

**TOWN OF LINCOLNVILLE
SELECT BOARD MEETING
March 11, 2024**

Present: Chair, Ladleah Dunn, Vice-Chair, Keryn Laite, Jr., Mike Ray, Steve Hand, Robyn Tarantino, and Town Administrator, David Kinney

The quote was read by Laite.

1. **Executive Session – Title 1 MRSA Section 405(6)(A) regarding a Personnel Matter:**

Laite made a motion, seconded by Raye, that the Board enter executive session pursuant to Title 1 MRSA Section 405(6)(A) to discuss a personnel matter. The motion passed on a 4-0-0 vote (Tarantino joined the session in progress).

2. **(6PM +/-) Possible Select Board action concerning Executive Session:**

Upon returning to open session, Laite made a motion, seconded by Hand, to appoint Matthew Deane as Emergency Management Director and Inland Harbor Master with the terms expiring June 30, 2024, with no additional compensation beyond his Public Facilities Director compensation. The motion passed on a 5-0-0.

3. **Citizens' Forum:**

There were none.

4. **Administrator's Report:**

David Kinney, the Town Administrator, noted:

- **Knox County Dispatch:** As of Wednesday, March 13, 2024, the Town of Lincolnville will switch dispatch for fire from Knox to Waldo and no vote is necessary because Lincolnville is in Waldo County. EMS will remain with Knox County, since that is where North East Mobile Health Services is located.

Both communication centers have been notified of the plan.

- **Storm Event:** Kinney reported on the last storm on March 10, 2024, and explained most of the damage sustained, was at the Lincolnville Beach area.
- **Maine Department of Transportation:** Kinney reached out to invite a representative to attend a Lincolnville Select Board meeting to discuss the parking study at the former McLaughlin Lobster Shack property. Unfortunately, Kinney explained that MDOT is not interested in attending a future meeting.

- **Nomination Papers:** Nomination papers will be available on March 4, 2024, at the Town Office and will be due back by 4:30 PM on Friday, April 12, 2024.

The following positions are available:

Select Board:	2 Positions for 3-Year Term
Lincolntown Central School:	2 Positions for 3-Year Term
Five Town CSD School Committee:	1 Position for a 3-Year Term
Budget Committee:	3 Positions for a 3-Year Term 1 Position for a 2-Year Term 2 Positions for a 1-Year Term

Nomination papers must have at least 25 valid signatures but no more than 100. If anyone is interested in serving, please contact the Town Office during business hours.

5. **Meetings & Announcements:**

Administrator Kinney read the meetings and announcements.

6. **Upcoming Community Events:**

There were none.

7. **Meeting Minutes – February 26, 2024:**

Laite made a motion, seconded by Ray that the Board approve the February 26, 2024, meeting minutes as presented. The motion passed on a 5-0-0 vote.

8. **Request for Overweight Permit for Youngtown Road – Freedom’s Edge Cider:**

Andrew Kaplan, Owner of Freedom’s Edge Cider, attended the meeting to request permission from the Select Board to grant an exemption to the weight restriction on Youngtown Road to allow for up to two additional deliveries to the Celladoor Winery.

Kaplan stated, “There is one last trip that needs to be done and now with the posted roads, we have one last trip that can’t be done using a box truck, and Code Enforcement Officer, Therio and Town Administrator, Kinney let them know that we should be thinking of an amendment and in the meantime, we need to a delivery as soon as we can.”

The Board felt that this discussion should be tabled until the next Select Board meeting to give the applicant time to sort everything out with the Planning Board.

After a brief discussion, the Board made the following motion:

Laite made a motion, seconded by Ray, that the Board table this request until such time as the need for a change of use permit is established and if found necessary the permit obtained. The motion passed on a 4-1-0. (Tarantino opposed)

9. **Lincolntonville Improvement Association FY 25 Budget Request – Dan Leary:**

Dan Leary, member of the Lincolntonville Improvement Association, came before the Board regarding the FY 25 Budget Request. Last year, the LIA received a total of \$1500, to provide the ability to focus on a revamped online presence, which has not been completed at this time.

