

**BOARD OF SELECTMEN
MINUTES OF MEETING
March 14, 2016**

Present: Chair, Ladleah Dunn, Arthur Durity, Rosendel Gerry, Cathy Hardy, Keryn Laite, Jr. and Town Administrator, David Kinney

The quote was read by Selectman Gerry.

1. Citizens' Forum:

There were none.

2. Administrator's Report:

There were none.

3. Meetings & Announcements:

David Kinney, Town Administrator read the upcoming meetings.

4. Upcoming Community Events:

Gerry reported the Lincolnville Community Library will host author Meghan Vigeant as a guest speaker and in concert The OffBeats from Camden Hills Regional High School on March 16th starting at 7pm.

5. Meeting Minutes:

Hardy made a motion that the Board approve the February 22, 2016 meeting minutes with Hardy's suggested corrections. Durity seconded the motion. The motion passed on a 5-0-0 vote.

Durity made a motion to approve the February 29, 2016 meeting minutes as presented. Hardy seconded the motion. The motion passed on a 5-0-0 vote.

Gerry made a motion to approve the March 9, 2016 meeting minutes as presented. Hardy seconded the motion. The motion passed on a 4-0-1 vote. (Durity abstained.)

6. **Committee Chair & Department Head Update(s):**

Gerry asked that Road Commissioner, Bernard Young give an overview on how things are going in town and stated it's always good to give the public an update.

Road Commissioner, Young noted that he traveled 90% of the roads in Lincolnville last weekend and the roads are drying up nicely. Bernard also reported he noticed there is a lot of ditching up on High Street that will need to be done in the spring.

Young's biggest concern is finding help at the rate of pay, especially during the summer months because the jobs are usually limited to a couple of days at a time.

Laite suggested helping Mr. Young find people around town that need the work and would be willing to help out. Young welcomed Laite's suggestion, but felt it may be impossible given the limited amount of work available.

Kinney commented that the biggest problem Young faces is that sometimes work pops up just like that, in terms of a stop sign, road sign replacement or spreading hay and since the work is not long term; it makes it challenging to find someone.

Young stated he is looking to retire within the next year or two and he is sure someone would want the job, but whether or not they have the right equipment to get the job done. The next person to take the job may need to be put on the payroll and the town may need to purchase several big pieces of equipment such as a pickup, a dump truck and a loader.

Hardy noted that she was not surprised to hear Mr. Young's feedback, but would caution any future Board members to get into a Public Works situation. She suggested hiring a local resident to take Mr. Young's place. However; if the Board needs to go outside of town, she suggested a contract basis instead.

Kinney noted that the Town of Lincolnville has been very fortunate to have a Road Commissioner like Bernard Young and it's going to be a real challenge to find a replacement.

The Board thanked Mr. Young for the incredible job that he has done over the years and the Town of Lincolnville is extremely lucky to have him.

7. **Liquor License Renewal – McLaughlin's Lobster Shack:**

Hardy made a motion that the Board approve and sign the liquor license application submitted by McLaughlin's Lobster Shack. Durity seconded the motion. The motion passed on a 5-0-0 vote.

8. Board, Committee and Commission Appointment(s):

The Board thanked Mr. Schwall for filling a vacancy on the Financial Advisory Committee.

Mr. Schwall and his wife Barbara moved to town in October of 2014 and purchased Pine Grove Cottages at 2076 Atlantic Highway.

Durity made a motion that the Board appoint Garry Schwall to the Financial Advisory Committee with a term expiring June 2016. Gerry seconded the motion. The motion passed on a 5-0-0 vote.

9. Public Input – Draft FY 17 Municipal Budget:

Budget Committee member, Jim Sinclair presented the Board with a letter regarding his opinions and concerns with the different categories on the FY17 Municipal Budget.

Durity explained that the he and the Board received Sinclair’s letter at the start of the Board meeting and he would like more time to review it, but encouraged Sinclair to give the Board an overview.

Sinclair stated, “My main concern is with the School budget because we are paying for that too and reviewing the budget it is an increase. The school budget really needs to be scrutinized.”

Sinclair had concerns with the Harbor as it is a working pier and he questioned how many fishing boats work out of this facility and what the fees are. In his opinion, the wear and tear of the pier did not come from recreational use and if it is being deteriorated through earning incomes from the commercial fisherman, then it has to be sustained by the commercial fisherman.

Sinclair was also concerned with the ball field and suggested it be maintained by volunteers.

Sinclair wondered if there would be grant money available to help fray the cost of maintaining cemeteries in town. He wondered if the cemeteries could be mowed once every two weeks, instead of once a week, to help keep the cost down.

Budget Committee member, Tracy Colby suggested finding a business sponsor to help with the cost of maintaining the field at the school in exchange for free advertisement in the town report and at the ball field.

10. Consideration of Permit for Vehicle Weight – Andrews Brewing Company:

Hardy made a motion that the Board find that no other route is reasonably available to the applicant and that it is a matter of economic necessity and not mere convenience and therefore issue a permit to Andrews Brewing Company allowing Ross Express to traverse High Street up to two times per month with a truck not exceeding a gross registered weight of 65,000 lbs. for the sole purpose of delivering supplies to Andrews Brewing. Durity seconded the motion. The motion passed on a 5-0-0 vote.

