we would like to avoid the time and cost to the Town. Kinney said the State has a policy that if the culvert is still performing its intended function it's the home owner's responsibility to fix the driveway.

Gerry said he doesn't see where it becomes the Town's issue when a driveway heaves. He favors going along with the State's policy.

Dunn asked the cost of doing that type of repair.

To dig the hot top out for the entrance costs \$150. The culvert costs \$250. Including the labor and machine time the total cost is \$700 to \$800.

Gerry asked if the Board needs a motion to accept the State's policy.

Kinney said if that's the direction the Board wants he will take the State's policy, type it up and bring it back to the Board for approval.

Gerry asked for an update on Tanglewood Road.

Kinney said they have not hired anyone to remove vegetation along the side of the road, but he anticipates that will be done in time to get vegetation growing in the ditch before fall.

Young said he usually does two grading a year, but there has been so much rain that has not been possible.

#### **8. Road Salt Bid:**

Kinney said he has obtained bids for road salt in partnership with a number of other communities in our region and recommending the low bid of International Salt Co., LLC for the delivered price of \$53.49 per ton and the picked up price of \$53 per ton.

**Motion by Trundy, second by Libby, the road salt bid for FY 2014 be awarded to International Salt Co., LLC at the delivered price of \$53.49 per ton and the picked up price of \$53 per ton and that the Town Administrator is hereby authorized to enter into an agreement with International Salt Co. LLC under these terms.**

**Vote: 5-0.**

#### **9. Police Department Closeout Matters:**

Kinney said the voters at Town Meeting decided to eliminate the Police Department and the Board has a multitude of items that need to be addressed. The first of which is appointment of an Emergency Management Director.

Trundy asked who the Emergency Management Director was before we had it assigned to the Police Chief.

Kinney said it was the Code Enforcement Officer when that was a full time position. Kinney said he thinks it should be someone involved in Emergency Management Services and we should approach the fire fighters and explain the duties involved.

Trundy noted that there were no funds allocated for that position and asked if it had ever been funded before being assigned to the Police Chief.

Kinney said ten years ago Jana Wood was the Emergency Management Director. It was part of her compensation as Health Officer, EMA, Code Officer, Plumbing Inspector and Building Inspector. Kinney said he would ask for a volunteer and if they didn't get one he would seek to provide a small stipend to encourage a volunteer.

Trundy said he would be interested at the next Board meeting in what other towns of similarly size to ours do, and if they give a stipend and for how much.

Kinney said he talked to Dale Rowley, the Waldo County Emergency Management Director, about the position. He recommended that the position not be held by the Fire Chief because if they have an emergency the Fire Chief might have fire related duties at the same time.

Dunn said her concern would be tying up any firefighter.

Kinney said a lot of what the EMD ends up doing isn't necessarily fire related. The duties include floods, washouts and ice storms. Kinney said Dale was trying to steer him toward a fire fighter as long as it wasn't the Chief.

Dunn asked if we received the resignation for Animal Control Officer from the former Police Chief.

Kinney said we have not received an official resignation, but I think he will be done as Control Officer as of the end of June. Kinney said we will need to advertise that position and maybe talk to some other communities about what's out there and available. Kinney asked the Board what they would like to do as of July 1<sup>st</sup>.

Lyndon Pendleton wanted the Board to know that he might be interested in the position.

Gerry said as of Monday we need someone.

Kinney said yes.

Trundy asked if there was a possibility that one of the ACO from the surrounding communities would be willing to fill in on an interim basis.

Kinney thought that was a possibility.

Gerry asked Kinney if he supplied Pendleton with any paper work on the position concerning the State rules.

Kinney said he gave him a very brief explanation. The Board can appoint someone who is not certified as ACO and they then have six months to become certified. The Department of Agriculture puts on periodic trainings for ACO, so people can become certified. Also, there are the duties spelled out in the State Statutes under rules and regulations set forth by the Department of Agriculture.

Gerry asked the Board's permission to hand out the rules and regulations to Pendleton.

Dunn asked if this was something we would be obligated to advertise.

