

**BOARD OF SELECTMEN
MINUTES OF MEETING
March 11, 2019**

Present: Vice Chair, Keryn Laite, Jr., David Barrows, Jon Fishman and Town Administrator, David Kinney

Excused: Chair, Ladleah Dunn & Josh Gerritsen

The quote was read by Selectman Barrows.

1. Citizens' Forum:

There were none.

2. Administrator's Report:

David Kinney, Town Administrator, reported:

- Nomination Papers: Nomination papers are available at the Town Office and are due back by April 12th by 4:30PM. The following positions are available:

Board of Selectmen	1 position for a 3 year term
Lincolnton Central School Committee	1 position for a 3 year term
	1 position for a 1 year term
CSD School Committee	1 position for a 3 year term
Budget Committee	3 positions for a 3 year term
	3 positions for a 2 year term

Nomination papers must have at least 25 valid signatures but no more than 100. If anyone is interested in serving, please contact the Town Office during business hours.

- Trash Bags: Recently it was discovered that thus far this fiscal year that there may be up to a \$45 a discrepancy in the amount of trash bags in inventory verses the amount of trash bags that were sold. A new trash bag reconciliation procedure is being put in place to count each new box prior to selling, then the inventory will be counted on a weekly basis and reconciled with the sales from the previous week.
- Taxes: The second half property tax payments are due by April 3, 2019.

- Posted Roads: The Lincolnville roads have been posted by Bernard Young, Road Commissioner.

3. Meetings & Announcements:

Town Administrator, Kinney read the upcoming meetings.

4. Upcoming Community Events:

There were none.

5. Meeting Minutes:

Barrows made a motion to approve the February 12/13, 2019 meeting minutes as presented. Fishman seconded the motion. The motion passed on a 3-0-0 vote.

Barrows made a motion to approve the February 25, 2019 meeting minutes as presented. Fishman seconded the motion. The motion passed on a 3-0-0 vote.

6. Liquor License Renewal Application – McLaughlin’s Lobster Shack:

Barrows made a motion that the Board approve and sign the liquor license application submitted by McLaughlin’s Lobster Shack. Fishman seconded the motion. The motion passed on a 3-0-0 vote.

The Board thanked McLaughlin for attending the meeting.

7. Liquor License Renewal Application – Inn at Ocean’s Edge:

Barrows made a motion that the Board approve and sign the liquor license application submitted by The Inn at Ocean’s Edge. Fishman seconded the motion. The motion passed on a 3-0-0 vote.

The Board thanked the representative of The Inn at Ocean’s Edge for attending the meeting.

8. Liquor License Renewal Application –Black Horse Inn:

Barrows made a motion that the Board approve and sign the liquor license application submitted by the Black Horse Inn. Fishman seconded the motion. The motion passed on a 3-0-0 vote.

9. Liquor License Renewal Application – Cellardoor Winery:

Barrows made a motion that the Board approve and sign the liquor license application submitted by the Cellardoor Winery. Fishman seconded the motion. The motion passed on a 3-0-0 vote.

The Board thanked the owner of the Cellardoor Winery for attending the meeting.

10. Application for BYOB Permit – 6/1/19 @ Cellardoor Winery:

Barrows made a motion that the Board approve and sign the BYOB permit application submitted by Soo Parkhurst for a June 1, 2019 event at the Cellardoor Winery. Fishman seconded the motion. The motion passed on a 3-0-0 vote.

11. 6:30PM Public Hearing – Special Amusement Permit: Cellardoor Winery:

Barrows made a motion to open the public hearing concerning the Special Amusement Permit Application filed by the Cellardoor Winery. Fishman seconded the motion. The motion passed on a 3-0-0 vote.

No public comment was offered.

Kinney explained that the Cellardoor Winery has applied for a Special Amusement permit for a number events occurring this year at their facility on the Youngtown Road. Each of the events and the times appear to comply with the Ordinance Governing the Issuance, Suspension and Revocation of Special Amusement Permits.

Bettina Doulton, owner of the Cellardoor Winery was present to answer questions from the Board.

Barrows made a motion that the Board close the public hearing. Fishman seconded the motion. The motion passed on a 3-0-0 vote.

Fishman made a motion that after having held a public hearing that the Board finds that the application submitted by the Cellardoor Winery complies with the standards set forth in the Ordinance Governing the Issuance, Suspension and Revocation of Special Amusement Permits for the Town of Lincolnville and the permit be granted. Barrows seconded the motion. The motion passed on a 3-0-0 vote.

