

**BOARD OF SELECTMEN
MINUTES OF MEETING
March 28, 2016**

Present: Arthur Durity, Rosendel Gerry, Cathy Hardy, Keryn Laite, Jr. and Town Administrator, David Kinney

Excused: Chair, Ladleah Dunn

The quote was read by Selectman Laite.

1. Citizens' Forum:

Richard McLaughlin came forward to get an update on the parking situation at the Beach area and wondered if anything is going to be done.

Kinney explained his instructions were to resign the beach in time for this spring in order to match the current ordinance, as the Board voted not to change the ordinance, but to make it clear where the parking was and for how long.

Kinney also stated that the striping should be done around Memorial Day.

Hardy suggested checking with Chair Dunn regarding a previous conversation that had to do with setting aside parking for the Lobster Pound customers.

Gerry suggested that Kinney have a conversation with former parking ticket officer, Bob Payne, to see if he would be interested in the parking ticket job for the upcoming season.

David Barrows came before the Board to explain he is running for the Board of Selectmen and if anyone had questions, please feel free to contact him at home or at work.

2. Administrator's Report:

David Kinney, Town Administrator, reported:

- Nomination Papers: The following nomination papers are available at the Town Office for the following positions:

Board of Selectmen	1 positions for a 3 year term
Lincolnvill Central School Committee	1 positions for a 3 year term
Lincolnvill Central School Committee	1 position for a 1 year term
Five Town CSD School Committee	1 position for a 3 year term

Five Town CSD School Committee	1 position for 2 year term
Budget Committee	3 positions for a 3 year term
Budget Committee	2 positions for a 2 year term

Nomination papers must have at least 25 signatures but no more than 100 signatures and must be returned to the Lincolnville Town Office by 5pm on May 2, 2016.

- Grants: Kinney believes that the Town of Lincolnville has obtained a \$50,000 grant from NOAA and the National Resource Council for the Slab City Road culvert project. There is a small grant from Trout Unlimited and currently working on a larger grant from the Clean Waters Bond.
- Donation: Kinney also reported that Ivan Young, an 8th grader at the Lincolnville Central School, wanted to know if the Board would like to take out an ad in the Lincolnville Central School Year Book this year.

Durity suggested that each Board member donate \$10 to the school instead of voting to make a donation with taxpayer funds.

The Board declined to make a donation.

3. Meetings & Announcements:

David Kinney, Town Administrator read the upcoming meetings.

4. Upcoming Community Events:

Hardy reported the Lincolnville Select Board, Mr. Kinney and others will be bowling on April 10, 2016 from 12-1 at Northport Point Lookout to support Big Brothers Big Sisters of Mid Maine.

5. Meeting Minutes:

Hardy made a motion that the Board approve the March 14, 2016 meeting minutes. Laite seconded the motion. The motion passed on a 4-0-0 vote.

Durity made a motion to approve the March 15, 2016 meeting minutes as presented. Laite seconded the motion. The motion passed on a 4-0-0 vote.

6. Liquor License Renewal Application:

Durity made a motion that the Board approve and sign the liquor license application submitted by the Inn at Ocean's Edge. Hardy seconded the motion. The motion passed on a 4-0-0 vote.

Gerry thanked the owner of the Inn at Ocean's Edge for attending the meeting.

Durity made a motion that the Board approve and sign the liquor license application submitted by the Lobster Pound Restaurant. Hardy seconded the motion. The motion passed on a 4-0-0 vote.

Gerry also thanked the owner of the Lobster Pound Restaurant for attending the meeting.

Hardy made a motion that the Board approve and sign the liquor license application submitted by the Cellardoor Winery. Durity seconded the motion. The motion passed on a 4-0-0 vote.

7. (6:30PM) Public Hearing: Special Amusement Permit Application – Cellardoor Winery:

Durity made a motion that Board move to open the public hearing concerning the Special Amusement Permit Application filed by the Cellardoor Winery. Laite seconded the motion. The motion passed on a 4-0-0 vote.

No public comments were offered.

Durity made a motion that the Board close the public hearing. Hardy seconded the motion. The motion passed on a 4-0-0 vote.

Durity made a motion that after having held a public hearing, that the Board finds that the application submitted by the Cellardoor Winery complies with the standards set forth in the Ordinance Governing the Issuance, Suspension and Revocation of Special Amusement Permits for the Town of Lincolnville and the permit be granted. Laite seconded the motion. The motion passed on a 4-0-0 vote.

Gerry thanked Bettina Doulton, owner of the Cellardoor Winery, for attending the meeting.

8. Mid-Coast School of Technology – Briefing on Potential Building Project:

Mid-Coast School of Technology plans new building at existing site and will seek support in the community for a \$25 million plan to build a new school on the present location in Rockland.

Tori Manzi and Kristin Collins came before the Board to answer questions regarding the new proposed project.

Collins started by stating the existing building was built back in 1940 and is in desperate need of being replaced. There are several problems with the current building including holes in the wall, lacking insulations, poor drainage, and an old electrical system.

The Mid-Coast School of Technology serves approximately 800 adults and roughly 450 students.

The current plan would be to build a new facility on the land behind the current building. The new building would be about 90,000 square feet.

