

**BOARD OF SELECTMEN  
MINUTES OF MEETING  
March 26, 2018**

**Present:** Acting Chair, Keryn Laite, Jr., Jon Fishman, David Barrows and Town Administrator, David Kinney

**Excused:** Chair, Ladleah Dunn & Josh Gerritsen

The quote was read by Selectman Barrows.

**1. Citizens' Forum:**

Lincolnvile resident, Rosendel Gerry announced that he is running for District 1, County Commissioner of Waldo County.

**2. Administrator's Report:**

David Kinney, Town Administrator, reported:

- Nomination Papers: The following nomination papers are available at the Town Office and due back by April 13<sup>th</sup> by 4:30PM.

Board of Selectmen	2 positions for a 3 year term
Lincolnvile Central School Committee	2 positions for a 3 year term
CSD School Committee	1 position for a 3 year term
Budget Committee	3 positions for a 3 year term

The Town of Lincolnvile also has vacancies on other committees. If anyone is interested in serving, please contact the Town Office during business hours.

**3. Meetings & Announcements:**

Town Administrator, Kinney read the upcoming meetings.

**4. Upcoming Community Events:**

There were none.

5. **Meeting Minutes:**

Barrows made a motion to approve the March 12, 2018 meeting minutes as presented. Fishman seconded the motion. The motion passed on a 3-0-0 vote.

6. **Liquor License Renewal Application – Cellardoor Winery:**

Barrows made a motion that the Board approve and sign the liquor license application submitted by the Cellardoor Winery. Fishman seconded the motion. The motion passed on a 3-0-0 vote.

7. **Committee Chair and Department Head Update(s):**

Road Commissioner – Bernard Young reported the following updates:

- One of the big items this year will be to tar First Avenue towards Fourth Avenue.
- The storm damage to Moody Mountain Road has been repaired.
- Masalin Road is still in need of repair but should be done soon.
- Joy Road still has a little more work to be done.
- First Avenue to Fourth Avenue has received some new gravel.
- The Tanglewood Road has new gravel on about  $\frac{3}{4}$  of the road.
- Ditching work will be performed in various areas all over town.
- The culvert damage on High Street was fixed within one or two days.
- Youngtown Road will need some ditching work and two or three culverts need replacing along with adding granite bridges. One granite bridge will be at the Youngtown Brook location and one by the Feener's on Youngtown Road.
- Prep work will begin this year for a new paved surface on Youngtown Road, which will hopefully take place in 2019.
- The weight limit/posted road signs are up around town.
- Young will try to schedule someone to do some grading work around town.

The Board thanked Road Commissioner Young for his update.

8. **MCSWC – Jim Guerra, MCSWC:**

Bag Fee Adjustment:

Jim Guerra, Manager for the Mid-Coast Solid Waste Corporation spoke about the proposed bag fee increase for the pay as you throw bag fees and the per ton fee for

commercial haulers. MCSWC is proposing a 25% increase at this point, which should carry through for the next three years. This is the duration of the ecomaine contract for trash disposal.

The proposed increase for the 33 gallon bag will go from \$2.00 to \$2.50 per bag, which will be sold in packages of four instead of five for \$10.00. The smaller kitchen size bags will go from \$12.00 to \$15.00 for a package of 10 and the commercial trash per ton fee will go from \$133 to \$166 per ton.

Guerra encouraged the residents of Lincolnville to recycle, since the current recycle rate is only approximately 21% and he would like to see that rate change to at least 30%.

**Fishman made a motion that the Board approve the Mid-Coast Solid Waste Corporation proposal to increase the pay as you throw fee schedule as of July 1, 2018 thus establishing the price of the 33 gallon bag at \$2.50 per bag, the kitchen waste bag at \$1.50 per bag and the per ton fee of \$166 per ton. Barrows seconded the motion. The motion passed on a 3-0-0 vote.**

PERC/MRC Distribution of Funds:

Kinney reported that as of April 1, 2018 the Town of Lincolnville will no longer dispose of its municipal solid waste at the Penobscot Energy Recovery Company at its location in Orrington, Maine. The Municipal Review Committee has been in charge of overseeing the municipal interests at PERC since the early 90's. However, their role will change as of April 1<sup>st</sup> as well and they currently hold some monies for us on our behalf. The first of these funds was for the "Put Option" which made us part owner of the PERC facility and last June the voters approved selling that and allow our share of the money to stay with the MCSWC to be used for the landfill closure reserve.

Kinney discussed the second of these funds is the Debt Service Reserve funds, which have come back to the MCSWC, which the towns did not address last year, and the MCSWC Board agreed to distribute those funds back to the towns. The Town of Lincolnville received a check for approximately \$9,200.00.

The residual funds are the Custody Account and the Tip Fee Stabilization Fund. The MCSWC portion is approximately \$1.2 million, which will come back to MCSWC and will be up to each of the four to decide what to do with those funds.

The recommendation from the MCSWC Board, would be to put those funds into the Closure Reserve Funds account, especially since there will be a future closure expense of \$2.4 million and post-closure costs estimated at an additional \$2 million. The MCSWC

Board has been putting money aside for years and currently that fund has a total of approximately \$1.5 million.

Kinney stated, “At this point, leaving PERC and MRC at the end of this month, the MRC has asked the Town of Lincolnville to sign a withdrawal agreement, which Attorney Paul Gibbons reviewed for the MCSWC. He stated it was acceptable to sign. Then we have the question of what to do with the closure money.”

