

**TOWN OF LINCOLNVILLE  
SELECT BOARD MEETING  
March 13, 2023**

**Present:** Chair, Ladleah Dunn, Vice-Chair, Keryn Laite, Jr., Mike Ray, Josh Gerritsen, and Town Administrator, David Kinney

**Excused:** Steve Hand

The quote was read by Ray.

1. **Citizens' Forum:**

Jean Botley, a Lincolnville resident, came before the Select Board to announce she is running for Select Board and she is looking forward to speaking to the community and looking forward to giving back.

Botley also reported she is a mother of eleven, a part-time stay-at-home mom, a caterer, and a bookkeeper on the side. She moved to Lincolnville in 1985, married her high-school sweetheart, and is the 5<sup>th</sup> generation to live here in Lincolnville in the home she lives in today.

Botley is looking forward to the campaign and hopefully being able to join the Lincolnville Select Board.

2. **Administrator's Report:**

David Kinney, the Town Administrator, noted:

- **Nomination Papers:** Nomination papers are available at the Town Office and will be due back no later than Friday, April 14, 2023, at 4:30 PM.

The following positions are available:

Select Board:	2 Positions for a 3-Year Term
Lincolnville Central School Committee:	2 Positions for a 3-Year Term
CSD School Committee:	1 Position for a 1-Year Term
Budget Committee:	3 Positions for a 3-Year Term 1 Position for a 2-Year Term 1 Position for a 1-Year Term

3. **Meetings & Announcements:**

Administrator Kinney read the meetings and announcements.

4. **Upcoming Community Events:**

There were none.

5. **Meeting Minutes – February 13 & February 27, 2023:**

**Laite made a motion, seconded by Gerritsen that the Board approve the February 13, 2023, meeting minutes as presented. The motion passed on a 4-0 vote.**

**Gerritsen made a motion, seconded by Ray, that the Board approve the February 27, 2023, meeting minutes as presented. The motion passed on a 4-0 vote.**

6. **Land Use Density/Minimum Lot Size Requirements – Andy Young:**

The Board suggested tabling this agenda item until the next Select Board meeting on March 27, 2023, since Young was not in attendance.

7. **Proposed Digital Equity and Digital Inclusion Committee Charge:**

**Laite made a motion, seconded by Gerritsen, that the Board approves the proposed Digital Equity and Digital Inclusion Committee charge as proposed and that the Board seek volunteers willing to serve on the committee. The motion passed on a 4-0 vote.**

8. **Proposed Wage & Personnel Policy Board Charge:**

Ray suggested that the wording on the letter from the Select Board to the Wage and Personnel Policy Board removed the word “not” in the first paragraph of their letter. The new wording is as follows:

- **Background and Purpose:** In order to retain qualified employees and to attract qualified candidates should vacancies occur for town positions, it necessary and appropriate to compensate employees appropriately and in keeping with the workforce marketplace. Several years have passed since we last asked the W&PPB to examine the compensation offered a number of the Town positions and we wish to see that the Town has kept up with the marketplace.

**Ray made an amended motion, seconded by Laite, that the Board approves the March 13, 2023, proposed supplemental charge to the Wage & Personnel Policy Board with the minor changes. The motion passed on a 4-0 vote.**

9. **Inland Harbor Master Resignation:**

Ray made a motion, seconded by Gerritsen, that the Board accept with regret the resignation of Justin Twitchell as Inland Harbor Master. The motion passed on a 4-0 vote.

Laite made a motion, seconded by Ray that the Town seek candidates for the position of Inland Harbor Master. The motion passed on a 4-0 vote.

10. **Lincolnvile Sewer District Communication:**

The Lincolnvile Sewer District responded to a recent letter from the Select Board and explained they would be interested in scheduling a joint meeting to discuss their property adjacent to the Ferry Terminal. The letter also indicated their preference would be to lease said property to the Town of Lincolnvile for \$4,000 a year.

The Select Board recommended meeting with the Town Attorney at the next Select Board meeting on March 27, 2023, to discuss the ways by which the Town secures the property, to then have a joint meeting with the Sewer District representatives, before entering into a legal agreement with the Sewer District.

The Select Board proposed a joint meeting with the Lincolnvile Sewer District be held during April and at a regular Select Board meeting.

11. **Sand/Salt Building Status:**

Kinney reported that the back wall of the Sand/Salt shed has been damaged, which was caused by piling sand too high on the back wall causing the wall being released from the concrete.

Kinney met with the adjustor from the Town's insurance company last week and awaits guidance from the Town's insurance carrier.

12. **Public Input – Proposed FY 24 Municipal Budget:**

There were none.

13. **Board Deliberations & Recommendations – Proposed FY 24 Municipal Budget:**

**Protection: Fire Department:**

- **Telephone/DSL:** Laite felt it was very important for the communications area to be up to speed and recommended assigning a number to this expense.

The Select Board recommended adding \$1000 for fiber.

**Public Works Harbor:**

- Pier Repair/Maintenance: Internet for Web Cam: The Board discussed whether or not to increase this line. The Board decided to keep the amount at \$750.

**Municipal Support:**

- Cemeteries: The Board recommended changing this line from \$8,500 to \$14,440.

**Provider Agencies:**

- Hospice Volunteers of Waldo County: The Board recommended changing this line from \$500 to \$1,000 to match the recommendation of the Budget Committee.
- Lifeflight Foundation: Laite recommended increasing this line from \$1000 to \$1500. After a brief discussion, the Board decided to keep this line at \$1000.
- Waldo Community Action Partners: Ray was in favor of the Budget Committee's recommendation of \$4000. The Board recommended \$4,000.
- Habitat for Humanity of Waldo County: After a brief discussion, the Board recommended changing this line from \$1500 to \$1.00, which would prevent this provider from going through the petition process next year. In the future, Chair Dunn would like to see this organization propose a project in the Town of Lincolnville.

**Revenue Sharing:**

- Kinney reported that due to the revenue sharing funding formula the Town of Lincolnville is losing Revenue Sharing II funding. And this means a reduction of roughly \$30,000 from last year. Kinney explained that Revenue Sharing went from \$292,751 down to \$268,978.

**Dunn made a motion, seconded by Laite, that the Board submit the proposed FY 2024 Municipal Budget as has been amended this evening to the Budget Committee for their consideration. The motion passed on a 4-0 vote.**

14. **Selectperson Update(s):**

No Select Board updates at this time.

15. **Treasurer's and Payroll Warrant(s)-Approve & Sign:**

**Gerritsen made a motion, seconded by Laite, that the Board approves and signs the Treasurers and Payroll warrants. The motion passed on a 4-0 vote.**

16. **Adjourn:**

**Laite made a motion, seconded by Ray, that the Board adjourn. The motion passed on a 4-0 vote.**

Respectfully submitted,

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Melissa A. Geary  
Administrative Assistant