

**TOWN OF LINCOLNVILLE  
SELECT BOARD MEETING  
June 24, 2024**

**Present:** Chair, Ladleah Dunn, Vice-Chair Keryn Laite Jr., Mike Ray, Stephen Hand, and Town Administrator, David Kinney

**Present remotely:** Robyn Tarantino

The quote was read by Select Person Laite.

1. **Citizens' Forum:**

There were none.

2. **Administrator's Report:**

Select Person Hand requested that the appointment of an additional Parking Attendant be added to a future agenda.

3. **Meetings & Announcements:**

Administrator Kinney read the meetings and announcements. Kinney also announced the Heart & Soul Team community meeting for June 27, 2024 at 6PM at Breezemere Park.

4. **Upcoming Community Events:**

Lincolnvill Band to play at 7:30PM Tuesday.

5. **Meeting Minutes – June 10, 2024 and June 13, 2024:**

• **June 10, 2024:**

Hand made a motion, seconded by Laite, that the Board approve the June 10, 2024 meeting minutes as presented. Roll Call Vote: Laite – yes, Ray – yes, Hand – yes, Tarantino – yes, Dunn – yes. The motion passed on a 5-0-0 vote.

• **June 13, 2024:**

Laite made a motion, seconded by Hand, that the Board approve the June 13, 2024 meeting minutes as presented. Roll Call Vote: Laite – yes, Ray – yes, Hand – yes, Tarantino – yes, Dunn – yes. The motion passed on a 5-0-0 vote.

6. **LCS FY 25 Budget Adoption Process and Timeline:**

Kinney explained that the Fiscal Year 2025 budget for the Lincolnville Central School was not “validated” by the voters at the polls and the process must start over again with strict timeline. The basic steps will be:

- The School Committee will need to decide what changes, if any, they wish to make to their recommendations for the various cost centers (transportation, school administration, instruction, food services, etc.). The School Committee is meeting simultaneously with the Select Board meeting and tentatively scheduled to meet July 1<sup>st</sup> for their budget deliberations.
- The School Committee recommendations will then be presented to the Budget Committee for their consideration and recommendations.
- When the School Committee and Budget Committee recommendations are finalized, a Special Town Meeting warrant will be prepared for the Select Board to approve for posting. This approval is really a ministerial act on the part of the Select Board. The Select Board does not prepare, review, or make recommendations on the school budget proposal. The Special Town Meeting (school budget meeting) is required to be held within 45 days of June 11<sup>th</sup> validation vote. The goal is to have the School Committee and Budget Committee recommendations in time to prepare a special town meeting warrant for Select Board consideration as part of the Board’s July 8<sup>th</sup> meeting.
- The Board had previously discussed conducting the Town’s Special Town Meeting on Monday, July 22<sup>nd</sup> (within the school budget 45 day “window”).
- The Special Town Meeting (and school budget meeting) will be open town meeting format. For the school articles the voters present will establish the budget amounts for the various cost centers (similarly to what was done at the May 16, 2024 school budget meeting). Absentee voting will not be available for this meeting. Voters must be present at the meeting to vote.
- Once the school budget amounts are determined, another Special Town Meeting warrant will be prepared calling for a referendum election. The referendum must be conducted within 45 days of the budget meeting. Absentee ballots will be available prior to voting day. The voters will then consider whether to validate (approve) the amounts set at the budget meeting. This will be a “yes” or “no” question.
- If the voters validate (approve) the budget the school will move forward with the voter approved budget. If the voters decline to validate (approve) the budget at the polls the process is repeated until a voter approved budget is adopted.
- If property taxes need to be committed prior to the school budget being finalized the statute makes a provision for that.

7. **Consideration of Road Salt Bids:**

**Motion by Laite, second by Ray, that the road salt bid for FY 2025 be awarded to New England Salt Company at the delivered price of \$74.00 per ton and the picked up price of \$73 per ton and that the Town Administrator is hereby authorized to enter into an agreement with New England Salt Company under these terms. Roll Call Vote: Laite – yes, Ray – yes, Hand – yes, Tarantino – yes, Dunn – yes. The motion passed on a 5-0-0 vote.**

8. EMS – Service Contract Amendment:

Motion by Hand, second by Ray, that the Board authorize the Town Administrator to sign the Service Contract Amendment with North East Mobile Health Services in the amount of \$160,707.60 for the contract period of July 1, 2024 to June 30, 2025. Roll Call Vote: Laite – yes, Ray – yes, Hand – yes, Tarantino – yes, Dunn – yes. The motion passed on a 5-0-0 vote.

9. Waldo Couty Budget Committee Ballot:

Motion by Laite, second by Ray, that the Board cast its Waldo County Budget Committee District 1 ballot for Robyn Tarantino. Roll Call Vote: Laite – yes, Ray – yes, Hand – yes, Tarantino – yes, Dunn – yes. The motion passed on a 5-0-0 vote.

10. Assessors’ Agent FY 25 Contract:

Motion by Ray, second by Latie, that the Board approve and authorize the Town Administrator to sign the Contract for Assessing Services with Fort Halifax Appraisals for Fiscal Year 2025. Roll Call Vote: Laite – yes, Ray – yes, Hand – yes, Tarantino – yes, Dunn – yes. The motion passed on a 5-0-0 vote.

11. Megunticook River Watershed Project:

Motion Hand, second by Latie, that the Board sign and send the proposed letter to the Megunticook River Citizens Advisory Committee and the Camden Select Board. Roll Call Vote: Laite – yes, Ray – yes, Hand – yes, Tarantino – yes, Dunn – yes. The motion passed on a 5-0-0 vote.

