

**TOWN OF LINCOLNVILLE  
SELECT BOARD MEETING  
March 25, 2024**

**Present:** Chair Ladleah Dunn, Vice-Chair, Keryn Laite, Jr., Mike Ray, Robyn Tarantino and Town Administrator, David Kinney

**Excused:** Stephen Hand

The quote was read by Tarantino.

**Special Town Meeting – 6:00 PM, Lincolnville Central School:**

1. **Citizens' Forum:**

There were none.

2. **Administrator's Report:**

David Kinney, the Town Administrator, noted:

- **Storm Damage:** The January 9-13<sup>th</sup> storm has been declared a disaster from FEMA which will allow for some reimbursement to the Town of Lincolnville and possibly help several business owners and residents that suffered damage.
- **Boston Post Cane:** The Town of Lincolnville is searching for the next recipient for the Boston Post Cane. If anyone is aware of a resident born earlier than 1926, please contact the Town Office.
- **Radar Speed Board:** The Town of Lincolnville has been awarded a radar speed board sign, which will be installed this spring on Rt. 1 in Lincolnville.
- **April 8<sup>th</sup> Select Board Meeting:** Kinney requested the night off and asked if the Board would like to reschedule or continue the meeting without him in attendance. The Select Board decided to keep the April 8<sup>th</sup> schedule as is.
- **Power outages:** Kinney reminded residents that the Town of Lincolnville is out and about assessing the recent storm damage. The Town will also be working on roadside clean-up as soon as possible.

3. **Meetings & Announcements:**

Administrator Kinney read the meetings and announcements.

4. **Upcoming Community Events:**

There were none.

5. **Meeting Minutes – March 11, 2024:**

Laité made a motion, seconded by Ray that the Board approve the March 11, 2024, meeting minutes as presented. The motion passed on a 4-0-0 vote.

6. **Moratorium Extension Recommendation of Land Use Committee:**

Laité made a motion, seconded by Tarantino, that the Select Board establish a hearing date of April 22, 2024, at 6:30 PM to conduct a hearing for the purpose of considering an extension of the Major Non-Residential Development Project Moratorium Ordinance. The motion passed on a 4-0-0 vote.

7. **Review Draft EMS correspondence:**

Laité made a motion, seconded by Ray, that the proposed agreement amendment letter to North East Mobile Health Services seeking release the Town from the requirement of the EMS Performance Committee and substitute a quarterly report to the Select Board be approved, signed, and sent. The motion passed on a 4-0-0 vote.

8. **Paid Family & Medical Leave Act – Verification of percent contribution:**

Laité made a motion, seconded by Ray, that the Select Board establish the Town contribution to the State law required Paid Family and Medical Leave program be set at 0.5% percent of wages and that any additional required contribution be deducted from the employees' wages. The motion passed on a 4-0-0 vote.

9. **Town of Hope Correspondence – School Finances & Town Meeting:**

The Town of Lincolnville received a letter from the Town of Hope explaining that their Select Board voted not to move forward with the budget process until the FY 23 audit has been completed, which means they won't have any Budget Committee meetings and their Special Town Meeting for the School Budget will not be scheduled or their regular Annual Town Meeting.

Kinney stated, "Similar to last year, our audit is not complete and we are required by state statute to have an audit of our finances, therefore the Town's audit can't be completed until the school audit is complete, because the school is a department of the town. It is unlikely that the Town of Lincolnville's audit will be in hand before our Town Meeting."

After a brief discussion, the Select Board recommended drafting a letter to the School Board Committee asking for a workshop with the Lincolnville Select Board to identify, address, and make an immediate plan to address these issues.

The Board also requested asking that the School Board Committee invite whomever from the administration to the workshop to help address this situation.

Kinney will reach out to the School Board Committee requesting a meeting with the Select Board regarding whatever is holding up the ability to complete the audit, including all details.

10. **Beach Repair Contract Award(s):**

**Laite made a motion, seconded by Ray, that the Board award the seawall and sidewalk storm damage repair to Stonescape Inc. of Rockport for the prices quoted. The motion passed on a 4-0-0 vote.**

11. **Calderwood Lane Contract Award:**

**Laite made a motion, seconded by Tarantino, to award the contract for the reconstruction of Calderwood Lane to F. C. Work & Sons, Inc. of Jackson, Maine for the unit prices as set forth in their bid. The motion passed on a 4-0-0 vote.**

12. **Athletic Fields Mowing Contract Award:**

**Laite made a motion, seconded by Ray, that the Board move to award the contract for the mowing and string trimming of the athletic fields to Knight's Property Maintenance of Northport, Maine in the amount of \$5,500 for the season. The motion passed on a 4-0-0 vote.**

13. **Review Draft Annual Town Meeting Warrant:**

Kinney provided the Board with a draft copy of the June 11, 2024, Annual Town Meeting Warrant and now waiting for the final recommendations from the Budget Committee, which will be forthcoming next month.

Kinney explained that the Select Board will be approving the Annual Town Meeting Warrant at the April 22, 2024 meeting.

14. **Selectperson Update(s):**

Laite: Kinney reported that the next Mid-Coast Solid Waste Board meeting has potentially been postponed.

Ray: The Legislative Policy Committee has finished its business.

Tarantino: No updates at this time.

Dunn: No updates at this time.

15. **Treasurer's and Payroll Warrant(s)-Approve & Sign:**

Tarantino made a motion, seconded by Ray, that the Board approve and sign the Treasurers and Payroll warrants. The motion passed on a 4-0-0 vote.

16. Executive Session – Title 1 MRSA § 405(6)(C) regarding possible acquisition or disposition of real property:

Tarantino made a motion, seconded by Ray, that the Board enter executive session pursuant to Title 1 MRSA Section 405 (6)(C) to discuss the possible acquisition or disposition of real property. The motion passed on a 4-0-0 vote.

17. Adjourn:

Keryn made a motion, seconded by Ray, to adjourn. The motion passed on a 4-0-0 vote.

Respectfully submitted,

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Melissa A. Geary  
Administrative Assistant