Leary explained that the goal is to get this website up and running this spring and requesting an additional \$1500 under Municipal Support, would help to finish this website.

Laite questioned whether or not \$1500 was enough.

Leary stated, “I would say we would be able to do a town-wide website, which we could probably establish the infrastructure with \$6,000 or less.”

The Board thanked Leary for attending with his update.

10. **Provider Agency Budget Committee Recommendations – Ed O’Brien, Chair:**

Ed O’Brien, Chair of the Budget Committee, came before the Select Board regarding the Budget Committee’s recommendations on the FY 25 Municipal Budget and discussed Provider Agencies.

The total FY 2025 Budget Committee request for Provider Agencies is \$11,508 with the following breakdown:

Belfast Area Child Care Services	\$500
Camden Area District Nursing Association	\$500
Hospice Volunteers of Waldo County	\$1000
Lifeflight Foundation	\$1000
New Hope Midcoast	\$1800
Spectrum Generations	\$1958
Waldo Community Action Partners	\$4250
Waldo County Woodshed	<u>\$500</u>
Total:	\$11,508

The Board thanked O’Brien and the Budget Committee for all their work on the budget process.

11. **Request for Select Board action concerning cellular phone service – Rosey Gerry:**

Rosey Gerry, a Lincolnville resident, requested to come before the Select Board regarding the lack of cell phone coverage in the Town of Lincolnville and provided the Board with a map of where he discovered the worst locations around town.

Gerry spoke to two separate cell phone companies, which both explained there are no plans for the next 6 months for any upgrades in the Town of Lincolnville.

Gerry expressed his concerns with the lack of coverage around the center of town, which he felt was unfortunate and he wanted to bring this issue to the Board.

Hand stated, “Unless we get some additional towers in the community, there is no technology that will make it better.”

The Board thanked Gerry for his time and research.

12. **Community Project Funding – Selectperson Ray:**

Select Board member Ray, presented the Board with information regarding the Community Project Funding Guidance. This year, the House Appropriations Committee will be accepting Community Project Funding requests, which are project-specific funding requests for towns, cities, municipalities, and nonprofit entities in Maine’s 2nd District.

Ray included a copy of the Application, which he wanted to bring in front of the Select Board, to see if it would be worth pursuing.

Dunn spoke in favor of Ray’s recommendation, however, after reviewing the town’s harbor camera and thinking about all the damage that needs to be fixed at the harbor, she felt that should take priority.

After a brief discussion, the Board decided to wait until the Town has funds set aside for the match and submit an application in the future.

Kinney was not sure if the Town of Lincolnville has a mature project to apply for at this time and he suggested that the Board pick a project first and then figure out the cost.

Dunn suggested that each Board member come up with a worthy project suggestion to discuss at the next Select Board meeting on March 25, 2024.

Kinney suggested that the Board define a project to proceed forward with, come up with a reasonable cost estimate, figure out the Town’s match, and then the Town of Lincolnville can apply for this grant.

The Board recommended making the Select Board Workshop a top priority within the next couple of months.

13. **EMS Matters:**

NEMHS Correspondence:

Kinney explained the Town of Lincolnville received a letter from North East Mobile Health Services regarding an increase in subsidy to offset their losses. The total increase in the 2024-2025 subsidies for the Town of Lincolnville will be \$160,707.64.

This letter also explained that if the Town of Lincolnville does not approve the requested increase, North East Mobile Health Services will not be able to provide 911 services to the Town of Lincolnville after September 1, 2024.

EMS Performance Review Committee:

Chair Dunn proposed that the Board discuss amending the contract to remove the existing language requiring all the partnering towns to meet in the EMS Review Committee and eliminate that and replace it with keeping the requirement of quarterly reviews but with each contracting municipality due to lack of a quorum.

Kinney suggested the Town of Lincolnville send a request to North East Mobile Health Services for a modification of the town's agreement that would relieve the Town of Lincolnville of the burden of being part of an EMS Performance Review Committee and substitute with a quarterly meeting with the Select Board and Kinney agreed to draft the language for a motion and bring that back to the Select Board for a vote at the next Select Board meeting.

