

**APPROVED  
BOARD OF SELECTMEN  
MINUTES OF MEETING  
MARCH 26, 2012**

---

Selectmen present: Jason Trundy, Chairman, Rosendel Gerry, Vice-Chairman, Stacey Parra, David Barrows, and Julia Libby

The meeting was called to order by Chairman Trundy at 6 p.m. at Lincolnville Central School (Room B-5). At the request of Vice-Chairman Gerry, a moment of silence was observed for long-time Lincolnville residents Ada Calderwood and Polly Moody.

The quote was read by Vice-Chairman Gerry.

**1. Citizen's Forum:**

Ladleah Dunn, resident of Tanglewood Road, announced she is running for the Board of Selectmen. She and her husband have lived in Lincolnville for five years and own a boat restoration and maintenance business; she encouraged residents to contact her.

**2. Administrator's Report:**

David Kinney, Town Administrator, reported:

- Nomination papers are available at the Town Office; the deadline for returning papers is April 30<sup>th</sup>.
- The second half of the 2011 real estate tax bills are due on April 12<sup>th</sup>; interest starts April 13<sup>th</sup>.
- The Road Commissioner and Town Administrator checked Moody Mountain Road for cracks, recently brought to the attention of a Selectman by a Moody Mountain resident. The situation was also reviewed with the paving contractor. The cracks appear to be "reflective" cracks (matching up to the cracks underneath them) and not due to the faulty work of the paving contractor. If the budget is approved, crack sealant can be applied. Vice-Chairman Gerry requested the Town Administrator send a follow-up letter to the Moody Mountain resident.

**3. Meetings & Announcements:**

Town Administrator Kinney read the upcoming meetings, also announcing that the Waldo County Selectmen's Association is meeting Wednesday evening, 6:30 p.m., at the Waldo Town Office to discuss the animal control situation.

**4. Upcoming Community Events:**

Selectwoman Libby announced she is dancing in the April 27<sup>th</sup> event "Dancing with the Local Stars"; proceeds will benefit the Community School.

**5. Meeting Minutes:**

**Motion by Gerry, second by Barrows, to approve the March 12<sup>th</sup> meeting minutes, as presented. Vote 5-0.**

**6. Correspondence Concerning Proctor Road:**

Town Administrator Kinney explained he received a letter from Proctor Road residents requesting that the Town consider paving the gravel portion of their road.

Matt Silverio, a Proctor Road resident, addressed the Board, saying the gravel portion of Proctor Road becomes muddy once the road starts being plowed, perhaps due to the salt treatment. There are two businesses at the end of the Road, one of which has 18 cars traveling the road twice a day. He hoped the Board would consider paving the gravel portion.

Town Administrator Kinney said he and Road Commissioner Bernard Young inspected Proctor Road and did find it challenging at that point in time. They had drainage concerns and also recommended a gravel base be added. Town Administrator Kinney questioned the priority status of all the gravel roads in Lincolnville, explaining the first four at the top of the list had been paved, but there were several others, including Proctor Road, North Cobbtown Road, and Tanglewood Road, that still need work. He estimated the paving cost (only) for Proctor Road to be approximately \$60,000; gravel would cost \$15 per yard.

Discussion ensued. In response to various questions by Board members, Town Administrator Kinney offered the following information: the current status of Tanglewood Road regarding the overhead power lines to Tanglewood Camp; \$86,000 is budgeted yearly to repay the 15-year bond approved in 2008 by voters; Road Commissioner Young could update the existing road paving list and prioritization status.

Board members agreed with the suggestion that Road Commissioner Young could update the list. Selectwoman Parra and Selectman Gerry recollected the bond was to be paid off before another large road appropriation is sought; just yearly low-cost maintenance would be done.

Matt Silverio stated the residents' request is not a complaint about how Proctor Road is being maintained; they wanted to make sure Proctor Road is still being considered for paving.

**7. Municipal Building Committee Update:**

Dorothy Lanphear, Vice-Chairwoman of the Municipal Building Committee, explained the Committee is seeking input from the Selectmen on two items; the first deals with space needs listed in Appendix C of the Request for Proposals for Architectural/Engineering Services for the Town Office, and the second is the overall Request for Proposal (RFP) for Architectural/Engineering Services which should be sent out as soon as possible. The RFP seeks a proposal for a new structure and a proposal for an addition to the existing Town Office. The Committee was very conscious of the storage area, the needs to be ADA compliant; the designs would service the Town for the next 40 years, and she felt the designs are user friendly, as well as nice looking.

**Motion by Parra, second by Libby, to approve the Request for Proposals and that the Board confirms A, B, C, as listed (in the March 22 Newsletter). Vote 5-0.**

10. **Board, Committee, and Commission Appoint(s):**  
Motion by Parra, second by Barrows to appoint Rosendel Gerry and Karen Secotte to the Memorial Day Committee, term to expire June, 2012. Vote 4-0-1 (Gerry abstained.)

11. **Liquor License Renewal Application – True North Hospitality Partners, LLC (d/b/a: The Inn at Ocean’s Edge):**  
Motion by Gerry, second by Libby, to approve and sign the liquor license application submitted by True North Hospitality Partners, LLC, doing business as The Inn at Ocean’s Edge. Vote 5-0.

*Item 13 was discussed out of order.*

13. **Treasurer’s and Payroll Warrants – Approve and Sign:**  
Motion by Gerry, second by Libby, to approve the Treasurer’s Warrant, Coombs Griffin Trust Warrant, and Payroll Warrant. Vote 5-0.

10. **Possible Executive Session – Personnel Matter – Title 1 MRSA, Section 405(6)(A): Consideration of Employment Part-Time Police Officer(s):**  
Board members did not need to discuss Item 10 in executive session.

Motion by Parra, second by Barrows, to appoint Cody Laite as a part-time reserve police officer at Pay Step H, with a probationary period of six months. Vote 5-0.

Selectwoman Parra expressed her pleasure at hiring a Lincolnville resident and homeowner.

11. **Executive Session – (Title 1 MRSA § 405(6)(C)) – Discussion of the Use of Real Publicly Held Property Contemplated for Lease (Former Dean & Eugley Property): )**  
Motion by Parra, second by Gerry, to go into executive session, pursuant to Title 1 MRSA § 405(6)(C) to discuss the use of the former Dean & Eugley property being contemplated for lease. Vote 5-0.

12. **Executive Session – (Title 1 MRSA § 405(6)(C)) – Discussion of the Use of Real Publicly Held Property Contemplated for Sale:**  
Motion by Parra, second by Libby, to enter into executive session, pursuant to Title 1 MRSA § 405(6)(C) to discuss the use of real publicly held property (Map 29, Lot 25) contemplated for sale. Vote: 5-0.

Motion by Gerry, second by Parra, to come out of executive session and reconvene in regular session. Vote 5-0.

13. **Adjourn:**  
Motion by Gerry, second by Parra, to adjourn the meeting. Vote 5-0.

Respectfully submitted,

David B. Kinney  
Town Clerk