

**BOARD OF SELECTMEN
MINUTES OF MEETING
March 12, 2018**

Present: Chair, Ladleah Dunn, Keryn Laite, Jr., Jon Fishman, Josh Gerritsen, David Barrows and Town Administrator, David Kinney

The quote was read by Selectman Gerritsen.

1. Citizens' Forum:

There were none.

2. Administrator's Report:

David Kinney, Town Administrator, reported:

- Nomination Papers: The following nomination papers are available at the Town Office and due back by April 13th by 4:30PM.

Board of Selectmen	2 positions for a 3 year term
Lincolnvile Central School Committee	2 positions for a 3 year term
CSD School Committee	1 position for a 3 year term
Budget Committee	3 positions for a 3 year term

3. Meetings & Announcements:

Town Administrator, Kinney read the upcoming meetings.

4. Upcoming Community Events:

There were none.

5. Meeting Minutes:

Laite made a motion to approve the February 26, 2018 meeting minutes as presented. Barrows seconded the motion. The motion passed on a 5-0-0 vote.

6. Five Town CSD Update David Perkins, Five Town CSD Chair:

David Perkins, Lincolnville's representative on the Five Town CSD Board, came before the Board to give an update. The budget this year is \$12,700,000 and should be approximately the same next year.

Perkins stated, "When the voters approved the Mid Coast School of Technology, which was really scary, because that was an \$800,000 increase in the District's cost of the Technology School, which was going to kick in next year. This year the State of Maine changed how they do the funding allocations for technology schools, which brought it down by almost a \$1 million."

Perkins explained that the Board talked about whether or not to hire a police officer for the Camden Hills Regional High School for school safety reasons. However, the Board decided against hiring an officer at the school. Instead, the Board will hold a forum and try to focus on the mental health and training students to report other students that may be dangerous and practice what to do.

Perkins noted that the biggest change this year is to put the focus on moving away from spending too much time on testing and meeting standards, and re-focus on student centered learning. This would help the student figure out what they want to learn, which would give the student a more active voice and connect them to what the student is passionate about.

The Five Town CSD Committee is seeking another Board member for a 3 year term.

The Board thanked Perkins for attending the meeting.

7. Consideration of Possible Board, Committee and Commission Appointment(s):

Julie Allen, Lincolnville resident, submitted a Community Interest Form to serve on the EMS Performance Review Committee as a regular member with a term expiring June 2018.

Allen announced that she has been in the medical field for about 40 years. She started out as a nurse, and has spent the 14 years in the Emergency Medical Services, where she became a Paramedic and Assistant Service Chief with the Camden First Aid Association. She continues to work in the medical field.

Allen felt that with all her experience, she would be of value to this committee.

The Board thanked Allen for volunteering and giving back to her community.

Laité made a motion that the Board appoint Julie Allen to the EMS Performance Review Committee with a term expiring June 2018. Barrows seconded the motion. The motion passed on a 5-0-0 vote.

The Board thanked Allen for attending the meeting and volunteering.

8. Committee Chair and Department Head Update(s):

- Road Commissioner – Bernard Young:

The Board decided to table this discussion until the Board meeting on March 26th, when the Road Commissioner is able to attend.

9. Consideration of Award – Snow Removal Contract:

Kinney reported that at the last meeting the Board asked Selectmen Laité to join him during a meeting with Farley, Inc. to discuss what their thought process was behind their proposal and thoughts about possibly doing a little better for the Town of Lincolnville.

Due to a previously planned event Laité was unavailable to attend the joint meeting therefore, Chair Dunn volunteered in his place.

Kinney noted that Farley, Inc. was interested in proposing a 5 year contract rather than a 3 year contract, because they are looking at equipment replacement.

Kinney stated, “The other major change was the annual escalation. Typically, in the past, we’ve had some sort of escalation to make it fair for both parties, in terms of what might happen for inflation. Farley had initially asked for a 4% annual escalator, we then talked to them and got them to agree to 3% instead. Basically, what we are paying now for this service is what we will pay in year 3 of this contract, so there is actually a savings in the first two years.”

The recommendation from the group meeting with Chair Dunn, Road Commissioner Young and Town Administrator Kinney, was to sign on with Farley, Inc for a 5 year contract.

Dunn spoke in favor of the contract and explained it’s a mutually beneficial arrangement.

Laité added that this is a fair deal and this would be the best use of taxpayers’ money.

Barrows made a motion that the Board accept the March 8, 2018 revised snow removal proposal from Farley, Inc. and instruct the Town Administrator to

prepare the contract documents for our signatures. Laite seconded the motion. The motion passed on a 5-0-0 vote.

