

**BOARD OF SELECTMEN
MINUTES OF MEETING
JUNE 24, 2019**

Present: Chair, Ladleah Dunn, Keryn Laite, Jr., David Barrows, Josh Gerritsen, and Town Administrator, David Kinney

Excused: Jon Fishman

The quote was read by Selectman Barrows.

1. Citizens' Forum:

Greta Gulezian, a Lincolnville citizen, gave the Board an update on the Pickleball group and encouraged people to join them on Saturday mornings at the Lincolnville Central School.

2. Administrator's Report:

- Elections: Kinney extended a thank you to all the ballot clerks who volunteered their time to make it all possible.
- Harbor: Last Saturday, Wood Consulting, hired by the State of Maine, was on site to look at the resiliency of our structures at the harbor with regards to potential sea level rise. Kinney provided Wood Consulting with the plans that the Town had for the pier when it was built approximately 30 years ago. Their goal is to get a report done by early fall and report back.

3. Meetings & Announcements:

Town Administrator, Kinney read the upcoming meetings.

4. Upcoming Community Events:

Donnie Heald, 926 Beach Road, announced that there will be a Lincolnville Beach Celebration on July 4, 2019, from 7 PM to 10:30 PM. There will be a live band, The Midnight Riders from 7 PM to 10:30 PM, fireworks at 9:15 PM and a Bonfire from 9:30 PM to 10:30 PM.

5. **Meeting Minutes:**

Gerritsen made a motion that the Board approves the May 28, 2019 meeting minutes as presented. Barrows seconded the motion. The motion passed on a 4-0-0 vote.

Laité made a motion that the Board approves the June 10, 2019 meeting minutes as presented. Barrows seconded the motion. The motion passed on a 4-0-0 vote.

Barrows made a motion that the Board approves the June 12, 2019 meeting minutes as presented. Laité seconded the motion. The motion passed on a 4-0-0 vote.

Gerritsen made a motion that the Board approves the June 13, 2019 meeting minutes as presented. Barrows seconded the motion. The motion passed on a 4-0-0 vote.

6. **Browntail moth discussion – Elizabeth Laycock:**

Elizabeth Laycock and Arlene Jurewicz Leighton, both residents of Lincolnville, came before the Board with concerns regarding a request to file a Public Nuisance complaint regarding the Browntail moths and they presented a slideshow.

The Board asked that a supplemental charge the Conservation Commission be prepared to research and address this issue further and report back to the Select Board.

The Board thanked Laycock and Jurewicz-Leighton for their informative presentation.

7. **Independence Day Beach Parking Lot Discussion – Usage by Band & Girl Scouts:**

- **Beach Parking Lot:** Donnie Heald, 926 Beach Road, came back seeking permission from the Board to have a live band on Town property at the beach parking lot, which will be to the right of the cannon.

Heald reported that he will be the one purchasing insurance to cover the band since he was the one that hired the them.

Dunn made a motion to allow the use of the parking lot for the band and other festivities on the condition that the Tenant Users Liability Insurance Program

(TULIP) be purchased. Gerritsen seconded the motion. The motion passed on a 4-0-0 vote.

The Board thanked Heald for all his work on this event.

- Usage by Girl Scouts: Emily Flaherty, 492 Hope Road, came before the Board seeking permission from the Board to place a table on the beach to sell lemonade from 6 PM to 9 PM, to raise money for the Lincolnville Girl Scout Troop 2252 for their trip to Space Camp in Alabama in April of 2020.

Dunn made a motion to authorize a one-time specific use of a location to be agreed upon with the Town Administrator for Troop 2252 of Lincolnville to fundraise by selling lemonade. Barrows seconded the motion. The motion passed on a 4-0-0 vote.

The Board agreed that it would be important to look at drafting a policy regarding the use of this space, for a future agenda.

8. Continuation of Harbor Improvement Discussions – Input from Harbor Committee:

The Harbor Committee met on June 17, 2019, to review the possibility of a new ramp design and replacement of the decking and they forwarded the following recommendations to the Town Administrator.

Proposed new ramp design:

The Harbor Committee reviewed the Pinnacle Hill Engineering report and come up with a hybrid of their own. The C5 plan would be the closest to what is there now, which would require fill on the ramp and on the parking spots south of the ramp. They would like to combine C5 & C7.

The Harbor Committee did not recommend the use of concrete slabs for the ramp; especially since other towns have had nothing but problems.

The Pier Decking:

The Committee discussed the following two options:

- Option 1: This would be to replace all the red decking boards with new then tar over the existing structure with an adequate pitch to ensure both rainwater and bait juice drain off.
- Option 2: This would be to replace the entire pier decking at a 45-degree option. However; regardless of which option. The Harbor Committee recommended that all deck boards should be screwed down.

Gerritsen was in favor of replacing the red and yellow boards and having a future conversation at a future meeting. Barrows agreed with red and yellow replacement now and exploring additional decking options.

The Board agreed by consensus to seek proposals to replace the red and yellow pier decking and to secure any remaining structurally sound decking that might be loose.

The Harbor Committee recommended that an early spring timeframe would be the best timing for everyone involved.