Manzi explained that in November on the ballot, there will be a request to go out to bond on a new school at the current location.

The Board thanked both Manzi and Collins for attending the meeting.

9. Resignation – Connie Parker, Cemetery Trustees:

Durity made a motion that the Board accept with regret the resignation of Connie Parker of the Cemetery Trustees. Laite seconded the motion. The motion passed on a 4-0-0 vote.

10. As Board of Assessors – 2016 Ratio Declaration & Reimbursement Application:

Durity made a motion that the Board suspend the meeting as the Board of Selectmen and that the Board convene as the Board of Assessors. Laite seconded the motion. The motion passed on a 4-0-0 vote.

Durity made a motion that the Board approve and sign the Ratio Declaration & Reimbursement Application as prepared and recommended by the Assessors' Agent. Hardy seconded the motion. The motion passed on a 4-0-0 vote.

Durity made a motion that the Board adjourn the meeting as the Board of Assessors and reconvene as the Board of Selectmen. Hardy seconded the motion. The motion passed on a 4-0-0 vote.

11. Discussion of Grant Acceptance – Solar Powered Pedestrian Activated Crosswalk Lights:

The Town of Lincolnville has been awarded a partial grant from Maine DOT for a Solar Powered Pedestrian Activated Crosswalk. The grant would cover the materials and the Town would be responsible for the installation, maintenance and upkeep. Kinney reported that if accepted the Town will be responsible for the installation expense which will be in the \$2500 to \$3,000 price range. If approved, this would be installed mid-block crossing on US Route 1 in Lincolnville Beach (either at the Whales Tooth Pub/Chez Michel, the Beach Store/parking lot crossing or Post Office/Restroom crosswalk).

Kinney gave a video presentation on a solar powered pedestrian activated crosswalk light that he observed while in Brunswick.

The Lincolnville Business Group submitted a letter in favor of the installation.

Hardy made a motion that the Board move forward with the installation of the Solar Powered Pedestrian Activated Crosswalk Lights. Durity seconded the motion. The motion passed on a 4-0-0 vote.

12. Follow-up discussion concerning Evaluation, Planning and Feasibility for Harbor Facilities:

Durity made a motion to table agenda item #12 until there is a full Board present at the next meeting. Laite seconded the motion. The motion passed on a 4-0-0 vote.

13. Road Treatment Insurance Coverage:

Kinney explained that the Town's insurance carrier is offering optional Road Treatment Coverage. This provides coverage for road salt contamination to private wells with salt and the insurance company needs an answer. The cost to the Town for this coverage for the upcoming year would be \$729 a year.

Durity made a motion to decline the offered insurance for salt contamination of private water supplies. Laite seconded the motion. The motion passed on a 4-0-0 vote.

14. Document & Service Fee Policy:

Hardy made a motion that the Board approve and sign the Document & Service Fee Policy, dated March 28, 2016. Durity seconded the motion. The motion passed on a 4-0-0 vote.

15. Road Improvement Discussion (Masalin and Proctor Roads):

Kinney reported that the Board had previously given direction to proceed with preparing for and paving the gravel portion of the Proctor Road to the end of the town's right of way and the Masalin Road to the top of the hill. Kinney wanted to give citizens an opportunity to give their input.

Hardy recommended that Rosie Gerry join Bernard Young and David Kinney in their meeting on the Board's behalf and report back to the Board.

Hardy made a motion that Gerry attend the meeting with David Kinney and Bernard Young with interested residents of the Masalin Road and Proctor Road

to hear their comments and report back to the Board at a future meeting. Durity seconded the motion. The motion passed on a 3-0-1 vote. (Gerry abstained)

16. Review Draft Charge to Wage & Personnel Policy Board:

Durity made a motion that the Board accept and direct the Administrator to forward to the Wage and Personnel Policy Board our charge for creation standardized job description for those stipend position. Hardy seconded the motion. The motion passed 4-0-0 vote.

17. Review Budget Committee Red Cross Provider Agency Recommendation:

Hardy made a motion that the Board amend its Budget recommendation for the American Red Cross to \$1.00. Laite seconded the motion. The motion passed on a 3-1-0. (Gerry opposed)

18. Treasurer's and Payroll Warrant(s) – Approve and Sign:

Durity made a motion that the Board approve the Treasurer's and Payroll warrants. Laite seconded the motion. The motion passed on a 4-0-0 vote.

19. Executive Session – Personnel Matter: Consideration of Employment - (Title 1 MRSA § 405(6)(A):

Durity made a motion that the Board of Selectmen enter into executive session pursuant to Title 1 M.R.S.A. Section 405(6)(A) to discuss a personnel matter involving the consideration of employment. Hardy seconded the motion. The motion passed on a 4-0-0 vote.

20. Possible Appointment of Emergency Management Director:

Upon returning to open session, Hardy made a motion that the Board appoint Ben Hazen as Emergency Management Director with a term expiring June 2016. Durity seconded the motion. The motion passed on a 4-0-0 vote.

21. Adjourn:

Upon returning to open session, Gerry made a motion to adjourn. Durity seconded the motion. The motion passed on a 4-0-0 vote.

Respectfully submitted,

Melissa A. Geary
Administrative Assistant