**Fishman made a motion that the Board authorize the Town Administrator on behalf of the Town of Lincolnville to sign the Municipal Withdrawal Agreement (Equity Charter Member). Barrows seconded the motion. The motion passed on a 3-0-0 vote.**

**Fishman made a motion that the Town Administrator prepare for our consideration a town meeting warrant article that would allow for the Town of Lincolnville’s share of remaining funds from the dissolution of our relationship with PERC and the MRC to transfer to the Mid-Coast Solid Waste Corporation Jacobs Quarry Closure Reserve. Barrows seconded the motion. The motion passed on a 3-0-0 vote.**

The Board thanked Jim Guerra for attending the meeting.

**9. Public Input – Draft FY 19 Municipal Budget:**

There was no public input on the FY 19 Municipal Budget.

**10. Board of Selectmen Deliberations & Recommendations – Draft FY 19 Municipal Budget:**

- Provider Agencies: No changes at this time until the Budget Committee makes their recommendations. The Board will revisit at a later date.
- Animal Control Officer: Kinney was asked to explore how many other towns the ACO currently works for and the answer is six towns including Lincolnville.

The Board wanted to know how many other towns contribute to her cell phone bill. Kinney explained that he will check with the ACO and report back.

Barrows recommended that the Board approve the Select Board’s recommendation for \$8,658. The Board agreed by consensus.

- Public Works: Harbor – Laite felt frustrated that the Board has not received the information that the Board asked for from the Harbormaster. However; he noted that this Draft FY 19 Municipal Budget needs to be moved on tonight to be presented to the Budget Committee.

Kinney reminded the Board that the Public Works – Harbor figures are the day to day operations such as, taking the decking apart and putting it back together, fixing something that breaks, turning the lights on and plowing the snow. The decking monies are in the Capital Improvement Fund.

Kinney reported that there is approximately \$90,000 in the Harbor Savings account, minus approximately \$30,000 that has been committed for a float replacement and the estimated cost of the gantry system. Eventually the pier deck will need replacing.

Kinney suggested continuing to seek grant funds and so the funds would be available when the work at the harbor needs to be done. Most grants now require local funds in hand when applying.

Fishman noted that if the Board is looking for a total of \$30,000 and there is \$25,000 in the budget already, it should be safe to say that the Town of Islesboro will donate at least \$5,000, which they have done in the past; we would then have the total we need of \$30,000.

Kinney reminded the Board of the letter that was sent to the Town of Islesboro asking for a donation of \$15,000, which the Town of Lincolnville has not received a response back.

Laite stated, “I look at that, that it’s not something we should count on at all, because I’m looking at the donation as a gentlemen’s agreement.”

The Board agreed by consensus the original request of \$26,606.

- Public Works: Other – Athletic Fields – Kinney recommended replacing the roof on all four dugouts, and to add funds to the Building Reserve fund under the Capital Improvement Program.

Dugouts – Kinney suggested the request for paint money be placed under the Recreation Budget.

Green Monster – Is in need of repair, which will need some new plywood. Kinney recommended replacing the sunny side and re-securing what’s there and

a new coat of stain, and replacing just the front side to cut down on expenses. Barrows suggested re-securing what was there and adding another layer plywood layer might be an efficient method. The Board recommended putting \$1000 in the budget for this project. The Board recommended adding this amount to the Athletic Fields Budget.

The Board recommended adding \$6,400 to the Building Repair Fund for dugout roofs.

The Board recommended adding \$1,350 to the Athletic Fields Budget for dugout staining.

Maintenance Coordinator Stipend \$540 (\$500 + FICA) – The Board recommended changing the FY 2019 request from \$540 to \$0.

Emergency Dock Removal – The Board recommended changing the request from \$300 to \$0 as a citizen has volunteered to do the work if necessary.

Breezemer Park Maintenance – The Board recommended changing the Maintenance Line (float launch, retrieve & repair, picnic tables, signage, etc.) from \$400 to \$500. The additional \$100 is for picnic table stain.

**11. Approve and Sign Winter Road Maintenance Agreement:**

Barrows made a motion that the Board approve and sign the Winter Road Maintenance Agreement with Farley Inc. Fishman seconded the motion. The motion passed on a 3-0-0 vote.

**12. As Board of Assessors – 2018 Ratio Declaration & Reimbursement Application:**

Fishman moved that the Board suspend the meeting as the Board of Selectmen and that they convene as the Board of Assessors. Barrows seconded the motion. The motion passed on a 3-0-0.

Barrows made a motion that the Board approve and sign the Ratio Declaration & Reimbursement Application as prepared and recommended by the Assessors' Agent. Fishman seconded the motion. The motion passed on a 3-0-0.

Barrows moved that we adjourn our meeting as the Board of Assessors and reconvene as the Board of Selectmen. Fishman seconded the motion. The motion passed on a 3-0-0.

**13. Treasurer's and Payroll Warrant(s) – Approve & Sign:**

Barrows made a motion that the Board approve the Treasurer's and Payroll and Special warrants. Fishman seconded the motion. The motion passed on a 3-0-0 vote.

**14. Adjourn:**

Barrows made a motion to adjourn. Fishman seconded the motion. The motion passed on a 3-0-0 vote.

Respectfully submitted,

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Melissa A. Geary  
Administrative Assistant