

**BOARD OF SELECTMEN  
MINUTES OF MEETING  
June 8, 2020**

**Present (remotely):** Chair, Ladleah Dunn, Vice-Chair, Keryn Laite, Jr., David Barrows, Josh Gerritsen, and Town Administrator, David Kinney

**Absent:** Jon Fishman

Chair Dunn read portions of the opening of the agenda regarding the provision for remote meetings during the current state of emergency, including how the public could view and participate in the meeting and that all votes taken during the public proceeding would be taken by roll call.

Selectman Laite read the quote.

**1. Citizens' Forum:**

There were none submitted via email or on the chat.

**2. Administrator's Report:**

David Kinney, the Town Administrator, extended his thanks to staff and the public for everyone's assistance and cooperation during the first week re-opened.

Kinney also alerted the public to the annual household hazardous waste collection day at MCSWC (Saturday, June 20<sup>th</sup> from 12:30PM to 3PM).

**3. Meetings & Announcements:**

Town Administrator Kinney read the meetings and announcements.

**4. Upcoming Community Events:**

There were none.

**5. Meeting Minutes:**

**Laite made a motion, second by Barrows, that the Board approve the May 26, 2020 meeting minutes as presented. Vote: Barrows – Yes, Gerritsen – Yes, Laite – Yes, Dunn – Yes. Motion carried 4-0 (Fishman – Absent).**

**6. Selectmen Update(s):**

Barrows – MCSWC is making progress and operations are improving.

Laite: Recent MCSWC meeting was smooth and positive.

Gerritsen – Broadband Committee met with two weeks ago. Committee charge lists completion by June 10<sup>th</sup> which won't be met due to two months of no meetings. Next committee meeting on Thursday and group will be working on report to the Board and survey.

Dunn – Nothing to report.

Fishman – Absent

**7. Liquor License Renewal Application – Lobster Pound Restaurant:**

Barry Asalone was present for the discussion. It was noted that the Bayshore Baptist Church was approximately 1 mile from the restaurant not the four miles listed.

**Gerritsen made a motion, second by Barrows, that with correction noted the Board approve and sign the liquor license application submitted by the Lincolnville Lobster Pound. Vote: Barrows – Yes, Gerritsen – Yes, Laite – Yes, Dunn – Yes. Motion carried 4-0 (Fishman – Absent).**

**8. Lincolnville Central School Budget Approval Process and Warrant:**

**Gerritsen made a motion, second by Laite, that the Board prepare an order to the Town Clerk regarding the proposed Lincolnville Central School Fiscal Year 2021 budget that is essentially the same as presented to us in draft from today having no monetary amounts altered and that if necessary the Town Administrator prepare for our signatures a town meeting warrant to facilitate the referendum vote on the proposed Lincolnville Central School budget for Fiscal Year 2021. Vote: Barrows – Yes, Gerritsen – Yes, Laite – Yes, Dunn – Yes. Motion carried 4-0 (Fishman – Absent).**

**9. Motor Vehicle Registration - Executive Order 53-A:**

Kinney explained that Executive Order 53-A allows the Board of Selectmen to establish a new deadline for motor vehicle registrations or allow for the State established July 11<sup>th</sup> deadline, whichever comes first. The Board took no action and will allow the State established deadline to remain.

**10. Engagement of Independent Auditor for FY 20 Audit:**

**Gerritsen made a motion, second by Laite, that the Board authorize Ladleah Dunn as Chair of the Board to sign the engagement letter with William H. Brewer to conduct the annual audit. Vote: Barrows – Yes, Gerritsen – Yes, Laite – Yes, Dunn – Yes. Motion carried 4-0 (Fishman – Absent).**

**11. Set Public Hearing Date for July 14, 2020 Referendum Questions:**

Laité made a motion, second by Barrows, the Board conduct a public hearing on all referendum ballot questions in accordance with the remote participation requirements of 1 M.R.S. Section 403-A on Monday, June 22, 2020 at 6PM and that the Board's regular meeting commence immediately thereafter. Vote: Barrows – Yes, Gerritsen – Yes, Laité – Yes, Dunn – Yes. Motion carried 4-0 (Fishman – Absent).

**12. Establish Board of Selectmen's July Meeting Schedule:**

Kinney sought Board concurrence with a “warrant only” meeting on July 13<sup>th</sup> as the next day was Election Day. As long as there is no emergency the Board agreed by consensus.

Kinney also explained that the Town Charter also requires that the Board meet within twenty-four hours after the adjournment of the Annual Town Meeting for new members to be sworn in and for the election of a Board Chair, Vice-Chair and Secretary. As the annual town meeting is being conducted solely by referendum ballot and voting concludes at 8PM on July 14<sup>th</sup> it was suggested that the Board meet the next day (sometime prior to 8PM) to conduct this initial meeting.

Barrows made a motion, second by Laité, that the Board hold its charter required initial meeting on Wednesday, July 15<sup>th</sup> at 6PM. Vote: Barrows – Yes, Gerritsen – Yes, Laité – Yes, Dunn – Yes. Motion carried 4-0 (Fishman – Absent).

**13. Treasurer's and Payroll Warrant(s)-Approve & Sign:**

Barrows made a motion, second by Gerritsen, that the Board approve the Treasurer's and Payroll warrants. Vote: Barrows – Yes, Gerritsen – Yes, Laité – Yes, Dunn – Yes. Motion carried 4-0 (Fishman – Absent).

**14. Adjourn:**

Barrows made a motion, second by Laité, to adjourn. Vote: Barrows – Yes, Gerritsen – Yes, Laité – Yes, Dunn – Yes. Motion carried 4-0 (Fishman – Absent).

Respectfully submitted,

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David B. Kinney  
Town Administrator/Town Clerk