

**TOWN OF LINCOLNVILLE
SELECT BOARD MEETING
May 13, 2024**

Present: Chair, Ladleah Dunn, Vice-Chair, Mike Ray, Stephen Hand, Robyn Tarantino, and Town Administrator, David Kinney

Excused: Vice-Chair Keryn Laite, Jr.

The quote was read by Tarantino.

1. **Citizens' Forum:**

There were none.

2. **Administrator's Report:**

David Kinney, the Town Administrator, noted:

- **Ballots:** Absentee Ballots are now available for the June 11th election; please stop by the Town Office or call during regular business hours. All absentee ballots are due back by 8 PM on Tuesday, June 11th.
- **Department of Labor:** The Town has corrected all errors/issues that were identified by the Department of Labor during the November inspection. The cost of those corrections will be on this week's warrant.

3. **Meetings & Announcements:**

Administrator Kinney read the meetings and announcements.

4. **Upcoming Community Events:**

The Lincolnville Central School PTO will be having a Color Fun Run on Saturday, June 8, 2024, with registration starting at 8 AM at the Lincolnville Central School.

5. **Meeting Minutes – April 18, 2024 and April 22, 2024:**

- **April 18, 2024:**

Hand made a motion, seconded by Ray, that the Board approve the April 18, 2024, meeting minutes as presented. The motion passed on a 4-0-0 vote.

- **April 22, 2024:**

Ray made a motion, seconded by Hand, that the Board approve the April 22, 2024 meeting minutes as presented. The motion passed on a 4-0-0 vote.

6. **Liquor License Renewal – Beach Front, Inc. (d/b/a McLaughlin’s Lobster Shack):**

Hand made a motion, seconded by Tarantino, that the Board approve and sign the liquor license application submitted by Beach Front, Inc. doing business as McLaughlin’s Lobster Shack. The motion passed on a 4-0-0 vote.

7. **Liquor License Renewal Application – West Bay Realty, LLC (d/b/a The Inn at Ocean’s Edge):**

Hand made a motion, seconded by Ray, that the Board approve and sign the liquor license application submitted by West Bay Realty, Inc. doing business as The Inn at Ocean’s Edge. The motion passed on a 4-0-0 vote.

8. **Lincolnvile Historical Society – Proposed Lincolnvile Beach Sign Supplement:**

At the last Select Board meeting on April 22, 2024, Diane O’Brien and Cheryl Nevius from the Lincolnvile Historical Society were seeking permission to gift and install a new sign attached to the current “Welcome to Lincolnvile Beach” sign, which would be placed on the Town parking lot on Route 1. This new addition sign would say, “MAG-WIN-TE-GWAK, Penobscot for Choppy Seas”

The Board asked O’Brien and Wienges to reach out to Mr. Francis one more time to obtain either an email or letter of approval that this is the appropriate and respectful name to adopt.

O’Brien and Nevius concurred and agreed to report back during this Select Board meeting, but unfortunately, they were unable to attend.

Dunn spoke in favor of the request but wanted the rest of the Board to agree.

Dunn made a motion, seconded by Hand, that in order to foster an awareness and recognition of an Indigenous place, the Select Board approve the request of the Lincolnvile Historical Society to place a sign on the Welcome to Lincolnvile Beach sign on Atlantic Highway indicating the Wabanaki and/or Penobscot name for the location, provided that suitable documentation of the word and the spelling from a reputable and knowledgeable source can be provided by the Historical Society to the Town Administrator and that no such signage be installed without the concurrence of the Town Administrator. The motion passed on a 4-0-0 vote.

Dunn suggested rather than holding up the entire process, the Board will empower the Town Administrator to be the arbiter.

9. **EMS Update – North East Mobile Health Services:**

Kinney reported that the Board requested that the Town of Lincolnville be relieved of the responsibility of being part of the EMS Performance Committee.

Kinney explained that North East Mobile Health Services responded with the following:

- *I wanted to check and see if Lincolnville would be willing to remain a member of the Oversight Committee as long as we agreed to come to the Lincolnville Select Board to provide quarterly updates. The bottom line is that we will support you in whatever you decide to do, but I just wanted to see if we might be able to keep both options alive.*

Dunn suggested that Kinney reach out and reiterate the Town's position to North East Mobile Health Services, that the Town is no longer interested in having this as a part of our contract, but would like to invite NEMHS to give a quarterly report.

10. **Public Facilities Director Update:**

Matthew Deane, Public Facilities Director, presented the Board with new updates on all the items that he has been working on for the last couple of months, along with several photos.

Deane told the Board that his goal is to focus on the following harbor items: moorings, bait boxes, pier usages, label mooring balls, and remove old unused moorings. He will report back at the next Select Board meeting in two weeks.