11. Executive Session – Personnel Matter: Consideration of Employment – Title 1 MRSA §405(6)(A):

Gerry made a motion that the Board table agenda item 11 & 12. Durity seconded the motion. The motion passed on a 5-0-0 vote.

12. Possible Appointment of Emergency Management Director:

Gerry made a motion that the Board table agenda item 11 & 12. Durity seconded the motion. The motion passed on a 5-0-0 vote.

13. Board of Selectmen – Draft FY 17 Municipal Budget Deliberations:

- Planning Board Secretary - Hardy recommended reducing this line from \$2500 to \$2000. Board agreed by consensus.
- Route 1 Advisory Committee – Hardy recommended reducing this line from \$2500 to \$2000. Board agreed by consensus.
- General Assistance – No changes made.
- LIA Building Maintenance – Hardy had several concerns that there will be significant cost coming up in the coming year for a new roof and other things that will need to be done. She recommended finding a group of local residents that may be willing to do a community volunteer day to help keep these cost low. She also recommended applying for grant money to help with the maintenance cost of the building and reduce the taxpayer burden. No changes made.
- Capital Improvement Program – The majority of the Board decided to put the FY17 Harbor Improvements to \$20,000. Board agreed by consensus.

Durity made a motion that the after tonight's changes have been incorporated that the FY17 Municipal Budget be forwarded to the Budget Committee with our recommendations for their consideration. Gerry seconded the motion. The motion passed on a 5-0-0 vote.

Hardy thanked the three members of the Budget Committee for attending the meeting.

14. Review of Possible Ordinance Amendments for the Annual Town Meeting:

Kinney explained that there were at least five different ordinances that had references to a police chief, a police department, and the Camden First Aid Association. The changes would say Law Enforcement and change Camden First Aid to Lincolnville's ambulance provider.

Hardy made a motion that the Board instruct the Town Administrator to work with the Town Attorney to prepare the necessary warrant articles to amend the Emergency Management, Harbor, Land Use, Racing Events and Subdivision Ordinances for the Board's review and consideration for the Annual Town Meeting warrant. Gerry seconded the motion. The motion passed on a 5-0-0 vote.

15. Review of Stipend Position Job Descriptions:

Hardy made a motion that the Board turn over all material that Kinney provided to the Wage and Personnel Committee and charge them with coming up with standardized job descriptions and put it into a similar format. Durity seconded the motion. The motion passed on a 5-0-0 vote.

16. Discussion concerning functioning of outermost float and ramp:

Laite explained that after returning from an Islesboro meeting and having had the opportunity to use the floats at the pier, he had concerns with the condition of the floats. He felt it warranted a conversation because of the safety factor.

Kinney told the Board that the float was in better condition last fall and it is not uncommon to see damage to floats and he reported the Harbormaster's opinion was that the float may not be pretty, but is still safe. However; since returning from a meeting in Islesboro, and concerns for safety had been expressed and the float is now out of service. In the meantime, there is a float beside the pier for public use.

Kinney also explained that all five floats are approaching the end of their useful life to the Town of Lincolnville, two of which were donated. There has been a general desire to get by without spending more money than absolutely necessary. However; at some point the town will be faced with replacing some or all of the floats.

Laite felt this issue deserved a discussion and he recommended that the Harbormaster give a comprehensive opinion regarding what needs to be done with the existing floats.

Hardy also felt it would be worth going back to Prock Marine to see if they have any more floats that would be in better shape and ask if they would like to make another generous donation.

Dunn felt that there is a desire to not spend any more money than is necessary, but every year, there has been a request for monies for the upkeep, maintenance and repair of the existing facilities. Since there is broken infrastructure on a public municipal facility, she felt that this was unacceptable and it needs to be a safe and functional float.

Kinney explained that over the last two years, there have been requests to fund future capital improvements at the harbor, with the idea of replacing floats. The future choices will be to either eliminate service or fund it and the question will be how to fund it. The Town of Lincolnville is going to be faced with large maintenance and upkeep cost at the pier and how to fund it will be a different question.

17. Treasurer's and Payroll Warrant(s) – Approve and Sign:

Durity made a motion that the Board approve the Treasurer's and Payroll warrants. Hardy seconded the motion. The motion passed on a 5-0-0 vote.

18. Executive Session – Disposition or Acquisition of Municipally Owned Property (Title 1 MRSA § 405(6)(C)):

Gerry made a motion that the Board of Selectmen enter into executive session for purpose of discussion the acquisition or disposition of municipally owned property pursuant to Title 1 MRSA Section 405(6)(C). Durity seconded the motion. The motion passed on a 5-0-0 vote.

19. Adjourn:

Upon returning to open session, Gerry made a motion to adjourn. Durity seconded the motion. The motion passed on a 5-0-0 vote.

Respectfully submitted,

Melissa A. Geary
Administrative Assistant