14. **Consideration of Special Town Meeting Warrant (Suggested: March 25, 2024, 6 PM, LCS):**

Hand made a motion, seconded by Laite, that the Board approve and sign the Special Town Meeting Warrant establishing the meeting for March 25, 2024, at 6:00 PM within the Lincolnville Central School. The motion passed on a 5-0-0 vote.

15. **Public Input – Proposed FY 25 Municipal Budget:**

There were none.

16. **Board Deliberations & Recommendations – Proposed FY 25 Municipal Budget:**

Administration & Finance:

Hand made a motion, seconded by Laite, that the Board recommend \$649,052 for Administration & Finance. The motion passed on a 5-0-0 vote.

Protection: Animal Control:

Ray made a motion, seconded by Tarantino, that the Board recommend \$10,846 for Protection: Animal Control. The motion passed on a 5-0-0 vote.

Protection: Fire Department:

Laite made a motion, seconded by Ray, that the Board recommend \$168,631 for Protection: Fire Department. The motion passed on a 5-0-0 vote.

Protection: Other:

Hand made a motion, seconded by Laite, that the Board recommend \$242,655 for Protection: Other. The motion passed on a 5-0-0 vote.

Town Office Building:

Laite made a motion, seconded by Hand, that the Board recommend \$ 35,802 for the Town Office Building. The motion passed on a 5-0-0 vote.

Contingency:

Laite made a motion, seconded by Hand, that the Board recommend \$10,000 for Contingency. The motion passed on a 5-0-0 vote.

Code Enforcement:

Laite made a motion, seconded by Ray, that the Board recommend \$57,933 for Code Enforcement. The motion passed on a 5-0-0 vote.

Assessing:

Hand made a motion, seconded by Laite, that the Board recommend \$42,600 for Assessing. The motion passed on a 5-0-0 vote.

Public Works: Highways & Bridges:

Laite made a motion, seconded by Hand, that the Board recommend \$1,279,764 for Public Works: Highways & Bridges. The motion passed on a 5-0-0 vote.

Public Works: Transfer Station:

Hand made a motion, seconded by Laite, that the Board recommend \$94,300 for Public Works: Transfer Station. The motion passed on a 5-0-0 vote.

Public Works: Harbor:

Laité made a motion, seconded by Ray, that the Board recommend \$32,650 for Public Works: Harbor. The motion passed on a 5-0-0 vote.

Public Works: Other:

Laité made a motion, seconded by Tarantino, that the Board recommend \$113,550 for Public Works: Other. The motion passed on a 5-0-0 vote.

Boards and Committees:

Hand made a motion, seconded by Ray, that the Board recommend \$21,862 for Boards and Committees. The motion passed on a 5-0-0 vote.

Municipal Support:

Ray made a motion, seconded by Tarantino, that the Board recommend \$30,730 for Municipal Support. The motion passed on a 5-0-0 vote.

Provider Agencies:

Laité made a motion, seconded by Hand, that the Board recommend \$11,508 for Provider Agencies. The motion passed on a 5-0-0 vote.

Capital Improvement Program:

Hand made a motion, seconded by Laité, that the Board recommend \$200,000 for the Capital Improvement Program. The motion passed on a 5-0-0 vote.

Debt Service:

Laité made a motion, seconded by Tarantino, that the Board recommend \$19,000 for Debt Service. The motion passed on a 5-0-0 vote.

Budget Totals:

Hand made a motion, seconded by Laité, that the Board recommend \$1,804,026 for total revenues. The motion passed on a 5-0-0 vote.

17. **Selectperson Update(s):**

No Select Board updates.

18. **Treasurer's and Payroll Warrant(s)-Approve & Sign:**

Laité made a motion, seconded by Hand, that the Board approve and sign the Treasurers and Payroll warrants. The motion passed on a 5-0-0 vote.

19. **Adjourn:**

Hand made a motion, seconded by Ray, that the Board adjourn. The motion passed on a 5-0-0 vote.

Respectfully submitted,

Melissa A. Geary
Administrative Assistant