Kinney said yes the Town Charter requires that if we are not going to fill a position internally that it be advertised.

Gerry asked if the Board could appoint a temporary ACO or do we have to have a special Selectmen's meeting to do that.

Kinney said they could appoint him as temporary ACO.

**Motion by Trundy, second by Barrows, to appoint the Town Administrator as ACO in a temporary position. Vote: 5-0.**

Trundy asked about the advertising process for hiring an ACO.

Kinney said it depends on how involved the Board wishes to be; if you want to interview the ACO candidates or have the Town Administrator interview them and bring the Board a recommendation. Kinney said he will put an ad in the paper and also contact the ACOs in neighboring communities to see if they are interested in the position.

Gerry said he likes to keep the money in Lincolnville, so if we have an applicant from Lincolnville who can meet the expectations of the State rules he would like the Board to at least consider that individual.

Dunn asked what the Board would like to do regarding concealed weapon permits.

The Board agreed by consensus to request that the issuance of concealed weapon permits be turned over to the Chief of the State Police.

Dunn said let's discuss disposition of town assets for any items with a value over \$1,000.

Kinney said the voters of Town Meeting gave the Board the authority to dispose of Town assets with a value of \$1,000 or less. We have a number of law enforcement items with a value in excess of \$1,000. He asked if the Board wants to have a Special Town Meeting or they could wait and put something on the November Ballot.

**Motion by Gerry, second by Libby, that anything that is police related with a value of under \$1,000 or less is sold immediately.**

Dunn asked what falls into that category.

Kinney said he would inventory the list and see if anything had a municipal purpose.

Trundy expressed his concern that the Town has become divided over whether we have a police department. The voters decided they don't want to fund it, however, there were people standing up at Town Meeting talking about coming back next year to appropriate money for the police department. If the Board decides that they want to liquidate everything that's under a \$1,000 and gets permission to get rid of the larger items that's

fine. But, you will have citizens coming forward saying the only reason you are doing that is to make sure that when we want to come back next year to Town Meeting that we can't resurrect the police department without having to go out and buy all brand new stuff. Trundy said the Board should put the items in storage and wait to see where the dust settles on this issue.

Gerry said his motion still stands with the view that a lot of this equipment quickly becomes out dated. If we do start another police department it would be better to start with newer and updated equipment.

Trundy said having some firsthand knowledge of law enforcement there is probably nothing that's over \$1,000 in value if you take them as individual items other than the two police cars. If the Board votes to eliminate anything under a \$1,000 the only thing you will have left is the two police cars.

Pendleton asked what year is the Ford cruiser.

Kinney said it was either a 2006 or 2007.

Hardy asked what amount is set aside in the Capital Fund for a future police cruiser and what the year and value is for the most current cruiser.

Kinney said \$1,974 is set aside in the reserve Fund. He said the current cruiser is a 2012 he doesn't know what the market is for a used cruiser.

Hardy said if the Board decides to sell the two police cruisers she would recommend that the Board take the proceeds from the sale of the cruisers and all the police items to lower the amount of the loan that we will have to borrow against for the Town Office renovations. She said a second possibility would be to make a donation to the Community Library that would benefit the whole Town.

Dunn said we have a motion that anything that is police related for a value under \$1,000 be sold and seconded by Libby, and asked if there is any further discussion.

Jim Sinclair said he understood Trundy's view point, but the voters at Town Meeting voted to do away with the police department, so why would we consider keeping equipment for the possibility of a future police department.

Trundy said next year the voters could vote to have a police department again, so his feeling is it comes down to dollars and cents. As a Selectman if that possibility is real then we need to consider the financially prudent thing to do. Trundy said he sees no harm in letting the equipment set for a year.

Dunn asked for clarification as to who is going to make the final determination of value for the items under \$1,000.

Kinney said he will make a list and bring it back to the Board. He said the Board could delegate that to him, but the Town Meeting delegated that to the Board.

Tracy Colby said there is a lot of cost for storing vehicles especially if you pay for climate control. She said when vehicles are stored for a long time and not used things can go wrong with them. She said at Town Meeting she asked about leasing a vehicle and the answer was anything can be leased. Colby suggested that if they sell everything the Board could put the proceeds in an interest bearing account for the future.