10. Public Input – Draft FY 19 Municipal Budget:

There was no public input on the FY 19 Municipal Budget.

11. Board of Selectmen – Draft FY 19 Municipal Budget:

- **Recreation Commission – Additional Input** – Lesley Devoe asked the Board to increase the volunteer stipend request from \$500 to \$1000. The original ask was for \$500, and the Board recommended that based on the repairs, she might want to ask for \$1000.

The Board felt it important to come up with an estimate of the work and what needs to be done at the ball field, in order to get the request set in stone.

Dunn noted that in the past, the Board discussed obtaining a quote for the cost of hauling and launching floats, and getting a quote from Monroe and Goodwin Contractors, would be a start. Dunn proposed this be included in the next draft budget, prior to approving the Draft FY 19 Municipal Budget.

Gerritsen questioned if the ask of \$1000 would be enough.

Laite stated, “At this point we need to do the best that we can with what we have going now, because next year will be a completely different conversations.”

Dunn recommended that the Recreation Commission compile a meaningful estimate of both time and volunteer power; which will allow for improvements and maintenance on the infrastructure.

The Board thanked Devoe for attending the meeting.

- **Lakes & Ponds Committee – Additional Input** – Gary Gulezian, Lakes & Ponds Committee Chair, provided an update to the Board on how to get to the bottom of the bacterial contamination problem is at Breezemere Park and Norton Pond, during a storm.

The request is for \$850.00 and of that amount; the Committee is asking to use \$600 to collect samples from the Meservey Creek to figure out where the elevated bacterial levels have derived from. The remainder would be a contingency.

The Board thanked Gulezian for attending the meeting.

Kinney stated that the way the draft budget stands now, the Select Board's recommendation is a decrease to the property taxpayers of 2.3% compared to the current year budget.

The Board reviewed the FY 19 Municipal Budget (only items with discussion are noted):

Protection: Animal Control/Communication Reimbursement - No changes were made. Kinney was asked to explore how many towns the ACO works for currently.

Protection: Parking Enforcement - Kinney asked when the Board wanted him to seek someone for the position of Parking Attendant. The Board suggested that Kinney seek someone for that position now, especially since there is money in the current operating budget.

Protection: Fire Department – The Board asked to remove the Wage & Personnel column from the budget.

Protection: Other – The Board questioned the Ambulance Service line item. The contract has not yet been finalized so no changes were made.

Public Works: Harbor – Dunn recommended that the Board hold off on approving this as part of the budget, since they are waiting for some written estimates and further information from the Harbormaster, who is currently on vacation. The Board was in agreement.

Provider Agencies – This is on hold until the Budget Committee makes their recommendations.

Capital Improvement Program: Harbor Improvements: Dunn reiterated that there have been several verbal discussions regarding Harbor improvements and now the Board wants to see this in writing.

Dunn made a motion that Board approve the Draft FY19 Municipal Budget recommendations with the exception of Public Works Harbor, Animal Control Officer Communication Reimbursement, and Public Works: Other - Improvements and Maintenance Plan for the Athletic Field. Barrows seconded the motion. The motion passed on a 5-0-0 vote.

Dunn noted that out of all the budgets that she has been a part of, this was one of the smoothest.

12. DS 200 Vote Tabulating Machine Rental:

The Secretary of State informed the Town of Lincolnville that the tabulating machine will not be available to use for local elections during the June election. Therefore, the Board has the following options:

1. The local ballots can be hand-counted.
2. A second DS 200 Vote Tabulating Machine unit could be rented directly from Election Systems & Software.
3. A local-only memory stick can be coded by Election Systems & Software. This would require that all of the state ballots be tabulated first, the local ballots segregated throughout the day and then run through the machine after the polls closed.

Kinney recommended the Board approve renting a second DS 200 Vote Tabulating Machine from Election Systems and Software.

Laite made a motion that the Board authorize the Town Administrator to lease a 2nd tabulating machine for Election Day in June and if the machine can be utilized for November voting that the Town Administrator be authorized to lease the tabulating machine for an annual basis and that the lease funds come from the contingency account. Barrows seconded the motion. The motion passed on a 5-0-0 vote.

13. Treasurer's and Payroll Warrant(s) – Approve & Sign:

Barrows made a motion that the Board approve the Treasurer's and Payroll warrants. Fishman seconded the motion. The motion passed on a 5-0-0 vote.

14. Adjourn:

Gerritsen made a motion to adjourn. Laite seconded the motion. The motion passed on a 5-0-0 vote.

Respectfully submitted,

Melissa A. Geary
Administrative Assistant