12. MMA Legislative Policy Committee Ballot:

Motion by Ray, second by Laite, that the Board cast our ballot for James Kossuth for District 11 of the Legislative Policy Committee. Roll Call Vote: Laite – yes, Ray – yes, Hand – yes, Tarantino – yes, Dunn – yes. The motion passed on a 5-0-0 vote.

13. Application for Pole Location – Brodis Road:

Motion by Laite, second by Hand, that the Board approve and sign the application for pole location as submitted for two poles adjacent to the Brodis Road and identified as notification # 10301017857. Roll Call Vote: Laite – yes, Ray – yes, Hand – yes, Tarantino – yes, Dunn – yes. The motion passed on a 5-0-0 vote.

14. Board of Assessors – Abatement 2023-05: Thibodeau Family Living Trust:

Motin by Laite, second by Ray, that the Board suspend the Select Board meeting and that we convene as the Board of Assessors. Roll Call Vote: Laite – yes, Ray – yes, Hand – yes, Tarantino – yes, Dunn – yes. The motion passed on a 5-0-0 vote.

Motion by Hand, second by Laite, that the Board grant abatement #2023-05 to the Thibodeau Family Living Trust in the tax amount of \$131.82 to correct an error in the land value. Roll Call Vote: Laite – yes, Ray – yes, Hand – yes, Tarantino – yes, Dunn – yes. The motion passed on a 5-0-0 vote.

Motion by Ray, second by Laite, that the Board adjourn the meeting of the Board of Assessors and reconvene as the Select Board. Roll Call Vote: Laite – yes, Ray – yes, Hand – yes, Tarantino – yes, Dunn – yes. The motion passed on a 5-0-0 vote.

15. Appointment of Municipal Officials:

Motion by Laite, second by Ray, that the Board appoint the individuals listed to the positions shown on the sheet entitled Town Official Appointment Papers and dated June 24, 2024 and Matt Deane as EMA Director with a term ending June 2025. Roll Call Vote: Laite – yes, Ray – yes, Hand – yes, Tarantino – yes, Dunn – yes. The motion passed on a 5-0-0 vote.

16. FY 25 Septage Disposal Agreement:

Motion by Laite, second by Hande, that the Board approve and sign the Septic Waste Disposal Facility Agreement with Interstate Septic Systems, Inc. for Fiscal Year 2025. Roll Call Vote: Laite – yes, Ray – yes, Hand – yes, Tarantino – yes, Dunn – yes. The motion passed on a 5-0-0 vote.

17. Adopt, Renew, Amend or Rescind Board Policies:

Motion by Ray, second by Tarantino, that the Select Board of Selectmen adopt the proposed Rules of Procedure – Lincolnville Select Board as amended (insertion of “and members of the public” to the Placing Items on the Agenda) for the coming fiscal year. Roll Call Vote: Laite – yes, Ray – yes, Hand – yes, Tarantino – yes, Dunn – yes. The motion passed on a 5-0-0 vote.

Motion by Hand, second by Ray, that the Select Board approve the Policy on Treasurer’s Disbursement Warrants for Employee Wages and Benefits dated June 24, 2024. Roll Call Vote: Laite – yes, Ray – yes, Hand – yes, Tarantino – yes, Dunn – yes. The motion passed on a 5-0-0 vote.

Motion by Laite, second by Ray, that the Board approve the Policy on Treasurer’s Disbursement Warrants for Sending Revenue Collected on Behalf of the State to the Appropriate State Agency dated June 24, 2024. Roll Call Vote: Laite – yes, Ray – yes, Hand – yes, Tarantino – yes, Dunn – yes. The motion passed on a 5-0-0 vote.

Motion by Laite, second by Hand, that the Board approve the Policy on Treasurer’s Disbursement Warrants for Municipal Education Costs dated June 24, 2024. Roll Call

**Vote: Laite – yes, Ray – yes, Hand – yes, Tarantino – yes, Dunn – yes. The motion passed on a 5-0-0 vote.**

Dunn suggested the reviewing of the remote meeting policy on a future agenda.

Tarantino left the meeting.

18. **Correspondence to MaineDOT:**

The Board suggested amending the last paragraph of the letter to include: “While we appreciate some recent communication,” at the start of the paragraph.

**Motion by Hand, second by Laite, that the Board approve, sign, and send the amended letter to MaineDOT Commissioner Van Note regarding all the projects underway in Lincolnville and our request to be more thoroughly informed and involved throughout the process. Roll Call Vote: Laite – yes, Ray – yes, Hand – yes, Dunn – yes. The motion passed on a 4-0-0 vote.**

19. **Selectperson Update(s):**

No updates.

20. **Treasurer’s and Payroll Warrant(s)-Approve & Sign:**

**Laite made a motion, seconded by Ray, that the Board approve and sign the Treasurer’s and Payroll warrants. Roll Call Vote: Laite – yes, Ray – yes, Hand – yes, Dunn – yes. The motion passed on a 4-0-0 vote.**

21. **Executive Session:**

**Motion by Laite, second by Hand, that the Board enter executive session pursuant to Title 1 MRSA Section 405 (6)(C) to discuss the possible acquisition or disposition of real property. Roll Call Vote: Laite – yes, Ray – yes, Hand – yes, Dunn – yes. The motion passed on a 4-0-0 vote.**

22. **Adjourn:**

**Motion by Hand, seconded by Laite, to adjourn. Roll Call Vote: Laite – yes, Ray – yes, Hand – yes, Dunn – yes. The motion passed on a 4-0-0 vote.**

Respectfully submitted,

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David B. Kinney  
Town Clerk