Kinney noted that next year's budget request planning needs to start now.

9. Applications for Catering Permit – Trillium Events, Inc.:

Laité made a motion that the Board approves and sign the Applications for Catering Permits as submitted by Trillium Events for functions at the Cellardoor Winery on July 27, August 1st and August 15, 2019. Barrows seconded the motion. The motion passed on a 4-0-0 vote.

10. Adopt, Renew, Amend or Rescind Board Policies:

Rules of Procedure – Board of Selectmen:

Laité made a motion that the Board of Selectmen utilizes the current Rules of Procedure – Lincolnville Board of Selectmen for the coming fiscal year. Barrows seconded the motion. The motion passed on a 4-0-0 vote.

Policy on Treasurer's Disbursement Warrants for Employee Wages and Benefits:

Barrows made a motion that the Board of Selectmen approves the Policy on Treasurer's Disbursement Warrants for Employee Wages and Benefits dated June 24, 2019. Laité seconded the motion. The motion passed on a 4-0-0 vote.

Policy on Treasurer's Disbursement Warrants of State Fees & Revenues:

Laité made a motion the Board approves the Policy on Treasurer's Disbursement Warrants for Sending Revenue Collected on Behalf of the State of the Appropriate State Agency dated June 24, 2019. Barrows seconded the motion. The motion passed on a 4-0-0 vote.

Policy on Treasurer's Disbursement Warrant for Municipal Education Costs:

Gerritsen made a motion that the Board approves the Policy on Treasurer's Disbursement Warrants for Municipal Education Costs dated June 24, 2019. Barrows seconded the motion. The motion passed on a 4-0-0 vote.

11. Engagement of Auditor:

Laité made a motion that the Board authorizes Ladleah Dunn as Chair of the Board to sign the engagement letter with William H. Brewer to conduct the annual audit. Barrows seconded the motion. The motion passed on a 4-0-0 vote.

12. Assessors' Agent FY 20 Contract:

Barrows made a motion that the Board approve and sign the Contract for Assessing Services with Fort Halifax Appraisals for Fiscal Year 2020. Laité seconded the motion. The motion passed on a 4-0-0 vote.

13. As Board of Assessors – Abatement #2018-06:

Barrows made a motion that the Board suspends our meeting as the Board of Selectmen and that we convene as the Board of Assessors. Laité seconded the motion. The motion passed on a 4-0-0 vote.

Gerritsen made a motion that the Board approve and sign the Abatement #2018-06 in the amount of \$719.94 plus any interest for James Rutland. Barrows seconded the motion. The motion passed on a 4-0-0 vote.

Laité made a motion that the Board adjourn our meeting as the Board of Assessors and reconvene as the Board of Selectmen. Barrows seconded the motion. The motion passed on a 4-0-0 vote.

14. Update on EMS Agreement with Northeast Mobile Health Services:

Kinney presented the Board with an updraft to the EMS Agreement with North East Mobile Health Services, which at this point none of the towns have committed or signed an agreement. The latest addendum was primarily drafted by the Town of Camden's attorney and NEMHS added some things that they felt needed to be changed.

Kinney stated, "Based on the Board's conversations with the Town of Hope's Select Board, is that we allow the other towns to proceed and sign and we proceed with looking at a two-year contract and presenting that at a Town Meeting for approval."

The Board decided to segue into the next agenda item regarding consideration of a Special Town Meeting regarding a multi-year contract.

15. Discuss and Consider Special Town Meeting regarding multi-year EMS contract:

Laite made a motion that the Board approves and sign the Special Town Meeting Warrant for 6 PM, July 8, 2019, at the Lincolnville Central School. Barrows seconded the motion. The motion passed on a 4-0-0 vote.

16. Treasurer's and Payroll Warrant(s) – Approve & Sign:

Barrows made a motion that the Board approves the Treasurers and Payroll Warrants. Laite seconded the motion. The motion passed on a 4-0-0 vote.

17. Executive Session pursuant to Title 1 MRSA Section 405(6)(C) to discuss the possible disposition of real property where premature disclosure of the information would prejudice the competitive bargaining position of the Town (Return to Public Session for possible vote)

Dunn excused herself at this time due to a possible conflict of interest.

Gerritsen made a motion that the pursuant to Title 1 MRSA Section 405(6)(C) that the Board of Selectmen enter into executive session to discuss the possible disposition of real property where premature disclosure of the information would prejudice the competitive bargaining position of the Town. Barrows seconded the motion. The motion passed on a 3-0-0 vote.

Gerritsen made a motion that the Board authorizes the Town Administrator, on behalf of the Town of Lincolnville, to sign the Purchase and Sale Agreement accepting the offer of Elizabeth J. Dunn of Englewood, Florida to purchase the

town-owned property at 7 Morton Road for \$35,000. Barrows seconded the motion. The motion passed on a 3-0-0 vote.

18. Adjourn:

Barrows made a motion to adjourn. Gerritsen seconded the motion. The motion passed on a 3-0-0 vote.

Respectfully submitted,

Melissa A. Geary
Administrative Assistant