

**BOARD OF SELECTMEN  
MINUTES OF MEETING  
May 14, 2018**

**Present:** Chair, Ladleah Dunn, David Barrows, Josh Gerritsen and Town Administrator, David Kinney

**Excused:** Keryn Laite, Jr., Jon Fishman

The quote was read by Selectman Barrows.

**1. Citizens' Forum:**

There were none.

**2. Administrator's Report:**

David Kinney, Town Administrator, reported:

- Election Training: Kinney attended the Secretary of State's Elections Conference in Newry, Maine on May 9<sup>th</sup> for Municipal Clerks. This education session was on how ranked choice voting works and how it will be used in June. There will be information posted on the Town's website, which will be linked to the Secretary of State's website.
- Spring Clean-up: Spring clean-up has started, in preparation of the summer season. Cleanup to the Town Office parking lot has been done.
- Breezemere Park: There are currently two floats in the water and a couple more floats that need some work prior to being placed into the water.
- Crosswalks: The crosswalks around town will be painted prior to Memorial Day.
- Absentee Ballots: If anyone would like to vote by absentee ballot, the ballots are now available.

**3. Meetings & Announcements:**

Town Administrator, Kinney read the upcoming meetings.

4. **Upcoming Community Events:**

Rosey Gerry announced that on May 16<sup>th</sup>, the Lincolnville Library will host the barbershop chorus Harborside Harmony and June Haining's group. This event starts at 7PM and tickets are \$10. All proceeds from this event benefit the library.

5. **Meeting Minutes:**

Gerritsen made a motion to approve the April 23, 2018 meeting minutes as amended. Barrows seconded the motion. The motion passed on a 5-0-0 vote.

6. **Liquor License Renewal-Lobster Pound Restaurant:**

Barrows made a motion that the Board approve and sign the liquor license application submitted by the Lobster Pound Restaurant including the outdoor service areas provided the Restaurant is and remains in compliance with all liquor licensing rules and regulations. Gerritsen seconded the motion. The motion passed on a 3-0-0 vote.

The Board thanked Rylee Rawcliffe for attending the meeting.

7. **Committee Chair and Department Head Updates(s):**

**Memorial Day Parade Committee:** Rosey Gerry updated the Board on the following items:

- The Committee needs three volunteers to help with traffic control on Memorial Day.
- The parade will take place on May 28, 2018 at 1:30pm starting at the Lincolnville Central School, through town to the Lincolnville Veterans Park. Then a ceremony will take place at Frohock Bridge, near the Lincolnville Beach.
- Gerry announced that since there are not enough available band members this year, the Lincolnville Band will not be able to attend the parade.
- Gerry asked if the floats that are located in the parking lot adjacent to Breezemere Park, will be removed prior to Memorial Day. Kinney noted that according to the lease agreement, all floats are to be removed before Memorial Day. Kinney noted that he would double check.
- In the event of inclement weather, all events will take place at the Lincolnville Central School in the Walsh Common.
- Gerry thanked Karen Secotte for doing a great job ordering the wreaths that will be placed overboard during a brief ceremony at Frohock Bridge.

The Board thanked Gerry for attending the meeting and updating the Board.

**8. Rt. 1 Advisory Committee – Review of Committee Charge:**

Dunn previously discussed the fact that the Board decided to table any appointments to the Route 1 Advisory Committee until the Board was able to review the charge that was asked of the Route 1 Advisory Committee and the timeline.

Dunn proposed that since two of the five Select Board members were excused from the meeting, she felt it was important to have all members present.

**Dunn made a motion to table the conversation until all five members are present. Barrows seconded the motion. The motion passed on a 3-0-0 vote.**

**9. Integrated Pest Management (IPM) Coordinator:**

Kinney reported that all Maine Schools are required to adopt an Integrated Pest Management policy. The Lincolnville Central School currently has such a policy and Principal Paul Russo has appointed as the Integrated Pest Management Coordinator. As the town ballfields are used extensively by the school these fields also need an IPM Coordinator. Principal Russo has offered to take on this responsibility.

**Barrows made a motion that Paul Russo, as the school's IPM Coordinator be appointed IPM Coordinator for the athletic fields and other town owned outdoor areas routinely used by students or staff. Gerritsen seconded the motion. The motion passed on a 3-0-0 vote.**

**10. Ferry Rate Increases – Communication from the Town of Islesboro:**

Kinney took a minute and explained that the Maine State Ferry Service, which is under the jurisdiction of the Maine Department of Transportation, is looking to increase the Islesboro ferry rates.

Kinney announced that the Town of Islesboro is objecting to the new fees and is seeking a letter of support from each of the local area Select Board's.

Kinney noted that since the new ferry fees go into effect on May 21, he recommended the Board authorize a member to prepare a letter of support and deliver the letter in a timely fashion.

Barrows made a motion that Ladleah Dunn be authorized by the Board to articulate on our behalf the Town of Lincolnville's position regarding the proposed ferry rate structure that is planned to go into effect on May 21, 2018. Gerritsen seconded the motion. The motion passed on a 3-0-0 vote.

11. Approve Public Hearing Notice for May 29, 2018:

Barrows made a motion that the Board approve and sign the Notice of Public Hearing for the Secret Ballot Referendum questions. Gerritsen seconded the motion. The motion passed on a 3-0-0.

12. Approve Special Town Meeting Warrant (May 23, 2018):

Barrows made a motion that the Board approve and sign the Special Town Meeting Warrant for May 23, 2018. Gerritsen seconded the motion. The motion passed on a 3-0-0 vote.

13. Approve Annual Town Meeting Warrant (June 12/14, 2018):

Gerritsen made a motion that the Board approve and sign the annual Town Meeting Warrant for June 12 & 14, 2018. Barrows seconded the motion. The motion passed on a 3-0-0 vote.

14. Treasurer's and Payroll Warrant(s) – Approve & Sign:

Barrows made a motion that the Board approve the Treasurer's and Payroll and Special warrants. Gerritsen seconded the motion. The motion passed on a 3-0-0 vote.

15. Adjourn:

Barrows made a motion to adjourn. Gerritsen seconded the motion. The motion passed on a 3-0-0 vote.

Respectfully submitted,

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Melissa A. Geary  
Administrative Assistant