The Board thanked Doulton for attending the meeting.

12. Supplemental Charge – Lakes & Ponds Committee:

On February 11, 2019, the Lakes & Ponds Committee gave their presentation regarding the use of unencapsulated polystyrene floatation. The Board requested that Gary Gulezian, Chair of the Lakes & Ponds Committee to come back to discuss an education and outreach program to alert the public of the unencapsulated polystyrene issue.

Gulezian explained that he recently meet with Kinney regarding developing some type of public outreach such as a direct mailer which would be sent to all the lake front property owners.

Gulezian recommended sending a cover letter with some sort of brochure. The mailer could also include something on the best management practices on septic systems. The Committee was in hopes of getting this mailing sent out by early May, using the funds that are currently in the current budget to cover this mailing.

Barrows made a motion that the Board approve and sign the supplemental charge to the Lakes & Ponds Committee concerning unencapsulated polystyrene floatation. Fishman seconded the motion. The motion passed on a 3-0-0 vote.

The Board thanked Gulezian for attending the meeting.

13. Board Deliberations – FY 20 Budget Deliberations & Recommendations:

Kinney explained that the Board previously requested information on the Ballfields, Library, and the Fire Department, some of which came in after the Board packets were delivered and were provided at the meeting to the Board members.

Laité explained that even though there is a deadline to get the recommendations to the Budget Committee, he felt it was important to wait until Chair Dunn and Selectman Gerritsen could be present, especially since they wanted a comparison between the current field maintenance program and an organic program.

Kinney offered to reach out to Principal, Paul Russo to come up with a plan to determine what needs to be done and who will do the work on the ballfields.

Kinney noted that there will still be one more Select Board meeting on March 25th where the Board can deliberate and make their recommendations prior to the Budget Committee's meeting on March 26th.

The Board decided to table the deliberations on the Ballfields until the next Select Board meeting on March 25, 2019, but was satisfied with the supplemental explanations provided for the Library and the Fire Department.

14. Consideration of Potential Town Meeting Articles:

- **Land Use Ordinance:**

Kinney told the Board that last June there was a question for the voters regarding the Land Use Ordinance with Shoreland Zoning changes, which the voters adopted. Prior to presenting that to the voters, a draft was sent to the State Shoreland Zoning Coordinator, because the rules need to be approved by the Department of Environmental Protection after voter approval but was told that the amendments were satisfactory. Then it was presented to the voters, the voters adopted the amendments and the adopted version was sent back to the DEP, which they then sent back to the Town because it needed to be revised.

Kinney noted at this time, a revision needs to be made to delete some of the language regarding timber harvesting. If we are to move forward a Public Hearing will need to be held by the Planning Board. That meeting has been tentatively set for April 24th and then presented to the voters in June.

The Board spoke in favor of the language as proposed and the Board decided to present this to the voters at the open portion of town meeting in June instead of a referendum ballot. In doing so the Board would have the opportunity to explain why the voters are voting on the Land Use Ordinance again.

- **Municipal Lien Acquired Property:**

Kinney explained that the Town acquired a parcel of land on the Scoppa Road due to non-payment of taxes. There are also lien issues which were filed by the State of Maine Department of Labor and the Internal Revenue Service, and based on what has happened in the past, those groups may give up their claim when this ends up in court via a quiet title action.

Kinney also noted that when this same issue came up in the past, the voters have granted the Board the ability to bypass the ordinance process and do a quiet title action.

Kinney spoke in favor of the Board seeking approval to perform a quiet title action.

The Board concurred with Kinney.

15. Treasurer's and Payroll Warrant(s) – Approve & Sign:

Fishman made a motion that the Board approve the Treasurer's and Payroll Warrants and Coombs Griffin Trust. Barrows seconded the motion. The motion passed on a 3-0-0 vote.

16. Building tour regarding office space/Byrne Justice Assistance Grant Program:

The Board members toured the building with the Town Administrator to look at potentially available office space(s). The Board asked Kinney to invite a representative of the WCSO to attend a future meeting.

17. Executive Session:

Selectman Fishman recused himself from participating in the discussion to avoid any potential employer/employee conflict. As no quorum was available the Board took no further action on the agenda item.

18. Adjourn:

Barrows made a motion to adjourn. Fishman seconded the motion. The motion passed on a 3-0-0 vote.

Respectfully submitted,

Melissa A. Geary
Administrative Assistant