**Vote: 3-2 (Trundy and Barrows opposed).**

Dunn asked regarding law enforcement items with a value of \$1,000 or more does the Board want to have a Special Town Meeting warrant prepared or wait.

**Motion by Gerry, second by Libby, that a Special Town Meeting warrant be prepared for review and approval by the voters of Lincolnville for disposition of the Police Department items. Vote: 4-1 (Trundy opposed).**

Dunn asked what to do about the ordinances that refer to the Lincolnville Police Department or Police Chief.

Kinney said there are about a dozen ordinances that either reference law enforcement, Police Chief or constable. He asked if the Board would like these considered piece meal or have him come back with recommendations about changing them all.

Gerry said because of the Charter change he recommends having the Town Administrator come back as soon as possible with recommendations on all the ordinances.

#### **10. EMS Contract:**

Kinney said he has a draft contract that includes comments from Northeast Mobile Health Services and he has forwarded it to the Town Attorney.

Dunn asked Kinney when the Board would get the final contract.

Kinney said he hopes the Board will get the final contract that the Chair can sign between now and July 1<sup>st</sup>.

Dunn asked about the language on Mutual Aid. She thought it was very generalized and non-specific. She asked if there has been any more concrete conversation regarding their ability or willingness to commit to a Mutual Aid agreement for Waldo County.

Kinney said they are in conversations with the Mutual Aid providers from the city of Rockland, Town of Union, and maybe Sterling about Mutual Aid, but they have not finalized any written agreement with them. They are going to take on the cost for any Mutual Aid that has occurred.

Gerry said he was not going to vote for this contract because his own personal opinion is the Town is getting snookered. He said he doesn't care what the end result is; he is not trying to change anybody's mind, but he wants to go on record that he is not in support of the contract.

Kinney said he would encourage the Board to take some action because as of June 30<sup>th</sup> our contract with the current provider will be over.

Sinclair asked Gerry to elaborate on his comment because during contract negotiations if you have a bad feeling and don't like the wording or articles in the contract you need to express your opinions and get them in the contract.

Gerry said he would like the same exact service that we got from Camden First Aid without an inkle of a hair difference. He said he doesn't see how Northeast is going to provide that.

Sinclair said based on the RFP and the discussions he shouldn't hear this from Gerry. Based on those preliminary discussions, because there was a 'value add' and a 'basic', we looked for the 'basic', the 'value add' was extra. The 'value add', with the exception of having a greater paramedic presence, should have been apples to apples with Camden First Aid services. So if you are seeing something in there that's not, the committee that's working on the contract needs to hear that opinion.

Gerry said the committee should review it again, but he thinks a lot of people got involved in saving money rather than looking for good service. Gerry said he commends the Review Committee for thoroughly going through the RFPs. He said he was not dissatisfied with anything that you brought back and is not discrediting the Committee.

Sinclair said looking at the proposed service and the RFP interviews, I'm surprise you have that concern.

Gerry said one of my concerns is I had a proven service with Camden First Aid and Northeast is trying to prove to me that they are going to provide the same service. I had something that was guaranteed and Northeast is saying I am going to promise you the best I can and that just wasn't good enough for me.

Sinclair said if the contract isn't to Gerry's specifications then increase the requirements in the contract.

Libby said Camden First Aid was approached by some Town Managers and by Northeast with the concern that Northeast is not ready to start July 1<sup>st</sup> and wanted Camden First Aid to stay open the month of July. Libby said Camden First Aid has no money to stay open for July. She wants it to be a clean break; Camden First Aid closes the doors June 30<sup>th</sup> at midnight and that's it.

Dunn asked Trundy since he was on the Review Committee and reviewed the proposed agreement, if he has anything that sticks out in his mind.

Trundy said he has no problem with the contract; it incorporates the proposed services in response to the RFP. He said as far as the quality and quantity of the RFP response Northeast was probably the most comprehensive.