Kinney reported that the current mower at Breezemere Park will no longer be able to continue at this time. Kinney reached out to Knight's, who mows the Town Office, fire station, and the ball fields, to obtain a price and include Breezemere Park and the Veteran's Park.

The Board recognized Robert Libby for his many years of dedication to mowing Breezemere Park.

The Board thanked Deane for his comprehensive report.

11. **Emergency Management:**

- Emergency Operations Plan Update:

Deane reported there were no drastic changes to the Emergency Operations Plan.

- Hazard Mitigation Plan Status:

Kinney explained, "At the last Hazard Mitigation Planning meeting, with all nine towns, the group was asked to bring a list of the most likely natural hazards and potential projects to include within the Hazard Mitigation Plan."

Natural Hazards/Consequences:

1. Sea level rise/storm surge
2. Winter storms
3. Summer storms
4. Flooding
5. Wildfire

Hazard Mitigation Projects:

1. Elevate McKay Road
2. Raise or Replace Municipal Pier
3. Redesign, Armor & Raise Seawall at Beach Parking
4. Redesign, Armor Route 1 Sidewalk at diagonal parking (beach)
5. Relocate Beach Fire Station
6. Protect Beach Bathroom Structure
7. Acquire flood-prone property or properties at the Lincolnville Beach
8. Armor Shoreline at Penobscot Park
9. Replace Drainage Structure at Minnow Brook (Youngtown Road)
10. Replace Drainage Structure at Hardy Brook (Youngtown Road)
11. Replace Drainage Structure at Black Brook (Youngtown Road)
12. Replace Drainage Structure at Black Brook (Slab City Road)
13. Replace Drainage Structure at Tucker Brook (Greenacre Road)
14. Evaluate the harbor boat launching ramp for resiliency and functionality
15. Acquire Mini Pumper/Brush Truck for Fire Department

After the meeting, Kinney explained that the group suggested bringing the list back for the Select Board for review.

Kinney mentioned that FEMA has some Hazard Mitigation funds available to acquire flood-prone properties, but towns need a Hazard Mitigation Plan in place first, to be eligible.

Hand made a motion, seconded by Ray, that the Board approve and sign the 2024 Emergency Operations Plan and then the plan is forwarded to the Waldo County Emergency Management office. The motion passed on a 4-0-0 vote.

12. Municipal Stream Crossing Grant Agreement – Hardy Brook/Youngtown Road:

The Town of Lincolnville was awarded \$200,000 from the Maine Department of Transportation for a Municipal Stream Crossing Grant Program for the Youngtown Road crossing at Hardy Brook.

Ray made a motion, seconded by Tarantino, to have the Town Administrator sign on behalf of the Town the Municipal Stream Crossing Program Grant Agreement with the Maine Department of Transportation. The motion passed on a 4-0-0 vote.

13. As of Board of Assessors – Ratio Declaration:

Hand made a motion, seconded by Ray, that we suspend our meeting as the Select Board and that we convene as the Board of Assessors. The motion passed on a 4-0-0 vote.

Ray made a motion, seconded by Hand, that the Board of Assessors approve and sign the Certified Ration Declaration Form as prepared by the Assessors' Agent declaring a certified ratio of 72%. The motion passed on a 4-0-0 vote.

Tarantino made a motion, seconded by Hand, that we adjourn our meeting as the Board of Assessors and reconvene as the Select Board. The motion passed on a 4-0-0 vote.

14. **Select Board – June Meeting Schedule:**

The Board agreed to hold a warrant-only meeting to approve the payroll and Treasurer's Warrant on June 10th at 5 PM.

15. **Priorities Workshop Date Selection:**

The Board agreed to hold a Priorities Workshop on June 3, 2024, the same night they meet with the Recreation Commission.

16. **Select person Update(s):**

Ray: There will be nominations for the Executive Committee for the Maine Municipal Association, which needs to be returned to MMA by 5 PM on June 12, 2024.

There will be a Zoom meeting on Wednesday, May 15th at noon and Thursday, May 16th at noon about the Clean Ports Program.

Hand: No updates at this time.

Tarantino: No updates at this time.

Dunn: Two weeks ago, Dunn attended the MidCoast Council of Governments meeting for Affordable Housing meeting in Searsport, with Planner Adi Philson from the Midcoast Council of Government.

Philson presented a slide show, which Dunn offered to have Philson send to the rest of the Select Board.

17. **Treasurer's and Payroll Warrant(s)-Approve & Sign:**

Hand made a motion, seconded by Tarantino, that the Board approve and sign the Treasurers and Payroll warrants. The motion passed on a 4-0-0 vote.

18. **Adjourn:**

19. **Hand made a motion, seconded by Ray, to adjourn. The motion passed on a 4-0-0 vote.**

Respectfully submitted,

Melissa A. Geary
Administrative Assistant