Trundy said when he joined the Review Team he had a genuine interest in EMS services and wanted to be informed when it came to making the decision, He said having Libby sitting on the Select Board as a Co-Selectperson put me in a position where I had a responsibility to educate myself about this process. He said he gave it all a fair and equal look, because of the impact on the workers at Camden First Aid and the entire community. When he voted for Northeast it was not an easy decision, but in his opinion it was the right decision for the tax payers and the communities. Trundy said he doesn't share Gerry's concerns. He said Northeast did not become the largest ambulance service in the entire State of Maine by doing a poor job and Northeast just hired eleven Camden First Aid people, so a lot of the faces will be very familiar. Trundy said Northeast put together a contract taking over services July 1<sup>st</sup>. I'm expecting that if they are going to put that in the contract a company that large is not going to violate it.

**Motion by Trundy, second by Barrows, that the Chair of the Board of Selectmen be authorized to sign the Agreement between the Town of Lincolnville and Northeast Mobile Health Services for Emergency Medical Services in the amount not to exceed \$5,000 per year. Vote: 3-2 (Gerry and Libby opposed).**

**11. Municipal Officials – Appointments:**

**Motion by Trundy, second by Barrows, that the Board appoint the individuals listed to the positions and terms shown on the sheet entitled Town Official Appointment Papers and dated June 21, 2013. Vote: 5-0.**

**12. Board/Committee/Commission – Appointments:**

**Motion by Gerry, second by Trundy, to appoint Elizabeth Hand to the Conservation Commission as a regular member with a term expiring in June 2016. Vote: 5-0.**

**Motion by Gerry, second by Trundy, to appoint Gary Gulezian to the Lakes & Ponds Committee as a regular member with a term expiring in June 2014. Vote: 5-0.**

**Motion by Gerry, second by Trundy, that the Board appoints the individuals listed to the positions and terms shown on the sheet entitled Committee Appointments dated June 21, 2013. Vote: 5-0.**

**13. FY 14 Assessors' Agent Contract:**

**Motion by Trundy, second by Gerry, that the Board approve and sign the Contract for Assessing Services with Fort Halifax Appraisals. Vote: 5-0.**

**14. Adopt, Renew, Amend or Rescind Board Policies:**

**Motion by Gerry, second by Trundy, that the Board of Selectmen approve the Rules of Procedure-Lincolnvill Board of Selectmen. Vote: 5-0.**

Dunn said she had one comment under Rules of Procedure 5.C. on the policy per conduct of Board of Selectmen meetings and decorum at the meetings. The verbiage is the "Chairman of the Board shall upon his own initiative adjourn the meeting." Not only is it incorrect English grammar it is unnecessary and it could easily be changed to the "Chair of the Board shall initiate adjournment of the meetings." (This was stated to make it gender neutral.)

**Motion by Gerry, second by Trundy, to accept Dunn's changes to the Rules of Procedures. Vote: 5-0.**

**Motion by Libby, second by Barrows, that the Board of Selectmen approve the Policy on Treasurer's Disbursement Warrants for Employee Wages and Benefits dated June 24, 2013. Vote: 5-0.**

**Motion by Gerry, second by Libby, that the Board approve the Policy on Treasurer's Disbursement Warrants for Sending Revenue Collected on Behalf of the State to the Appropriate State Agency dated June 24, 2013. Vote: 5-0.**

**15. Treasurer's, Coombs-Griffin Trust, and Payroll Warrant(s) – Approve and Sign:**

**Motion by Gerry, second by Libby, that the Board approve the Treasurer's Coombs-Griffin Trust, and Payroll warrants. Vote: 5-0.**

**16. Executive Session – Discussion or consideration of the acquisition of real property (Title 1 MRSA § 405(6)(C)):**

**Motion by Gerry, second by Libby, that the Board enter executive session pursuant to Title 1 MRSA Section 405(6)(C) to discuss the acquisition of real property. Vote: 5-0.**

**17. Adjourn:**

Upon returning to open session, **Motion by Gerry, second by Libby, to adjourn. Vote: 5-0.**

Respectfully submitted,  
Cheryl Ten Broeck  
Administrative Assistant